

THRAPSTON TOWN COUNCIL

Mayor: Cllr Eddie Sewell

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001-12/13

Minutes of the AGM Full Council Meeting Of the Full Town Council 22 May 2012

Present: Cllr. V Carter, E Sewell, Cllr. P Baden, Cllr. K Draycott,
Cllr. E Franklin, Cllr. P Goss, Cllr. S Haynes, Cllr. R Jakeman,
Cllr. H McCormack, Cllr. P Pike, Cllr. D Read, Cllr. E Sewell and
Cllr. A Winter

In attendance:

Jeanne Pike, Clerk, Sara Crawley, Deputy Clerk

Part-time: Barry Carter, Liam Carter, Kieran Carter and Police Sergeant Ali Rae

01. Election of Chairman:

Cllr. Sewell took the Chair and proposed that Mayor Elect Cllr. Val Carter be Chairman for the year May 2012 to May 2013, this was seconded by Cllr. P Baden. **All in favour**

Cllr. Carter took the Chair and made her Declaration of Office. She then presented the outgoing Mayor (Cllr. Eddie Sewell) with a 'Past Chairman' badge and thanked him on behalf of the rest of the Council for his work in the past year.

03. Election of Vice Chairman:

Cllr. P Goss proposed that Cllr. A Winter be elected Vice-Chair and Deputy Mayor for the coming year, this was seconded by Cllr. H McCormack with nine for and two abstentions, Cllr. Franklin and Cllr. Jakeman.

Cllr. Winter was declared elected to the post, he then accepted the nomination and made his Declaration of Office.

04. Apologies:

Cllr. K Fouhy tendered his apologies which were accepted.

05. Declaration of interest in items on the agenda:

None

06. Issues from the Public:

There were no members of the public present

07. Police and Road Safety:

Sergeant Rae informed members that the Police in this County had their best year so far for recorded crime. There is now a quick response team based at Rushden and he assured members that if the Police were in the Police house in Thrapston at whatever the time they would respond to callers who chose to visit. Recent crime figures showed 90 year to date against 165 for the previous year, the target for the coming year is to reduce crime by a further 2%.

When asked if he thought the CCTV helped to solve crime Sergeant Rae responded that he was unsure but that he felt that the perception was such that people felt safer with the cameras in place.

The problems experienced in the Church grounds were a topic of discussion and Sergeant Rae reported that some of those concerned had been caught and were paying for the damage they had caused.

The Sergeant left the meeting at 7.45 pm.

08. Minutes of the last meeting:

Resolution: To approve the minutes of the Full Council meeting held on 24 April 2012 proposed by Cllr. D Read and seconded by Cllr. R Jakeman.
All in favour R 483/002

09. PLA Report:

Cllr. P Goss proposed that the PLA report dated 01 May 2012 be accepted, seconded by Cllr. S Haynes **All in favour**

10. Finance & Strategy Report:

Cllr. R Jakeman proposed that the Finance and Strategy report dated 08 May 2012 be accepted, seconded by Cllr. P Baden with **all in favour**.

Resolution: That the Finance Statement for April be approved together with the payments as listed. Proposed by Cllr. P Baden and seconded by Cllr. R Jakeman. **R484/002**

11. Plaza Management Sub-Committee Report:

Cllr. P Goss proposed that the meeting of the Plaza Management Committee dated 16 May 2012 be accepted, seconded by Cllr. H McCormack with **all in favour**

12. Annual Return for the Year Ending 31 March 2012:

The Clerk presented the Annual Return, Sections 1 & 2 ready for submission to the external auditor. The Internal Auditor had passed the audit as 'exemplary' and **Resolution:** That the Annual Return (Sections 1 & 2) for Thrapston Town Council for the year ending 31 March 2012 be approved for submission; proposed by Cllr. E Sewell and seconded by Cllr. R Jakeman with **all in favour R485/003** Cllr. Franklin proposed a vote of thanks to the Clerk for the work and time spent ensuring the Audit was ready for early submission.

14. Terms and References for Committees and Sub-Committees:

(Taken next to assist members with choice of Committees)

The main committees were agreed as Planning, Leisure and Amenities, Finance and Strategy, Plaza (now a stand-alone Committee reporting to Full Council) and Personnel. Other sub-committees were Youth reporting to PLA and Cemetery reporting to F&S.

It was agreed to re-instate T.E.R.G simply to ensure that members were available should the need arise.

With the above agreements in place Cllr. P Baden proposed that the Terms and References for all the Committees and Sub-Committees be approved, seconded by Cllr. E Sewell with **all in favour**.

