

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

77 High Street,
Thrapston
Northamptonshire
NN14 4JJ
Tel: (01832) 734 673
Email: clerk@thrapstontowncouncil.gov.uk
Website: www.thrapstontowncouncil.gov.uk



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on 01832 734673**

**Minutes of the Meeting of the Full Town Council
held on Tuesday 10th September 2019 at 7.15pm at the Town Council Office**

**Present: Cllr Draycott (Chairman), Cllr Bennett, Cllr Carter, Cllr Baden,
Cllr Charles, Cllr Cribb, Cllr Otterwell, Cllr Strode-Willis, Cllr Wheeler, Cllr Wilcox**

In attendance: Margaret Ward (Assistant Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllrs Boyd, Read, and Winter had tendered their apologies which were accepted.		
2.	Declaration of Interest Cllr Cribb, item 15 knows owner.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Full Town Council meeting dated 9th July 2019 Minutes not approved as error on Agenda. The Minutes to approve should have been of the meeting on the 13 th August, carry over to next meeting.	Agenda 08.10.19	
5.	To hear from Emma Bailey, Plastic Free Thrapston regarding their project. Emma introduced Plastic Free Thrapston as a group of local residents who are concerned about the environment and specifically the scale of plastic waste. Their objective is to raise awareness in the community, reduce plastic waste and build a sustainable framework to maintain progress. They want to engage as many local businesses, residents and the Council in working together to support a plastic free Thrapston. They would like everyone to think about their use of plastic and reducing it and promoting sustainability wherever possible. The Group are keen to have a Councillor on their Steering Group. They already have links with the Thrapston Primary who run their own Eco Committee and are committed to sustainable projects. Cllr Cribb and the Town Clerk are keen to attend one of the Monday lunch time meetings and Ceri Hannah		

	<p>(Teacher at the school) has agreed to forward a date for the diary.</p> <p>A discussion ensued around Transition Oundle and the Councillors were interested in finding out more about Oundle's approach to a sustainable future and specifically the involvement of the Town Council. The Assistant Clerk agreed to find out more about their projects.</p> <p>The committee agreed to take this agenda item back to another Full Town Council meeting for a longer slot (20-25 minutes) to fully consider the matter and how they could support the Group.</p>	<p>Contact Oundle Town Council</p> <p>Agenda 08.10.19</p>	<p>Assistant Clerk</p> <p>Clerk</p>
6.	<p>Jason Royce, Souster Trust to present on a Youth Drop-in Project in Thrapston which they are working on</p> <p>Unfortunately, Jason could not attend, he will be in touch to re-arrange for a future meeting.</p>		
7.	<p>To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</p> <p>Cllr Charles advised that there has not been a meeting since the last Full Town Council meeting so nothing to report but asked if there was anything Councillors would like her to raise at the next JAG meeting. Cllr Bennett raised concerns about drivers who clearly looked under the influence of drugs or drink driving up and down Meadow Lane and increased numbers of youths congregating in the area. Cllr Draycott reported that there is now a better view for CCTV cameras due to the recent hedge cutting. Cllr Charles agreed to request more patrols in the area and for Police to check the Council's CCTV frequently.</p>	<p>Raise points at next JAG meeting</p>	<p>Cllr Charles</p>
8.	<p>To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</p> <p>Cllr Boyd was not in attendance therefore no report was tabled.</p>		
9.	<p>To receive a verbal update from the Chairman of the Planning & Asset Management Committee</p> <p>Cllr Otterwell briefed the meeting on the key points from the meeting on 3rd September 2019.</p>		
10.	<p>To receive a verbal update from the Chairman of the Finance & Devolution Committee</p> <p>Cllr Strobe-Willis briefed the meeting on the key areas for which the Finance and Devolution Committee had responsibility for, the Council's general accounting practices and key controls used to monitor and manage the budget. The Council's financial practices are regularly audited by himself and Cllr Baden and he invited Councillors to view the financial documentation at any time.</p>		
11.	<p>To receive a verbal update from the Chairman of the Events & Community Engagement Committee</p> <p>Cllr Cribb briefed the meeting on the key events from the meeting on 27th August 2019. Dates and times of all upcoming events will be emailed to the Full Town Council.</p>	<p>Email FTC</p>	<p>Events Co-ordinator</p>
12.	<p>To receive a verbal update from the Chairman of the Library Committee</p> <p>Cllr Wheeler confirmed that the draft Heads of Terms for the purchase of the library have been received. An Extra Ordinary meeting of the Full Town Council to be arranged to</p>	<p>Arrange meeting</p>	<p>Assistant Clerk</p>

