

THRAPSTON TOWN COUNCIL

Mayor: Cllr Craig Wheeler

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**Minutes of the Meeting of the Full Town Council
held on Tuesday 26th June 2018 at 7.15pm at the Town Council Office**

**Present: Cllr Wheeler (Chairman), Cllr Draycott (Vice Chairman), Cllr Baden, Cllr Boyd,
Cllr Boydell, Cllr Carter, Cllr Charles, Cllr Read, Cllr Strode-Willis, Cllr Winter**

In attendance: Melanie Barfield (Senior Administrator)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllr Cribb had tendered her apologies which were accepted. Cllr Vaughan did not attend.		
2.	Declaration of Interest Cllr Carter and Cllr Winter declared an interest in Item 14.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Christmas Event Working Party Meeting dated 06th June 2018 It was resolved to accept the minutes of the Christmas Event Working Party Meeting dated 06 th June 2018 and that they be signed as a true record by the Chairman.		
5.	To approve the Minutes of the Personnel Committee Meeting dated 12th June 2018 It was resolved to accept the minutes of the Personnel Committee Meeting dated 12 th June 2018 and that they be signed as a true record by the Chairman.		
6.	To approve the Minutes of the Full Town Council Meeting dated 12th June 2018 It was resolved to accept the minutes of the Full Town Council Meeting dated 12 th June 2018 and that they be signed as a true record by the Chairman.		
7.	To approve the Minutes of the Plaza Advisory Committee Meeting dated 14th June 2018 It was resolved to accept the minutes of the Plaza Advisory Meeting dated 14 th June 2018 and that they be signed as a true record by the Chairman.		

8.	<p>To approve the updated List of Payments for June 2018 It was resolved to accept the updated List of Payments for June 2018 and that they be signed by the Chairman.</p>		
9.	<p>To receive recommendations from the Planning Advisory Committee in respect of the following planning applications and to determine the Council's responses:- It was resolved to accept the recommendations of the Planning Committee.</p> <p>18/00960/FUL: Proposed two storey side extension at 10 Brambleside, Thrapston</p> <p>18/01031/TPO: Removal of dead wood to the trees along the river in accordance with the tree survey undertaken in May 2018 at land North of Bridge Street, Thrapston</p> <p>18/01051/FUL: Replacement of garage door from up-and-over white metal door to 2 side-hinged steel doors in "Anthracite Grey" at 40 Station Road, Thrapston</p> <p>18/01135/FUL: Proposed garage conversion at 28 Orchard Way, Thrapston</p> <p>18/00526/FUL: Erection of six residential dwellings together with creation and upgrade of accesses with associated demolition of a small section of frontage wall at 38 Huntingdon Road, Thrapston</p>	<p>No objection</p> <p>No objection</p> <p>While the Town Council has no objection to the overall change, the changes are not in keeping with the rest of the development and perhaps an alternative colour could be chosen.</p> <p>No objection</p> <p>Whilst the onsite parking for Site A has been improved by reducing from 3 dwellings to 2, our previous objections still stand due to the location of, and access to, the sites.</p>	Clerk
10.	<p>To receive notification of planning permissions granted, refused and appealed: 18/00741/FUL: Planning Permission GRANTED: Change of use from D1 to A1 (barbers) at 44 High Street, Thrapston</p>	Noted	
11.	<p>To receive and accept the updated proposal provided by ADT Fire & Security for the supply and installation of the Town's upgraded CCTV system in the sum of £32,641.75 plus Maintenance Charge to be determined. To note that the above does not at this stage include CCTV to the MUGA or Skate Park It was resolved to accept the proposal from ADT for the supply and installation of the Town's upgraded</p>	Appoint ADT to supply, install and	Clerk

