

THRAPSTON TOWN COUNCIL

Mayor: Cllr Sam Cribb

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**If you require a large print copy please contact the Clerk
on 01832 734673**

2nd May 2018

To Members of the Council

You are hereby summoned to attend the Annual Town Council Meeting at the Town Council Offices on **Tuesday 8th May 2018 at 7.15pm** for the purpose of transacting the following business.

Members of the public are invited to attend and may address the Council by prior arrangement. The Public are excluded from any items marked with an *. The Press are welcome to attend but will be excluded from any items marked with an *.

L. Marshall

Linda Marshall
Clerk to the Council

AGENDA

No.	Item	By whom	Time
1	To Elect a Chairman and receive Declaration of Acceptance of Office	Cllr Cribb	5 mins
2	Apologies for Absence	Chairman	Items 2-3 5 mins
3	Declaration of Interest (Members should disclose any interests in the business to be discussed on this Agenda and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).		
4	To Elect a Vice-Chairman	Chairman	5 mins
5	Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting).		10 mins
6	Resolution: To approve the Minutes of the Annual Town Meeting dated 17 th April 2018 (previously circulated)		

7	Resolution: To approve the Minutes of the Strategy Meeting dated 18 th April 2018 (previously circulated)	Chairman	Items 6-9
8	Resolution: To approve the Minutes of the Full Town Council Meeting dated 24 th April 2018 (previously circulated)		5 mins
9	Resolution: To approve the Minutes of the Extra Ordinary Meeting of the Town Council dated 30 th April 2018 (previously circulated)		
10	Resolution: To approve and sign off the Financial Statements and Payments for April 2018 (as circulated) – and to approve list of payments due in May 2018 (to be circulated)	Chairman	5 mins
11	To receive, approve and accept the Internal Auditor's Report 2017/18	Chairman	Items 11-15 10 mins
12	To receive and approve Section 1 - Annual Governance Statement 2017/18 of the Annual Governance & Accountability Return 2017/18 Part 3		
13	To receive and approve Section 2 - Accounting Statements for 2017/18 of the Annual Governance & Accountability Return 2017/18 Part 3		
14	To receive and approve and sign off the Annual Return in its entirety		
15	To note that in accordance with the Accounts & Audit Regulations 2015 the Period of Inspection for the Exercise of Public Rights will be from 2 nd July to 10 th August 2018		
16	To agree creation, alteration or abolition of Committees, Sub-Committees and Working Parties and to approve Terms of Reference for such Committees, Sub-Committees or Working Parties	Chairman	5 mins
17	To appoint Committee, Sub-Committee and Working Party Members and to elect a Chairman of such Committees, Sub-Committees or Working Parties.	Chairman	Items 17-18
18	To appoint Members to serve on External Bodies (i) Joint Action Group (JAG) (ii) Chief Commissioner Surgeries (iii) CHAT Youth Counselling		10 mins
19	Resolution: To receive, approve and adopt the amended and updated Standing Orders; Financial Regulations; and Risk Management Scheme	Chairman	Items 19-22
20	Resolution: To review and approve that the Councillor's Code of Conduct remains as previously approved without change		5 mins
21	Reminder for Members to update their Declarations of Interest Forms, if necessary, with East Northamptonshire Council		
22	Resolution: To receive, approve and adopt the GDPR Data Map		
23	Resolution: To agree Council's and Staff's Membership of other bodies, if required:- SLCC – Clerk NCALC – Council ACRE – Town Council on behalf of Plaza ICCM – Town Council for Cemetery Management Clerk & Clerk's Direct – One copy received bi-monthly	Chairman	5 mins

24	To receive the monthly report from the Facilities Manager and to agree and determine any items for consideration.	Facilities Manager	5 mins
25	To receive a report from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting	Cllr Vaughan	5 mins
26	To receive a report from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting	Cllr Boyd	5 mins
27	To receive a report/comments from a resident regarding parking in Chancery Lane and The Bullring and to determine how the Council wish to proceed	Cllr Cribb	5 mins
28	To receive a report/comments from Cllr S Cribb regarding sleeping policemen on Huntingdon Road	Cllr Cribb	5 mins
29	To receive a report from the Senior Administrator regarding Nene Valley Festival and to discuss and agree the points for consideration	Chairman	5 mins
30	To receive a report on Events & Mayor's Charity Events and discuss and agree the points for consideration	Chairman	5 mins
31	To agree Councillor attendance at the meeting on the 9 th May with Wendy Brackenbury regarding the removal of bus subsidies	Chairman	5 mins
32	To receive written reports on courses attended (if applicable)	Chairman	5 mins
33	Clerk's report (for noting)	Clerk	5 mins
34	Chairman's comments	Chairman	5 mins
35	Items for Future Agendas	Chairman	5 mins

[2 Hours 10 Minutes]

Please note, this is a public meeting and you may be filmed, recorded and published.