

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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on 01832 734673**

**Minutes of the Meeting of the Peace Park Committee
held on Wednesday 8th January 2020 at 19:15 at the Town Council Office**

**Present: Cllr Draycott (Chairman), Cllr Boyd, Cllr Carter, Cllr Charles, Cllr Strode-Willis
Cllr Wheeler, Cllr Winter**

**In attendance: Linda Marshall (Clerk)
Janis Zakis (Project Manager) John Ystenes (Facilities Manager)**

Kelly Gorrie & Richard Wedge (Blueprint Architects)

No.	Item	Action	By Whom
1.	To Elect a Chairman Cllr Draycott asked for nominations for the position of Chairman. Cllr Draycott was proposed, seconded and agreed by all. There being no further nominations Cllr Draycott was duly elected and she accepted the position of Chairman of the Peace Park Committee.		
2.	Apologies for Absence None.		
3.	Declaration of Interest None.		
4.	Public Open Time None.		
5.	To receive a presentation from Blueprint Architects with the 3D Visuals for the Peace Park Centenary Project. To discuss and give feedback and agree action Blueprint Architects presented to the meeting their 3D visuals from the brief supplied to them. This includes an accessible path within the Peace Park running adjacent to Huntingdon Road from the main entrance up to the entrance by the Beehive together with an accessible footpath veering off up through the park (running adjacent to the existing stepped path) to Market Road. The designs also incorporate one main commemorative area in the shape of a poppy, a sensory garden and a sunken rose garden. There are also water features in the three areas. Following the presentation discussions took place and, in the main, the whole design was approved, with some small amendments necessary.		

	<p>It was noted that we would need a breakdown in cost for each element of the project as it may not be possible to fund everything in one go and we may need to have a phased approach. A priority list was drawn up:-</p> <ul style="list-style-type: none"> (i) Accessible footpaths (ii) Main entrance improvements (iii) Commemorative poppy area (iv) Box hedging along the railings on Huntingdon Road (v) Sensory garden (vi) Sunken rose garden <p>The following was agreed to take the project forward:-</p> <ul style="list-style-type: none"> (i) Blueprint to produce technical specification/drawings (ii) Blueprint to liaise with Project Manager and obtain a quote/indicative costs (iii) Funding Application(s) to be submitted (iv) Longhurst Group to be consulted regarding alterations to the entrance (v) Blueprint to produce tender documents (vi) Council to approve tender documents (vii) Tender to go live <p>Blueprint left the meeting.</p>		
6.	<p>To receive an update from the Project Manager on other aspects of the project The Project Manager and the Facilities Manager advised that the tender process for the toddler play area closes Friday 10th January at 12.30pm. Full Council on Tuesday 14th January will award the contract. The fencing along Market Road has been approved (1m bow top Rospa compliant) and is due to be installed w/c 27th February, with the pollarding of the trees and the vehicular access grass matting immediately thereafter. It was noted that Committee meetings will be called as and when decisions are required.</p>		
7.	<p>Clerk's Report None.</p>		
8.	<p>Chairman's Comments None.</p>		
	<p>There being no further business the meeting closed at 20:27</p>		

Signed

Dated