	<p>CCTV system in the sum of £32,641.75, with the Maintenance Charge option 2 ('Standard Plus') in the sum of £1,235 for one year.</p> <p>It was noted that the proposal from ADT does not at this stage include CCTV to the MUGA or Skate Park. This is due to the option of having a transmitter on the St James Church spire not being viable. ADT are continuing to consider other options.</p>	<p>maintain upgraded CCTV</p> <p>Check progress with ADT regarding CCTV options for MUGA/Skate Park</p>	Clerk
12.	<p>To receive recommendations from the Plaza Advisory Committee and determine the proposals contained therein.</p> <p>To ratify the expenditure as approved by email of works to be undertaken under the stage by way of excavating a 1ft.sq. cavity at a cost of £50-£100 to show the construction.</p> <p>Councillors discussed the content of the Plaza Advisory Committee report (previously circulated). Concern was expressed over whether users would be happy with having electronic equipment stored in the storage containers over the Winter months due to the risk of water damage.</p> <p>It was raised that the Planning department at District level should be consulted regarding having containers situated in the carpark.</p> <p>Concern was expressed at the containers being potentially inviting for graffiti artists, it was suggested that this could form a project for the Arts Festival.</p> <p>It was stated that users' property is not covered under the Town Council's Plaza insurance and once moved out into containers would still not be covered by the Town Council.</p> <p>It was resolved to;</p> <p>i) Purchase two storage containers at a cost of £1,750 plus VAT each for use by Plaza Users</p> <p>ii) Commission a Tin Roof Condition Survey at a cost of £1,200 plus VAT</p> <p>The expenditure approved over email of works to be undertaken under the stage by way of excavating a 1ft.sq. cavity at a cost of £50-£100 to show the construction was ratified.</p>	<p>Check with ENC whether Planning Permission is required for containers</p> <p>Add to Arts Festival Agenda</p> <p>Order containers</p> <p>Commission roof survey</p>	<p>Clerk</p> <p>Senior Administrator</p> <p>Facilities Manager</p> <p>Facilities Manager</p>
13.	<p>To receive an application from the Licensing Administration Unit for the Sale of Alcohol at Bengal Spice and to determine the Council's response</p> <p>It was resolved to submit comment to East Northamptonshire Council.</p>	No objection	Clerk
14.	<p>To receive a request from the Sports Association for the Council's approval to the erection of a memorial score box with storage</p> <p>Following discussion it was agreed that the Town Council does not have any immediate objections to the proposal but that the project needs to be put through the formal planning process. The Town Council will make formal comments when approached to do so by the Planning Authority.</p>	Respond to email from Sports Association	Clerk

15.	<p>To receive written reports on courses attended (if applicable) None attended.</p>		
16.	<p>Clerk's report (for noting)</p> <ul style="list-style-type: none"> i) The Town Council has received many positive comments about the roses on Coronation Gardens. The additional hanging baskets and troughs have been installed by the groundsman. ii) The Town Council office has been chasing up Waste Management at ENC regarding dog waste bins. A bin on Waters Edge has not emptied for over a week. ENC in turn are chasing up Kier regarding this issue. The Town Council has asked that this particular bin be emptied twice a week, which ENC have agreed. iii) To date the Jamboree working party consists of three Councillors, two of whom are unable to make the event itself. iv) The Town Council office has received lots of complaints regarding overgrown verges. ENC have looked into this and have requested that their contractor, Turneys, do not let the verges grow so long in future. v) The public have been informed that Barclays Bank is closing. There has been a lot of interest in the Town Council's position on the closure including a request from Northants Telegraph for comment. vi) A card has been received from the family of Howard Bosworth, thanking the Town Council for the installation of his memorial bench. They do not wish to hold a formal ceremony. 	Noted	
17.	<p>District Councillors' Report(s)</p> <p>Cllr Val Carter (Thrapston Lakes Ward) commended the Town Council's Facilities Manager John Ystenes for going above and beyond the call of duty, cleaning the Peace Park memorial bench on Father's Day.</p> <p>Cllr Carter also provided the following verbal report; Islip have also complained about Turneys regarding the state of their verges.</p> <p>There is a new village sign in Islip, created by local craftsman Joe Pendred as part of his coursework. ENC have agreed to increase fines for; littering to £150, fly posting to £150 and graffiti to £150.</p> <p>Councillors are encouraged to respond as individuals to the current ENC consultation on the restructuring of local government.</p> <p>Councillors were encouraged to familiarise themselves with services such as the Northamptonshire Sunflower Centre (01604 888211 sunflowercentre@northants.pnn.police.uk) in order to support residents.</p> <p>The Town Council must continue promoting the Outdoor Gym facility and the free fitness sessions (Wednesdays 11-12noon, Chancery Lane, Thrapston).</p>		

	The Town Council is encouraged to apply to the Community Facilities Fund, if an application is for under £10,000 there is a much shorter application process.		
18.	<p>Chairman's comments</p> <p>Cllr Wheeler and Cllr Cribb will be judging the Charter Fair window display competition. Cllr Wheeler will award the winners on Saturday 30th June. Councillors were reminded that the Civic Service takes place on Sunday 15th July at 3pm. Cllr Wheeler will be working with the Sports Association regarding their Family Fun Day on August Bank Holiday Sunday (26th August). It is expected that the Town Council will provide some inflatable entertainment.</p>		
19.	<p>Items for future agendas</p> <p>Thrapston Library Barclays Bank closure</p>	Add to FTC Agenda for 10.07.18	Clerk
	There being no further business the meeting closed at 20:07		

Signed

Dated