13. Committee members:

Members were appointed to the following committees for the year 2012/2013:

- **Planning, Leisure and Amenities (PLA):**
Cllrs. A Winter, K Draycott, P Goss, H McCormack, D Read and E Sewell
- **Finance & Strategy (F&S):**
Cllrs. P Baden, E Franklin, K Fouhy, S Haynes, R Jakeman and P Pike
- **Plaza Management:**
Cllrs. P Baden, P Goss, S Haynes, H McCormack and P Pike
- **Personnel:**
Cllrs. A Winter, P Baden, K Fouhy, R Jakeman and S Haynes
- **Emergency Response Working Party:**
Cllrs. A Winter, E Franklin, R Jakeman, H McCormack and E Sewell
- **Youth Committee:**
Cllrs. A Winter, K Draycott, D Read and E Sewell
- **Cemetery Committee:**
Cllrs. E Franklin, P Baden, R Jakeman, P Pike and E Sewell

It should be noted that the Chairman and Vice-Chairman are ex-officio members of all committees except Personnel

15. Council Representation on other bodies:

The following were appointed to represent the Council for the coming year:

Community/Road Safety Officer	-	No longer necessary
School Governor K.J.	-	Cllr. Alan Winter
School Governor P.S	-	Cllr. V Carter to check need
Flood Warden	-	Sara Crawley & Cllr. R Jakeman
Snow Warden	-	Cllr. E Sewell
Youth Officer	-	This to revert to Youth Committee
Community Plan Forum	-	Cllr. D Read and E Franklin
Sports Assoc. Business Lunches	-	Cllr. R Jakeman

16. Reviews:

The following reviews were carried out by the Finance and Strategy Committee who have subsequently recommended them to Full Council for approval and acceptance:

- Asset Management Register/Plan
- Financial Risk Management Plan
- Insurance Cover
- Freedom of Information Procedure
- Data Protection Procedure
- Complaints Procedure
- Standing Orders and Financial Regulations
- Policy for dealing with the media
- Disability and Equality Policy

Cllr. E Franklin proposed that the procedures be accepted with the addition of 2010 Act to be included in the Disability and Equality Policy, seconded by Cllr. P Goss with **all in favour**.

17. Annual Report 2011/2012:

A copy of the Annual Report was issued to all councillors.

Cllr. S Haynes proposed that the report be accepted, seconded by Cllr. E Sewell with **all in favour**.

18. Insurance Provide:

The present council insurance policy is due for renewal on 31 May 2012. Three quotes have been requested and two received. WPS are the Town Council arm of Aviva and visited the Town Council to discuss their needs for insurance. Zurich, the present insurer, has submitted a revised quote in line with inflation being added to the present quote.

Resolution: That Thrapston Town Council change their insurance providers from Zurich to WPS for the three year period commencing 01 June 2012, proposed by Cllr. P Baden, seconded by Cllr. R Jakeman with **all in favour. R486/005**
Action Clerk

19. Meeting Dates – 2012/2013:

Meeting dates for the coming year of office were issued to all members and approved. Any changes will be notified at the meeting prior to the one to be changed. The date for the Civic Service to be agreed after consultation with Rev'd Jefferson. **Deferred to June FTC**

Cllr. P Baden proposed that the dates be accepted and Cllr. R Jakeman seconded this with **all in favour.**

20. Council's and employee's membership of other bodies:

The Council currently subscribes to NCALC, Open Spaces, ICCM, CPRE and Northamptonshire Acre (Village Hall). The Clerk and Deputy are members of the Society of Local Council Clerks. Cllr. D Read proposed that this membership should continue for the year 2012/2013 with membership of CPRE to be reviewed at committee level prior to the next full review, seconded by Cllr. P Goss with **all in favour.**

21. Clerk's Report:

- 1) Sharn Matthews has apologised for the delay in commencing the processing of the Community plan which has arisen partly because of changes of personnel in key teams and partly from excessive workloads, in particular hers.
- 2) Although the imminent boundary review does not include Thrapston David Oliver has said that Thrapston's concerns will be addressed in time for the next elections.
- 3) The primary school would like to hold a party in the park with Year 1 and 2 children on Friday 1st June. The Clerk will send written agreement.
- 4) Sainsbury's have asked if they can have the results of the survey that the Council undertook in the town to ascertain how people felt about their plans for a supermarket. The Clerk will respond that this information is available on the website.
- 5) Verges at Huntingdon Road/Windsor Drive are not on the current mowing schedule, the Clerk will request quote for additional work.

22. District Councillors Reports:

Cllr. P Baden reported that the planning applications for both supermarkets had been deferred to the first week of July when they would be heard over a two night meeting.

Cllr. D Read reported that:

- The new Homes Bonus Scheme would bring in around £906,000 to ENC who planned to use it for community projects.
- The members empowerment fund had been increased by £500 to £1,000 and he had not spent last year's £500 so now had £1,500 to spend in the coming year.
- ENC has a new Chairman, Cllr. Clive Wood.
- The Community Plan has a new timetable.
- The plans for a new Cattle Market at Haldens Parkway have been approved and are now with the Secretary of State for final approval.

23. Chairman's Comments

Cllr. Val Carter thanked members for electing her to office and asked for their continued support during the year.

24. Items for Future Agendas:

- 1) Additional dog bins in town – **June PLA**
- 2) Participatory budgeting - **June F&S**

There being no other relevant business the meeting closed at 8.55 pm

22.05.12/AGMftc/jgp