	<p>agree the purchase price for the library and also that the monies are to be taken from capital reserves.</p> <p>Councillors wishing to add any other relevant items to the Agenda should email the Assistant Clerk by 16th September 2019.</p> <p>The draft Heads of Terms will be forwarded on to the Council's Solicitors after the Extra Ordinary meeting to ensure all legalities have been understood before proceeding to a conclusion.</p>	<p>Agenda items to Assistant Clerk</p> <p>Forward documents</p>	<p>All Councillors</p> <p>Clerk</p>
13.	<p>To receive a verbal update from the Chairman of the Peace Park Working Party Cllr Draycott advised that:- The Facilities Manager is currently investigating the possibility of an electricity supply for the park. The idea of the amphitheatre to be shelved for time being and consideration around the name 'amphitheatre' to be given thought as it perhaps sounds grander than it was actually meant to be. Currently looking into a 'peaceful' pathway/area with possibly a statue which could be used as a quiet area for contemplation. Cllr Carter suggested a covered area be considered to provide some shade. The use of sails or planting of trees were mentioned and these comments will be fed into the working party meeting in October.</p>	<p>Raise at meeting</p>	<p>Cllr Draycott</p>
14.	<p>To review, agree and adopt the following policies:-</p> <ul style="list-style-type: none"> • Graffiti Removal Policy • Privacy Notice <p>It was resolved to adopt both policies.</p>		
15.	<p>To consider a request from the owner of Healthy Pet Supplies to support his application for a parking restriction on the layby outside his shop It was agreed to support the parking restriction with a waiting time of 30 minutes in line with the timescales in the High Street.</p>	<p>Advise shop owner</p>	<p>Assistant Clerk</p>
16.	<p>To receive a recommendation from the Finance & Devolution Committee regarding the Public Toilets It was agreed by majority with two abstentions to accept the recommendation from the Finance & Devolution Committee to leave the public toilets as they are and re-allocate the earmarked funds.</p>		
17.	<p>To receive a recommendation from the Finance & Devolution Committee regarding the Town Signage It was resolved to accept the recommendation from the Finance & Devolution Committee that both quotations for the signage are accepted.</p>		
18.	<p>To fix annual event dates (for securing the Plaza):- It was agreed that wherever possible the dates for the annual events should be set as follows:-</p> <ul style="list-style-type: none"> • Civic Service – 2nd Sunday in June • Thrapston Festival – in line with the Nene Valley Festival (usually 2nd week of September) • Fireworks – On or closest date to the 5th November • Christmas Festival – last Saturday in November • Pantomime – 2nd Saturday in December • Quiz 'n' Chips – last Saturday in January 		
19.	<p>To receive a request from the Royal British Legion to erect a gazebo on Coronation Gardens on Saturday 26th October and Saturday 9th November between the hours of 10am and 3pm</p>		

	It was agreed to allow the Royal British Legion to erect a gazebo on the dates requested.	Advise Royal British Legion	Assistant Clerk
20.	<p>To receive a request from the Royal British Legion that the Town Council fly the Armed Forces Day Flag on the last Saturday in June each year in support of Armed Forces Day – cost of a flag £100 plus VAT</p> <p>It was agreed that the Council would like to purchase the flag to give to the Royal British Legion but that they should fly the flag on the Royal British Legion flag pole in Coronation Gardens.</p>	Advise Royal British Legion	Assistant Clerk
21.	<p>To receive Phase 2 of the Consultation for the Review of Polling Districts, Polling Places and Polling Stations and agree comments to be submitted, if any</p> <p>As there were no changes in the review to the current Polling stations it was agreed that no comments were to be submitted. However Cllr Baden raised the fact that as both polling stations were in the Lakes Ward and there should be one in each Ward, of which Thrapston has two, technically this is an offence, therefore that comment will be submitted.</p>	Email East Northamptonshire Council	Assistant Clerk
22.	<p>To receive proposals from Northamptonshire Highways on the amendment to the speed limit along a section of Midland Road; to consider and agree comments to be submitted</p> <p>It was agreed to support the proposed reduction in the speed limit on Midland Road, Thrapston/Denford to a 50 mph speed limit.</p>	Email Highways	Assistant Clerk
23.	<p>District Councillors' Reports</p> <p>Cllr Carter reported:-</p> <p>(i) East Northamptonshire Council Anti-Money laundering policy has been reviewed and updated to reflect new relevant legislation. The policy enables the Council to meet its legal obligations and serves to protect council employees by making them aware of their personal obligations and provide them with a mechanism to raise any concerns.</p> <p>(ii) A 6 week consultation is to be undertaken on the revised Statement of Licensing which provides a framework to aid decision making and clarity for applicants and residents with regards to the statutory licensing objectives.</p> <p>(iii) East Northamptonshire Council endorse the Destination Nene Valley Management and Transition Plans which include the following:-</p> <ol style="list-style-type: none"> Improving access to the Nene Valley Creating an enterprising approach to the rural economy Attracting visitors Encouraging local communities to lead healthier outdoor lifestyles 		
24.	<p>Clerk's report (for noting)</p> <p>The Clerk reported:-</p> <p>(i) To note that Centrebus will cease operating services 8 and 18 and 16/X16 from 28th October and that NCC will be going out to tender, but it is likely that some services will be combined</p> <p>It was agreed to contact Wendy Brackenbury to ask for passenger details for users of this service, especially as there has been a number of complaints from residents and put this item on the Agenda for the next meeting.</p> <p>(ii) Section 106 - Osier Way, Foundry Walk and Waters Edge. Developers now wish to proceed with the</p>	Email Wendy Brackenbury	Assistant Clerk

	<p>transfer of the land under the Section 106 Agreement. All paperwork is with East Northamptonshire Council for signing off.</p> <p>(iii) Extra Ordinary Meeting of the Council to discuss the library. Date agreed for Monday 23rd September at 7.15pm.</p>	Draft Agenda	Assistant Clerk
25.	<p>Chairman's comments</p> <p>The Chairman commented as follows:- East Northamptonshire Council have agreed to provide a room in their building for use by Mind, securing a local mental health surgery in the town.</p>		
26.	<p>Items for Future Agendas</p> <p>None received.</p>		
	<p>There being no further business the meeting closed at 21:00.</p>		

Signed

Dated