

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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Town Clerk on 01832 734673**

**Minutes of the Meeting of the Full Town Council
held on Tuesday 10th December 2019 at 7.15pm at the Town Council Office**

**Present: Cllr Draycott (Chairman), Cllr Baden, Cllr Carter, Cllr Charles,
Cllr Cribb, Cllr Otterwell, Cllr Strode-Willis, Cllr Wheeler, Cllr Wilcox, Cllr Winter**

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllrs Bennett and Boyd had tendered their apologies which were accepted. No other apologies received.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Full Town Council meeting dated 12th November 2019 Resolved that the Minutes of the Full Town Council meeting dated 12 th November 2019 be confirmed as a true record.		
5.	Jason Royce, Souster Youth to present on a Youth Drop-in Project in Thrapston which they are working on Jason Royce presented to Council on the project which they are working on. He gave a re-cap of who they are and what their aspirations and visions are. He explained some of the work that they have been doing in schools with children and parents. What they are looking to achieve and are looking for support from the Town Council for is to run a drop-in session from the Methodist Church in Thrapston 5 nights per week. They want to see Thrapston become a centre of excellent work with young people. He explained the costs involved are £30,000 per year. They are looking for support from the Town Council, to achieve shared objectives and to share contacts and networks. Following discussion and questions it was agreed to refer this to the Events & Community Engagement Committee for further discussion and consideration.	Agenda Events Cttee 28.01.19	Events Co- Ordinator

6.	To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report received; meeting later this week.		
7.	To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting Report taken as read.		
8.	To receive a report (if available) from attendance at Plastic Free Thrapston Steering Group meetings; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report received; meeting next meeting.		
9.	To receive a verbal update from the Chairman of the Planning & Asset Management Committee Cllr Otterwell briefed the meeting on points arising from the recent Planning & Asset Management Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.		
10.	To receive a verbal update from the Chairman of the Finance & Devolution Committee Cllr Strobe-Willis briefed the meeting on key points arising from the recent Finance & Devolution Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.		
11.	To receive a verbal update from the Chairman of the Events & Community Engagement Committee Cllr Cribb briefed the meeting on key points arising from the recent Events & Community Engagement Committee meeting and advised that there is a Christmas Festival wash-up meeting on the 18 th December. She thanked everyone who assisted with the Christmas Festival. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.		
12.	To receive a verbal update from the Chairman of the Personnel Committee It was noted that there hasn't been a meeting.		
13.	To receive a verbal update from the Chairman of the Library Committee Cllr Wheeler advised that the meeting with the Friends of Thrapston Library and Northamptonshire County Council scheduled for Wednesday 27 th November was postponed and is now taking place tomorrow, 11 th December.		
14.	To receive a verbal update from the Chairman of the Peace Park Working Party Cllr Draycott advised that there hasn't been a further meeting and everything is progressing as last advised.		
15.	To review, agree and adopt the following policies:- <ul style="list-style-type: none"> • Charity Policy • Memorial Tree Policy • Grave Digging Policy • Volunteer Policy It was resolved to adopt all policies en-bloc.		
16.	To receive, review and approve the draft Budget as approved by the Finance & Devolution Committee It was resolved to accept and adopt the budget for 2020/21 as drafted and approved by the Finance & Devolution Committee.		

17.	Subject to the Budget being accepted and approved, to determine the precept request for the financial year 2020/21 Resolved to precept for the full amount of the Approved Budget, being £371,236.		
18.	To receive, review and approve the Earmarked Funds as approved by the Finance & Devolution Committee It was resolved to approve the Earmarked Funds as drafted and approved by the Finance & Devolution Committee.		
19.	To receive a grant application from Thrapston Dreamers and determine if to award a grant Following receipt and consideration of the application and supporting papers, it was resolved to award a grant to Thrapston Dreamers in the sum of £600 in accordance with the Council's Grants & Donations Policy.		
20.	To receive a grant application from Restrung Band and determine if to award a grant Following receipt and consideration of the application and supporting papers, it was resolved to refuse the grant application submitted by Restrung Band on the grounds that the application does not meet the criteria set out in the Council's Grants & Donations Policy.		
21.	To agree to the abolition of the Peace Park Working Party and to the creation of a Peace Park Committee and to approve the Terms of Reference for that Committee; to appoint the Committee members and elect a Chairman It was resolved to abolish the Peace Park Working Party and to create the Peace Park Committee. It was resolved to approve the Terms of Reference. The following Committee members were elected: Cllrs Boyd, Carter, Charles, Draycott, Strode-Willis, Wheeler, Winter. It was agreed that a Chairman would be elected at the first Committee meeting.		
22.	To receive comparable quotations on the supply and fitting of fencing along the Peace Park boundary adjacent to Market Road and determine awarding a contract It was resolved to award the contract to Countrywide Fencing for galvanised 1.0m high in the sum of £10,726.14.		
23.	To receive a quotation from our contracted groundsman for the pollarding of trees at the Peace Park to allow vehicular access and for the supply and fitting of grass matting along the vehicular access route and determine if to accept the quote It was resolved to accept the quotations from HJ Horticulture for pollarding the trees at the Peace Park in the sum of £360 and for grass matting the vehicular access route in the sum of £2,311.		
24.	To receive a recommendation from the Planning & Asset Management Committee that the Council no longer proceed with the coloured chippings along Meadow Lane and re-allocate the funds to improve The Carr and the verges along Meadow Lane and agree action It was resolved to accept the recommendation from the Planning & Asset Management Committee that the Council no longer proceeds with the coloured chippings down Meadow Lane and re-allocates the funds to improve The Carr and the verges along Meadow Lane.		
25.	To approve the Strategic Plan for 2020 It was resolved to accept the Strategic Plan for 2020 as previously reviewed.		

26.	<p>District Councillors' Reports Cllr Carter said that they had a full council meeting last night; but noted that they are in purdah. She had nothing further to report.</p>		
27.	<p>Clerk's report (for noting)</p> <p>(i) The Clerk asked for the Council's support in agreeing not to hire out the office for external meetings from 1st April 2020 as the office staff has grown and we are very tight on space. Council were fully supportive of this action.</p> <p>(ii) The Clerk advised that she had received notification from East Northamptonshire Council in relation to the proposed residential development to erect four dwellings on the land to the rear of 7-12 The Willows that a hearing is taking place at 10am on Wednesday 8th January. She will liaise with the Planning Committee regarding attendance, but this was to note the date.</p>		
28.	<p>Chairman's comments</p> <p>The Chairman wished to thank the staff who have served the Councillors and community for their hard work.</p> <p>The Chairman also wished to thank her fellow Councillors for their service and support.</p> <p>The Chairman wished everyone a Merry Christmas and a Peaceful New Year.</p>		
	<p>There being no further business the meeting closed at 20:35.</p>		

Signed

Dated