

THRAPSTON TOWN COUNCIL

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MEMORIAL TREES POLICY

December 2018

MEMORIAL TREES POLICY

THRAPSTON TOWN COUNCIL

It is the policy of Thrapston Town Council that they will accept applications for memorial trees to be sited in one of its public open spaces.

Policy Terms & Conditions

- ❖ The site of the memorial will be agreed by the Town Council dependent on need and availability; all public open spaces will be considered as a potential site and discussed with the applicant. Whilst the Town Council will try to locate a tree at a requested location this cannot be guaranteed.
- ❖ The tree specimen must be in keeping or complimentary to what is currently within the vicinity of the siting point and must be approved by the Town Council. An image or drawing together with size/growth must be submitted with the application.
- ❖ The Town Council will not allow memorial plaques to be affixed to any trees.
- ❖ The purchase of the tree will be the responsibility of the applicant.
- ❖ The planting of all memorial trees will be undertaken by the Town Council but at the expense of the applicant.
- ❖ The Town Council will not replace stolen, damaged or vandalised trees. A tree may be removed from site if vandalised and of a Health and Safety concern. If a tree needs to be removed, we will make every effort to inform the applicant.
- ❖ The Town Council cannot guarantee the long-term safety or security of any tree and it is not responsible for the replacement resulting from damage.
- ❖ Regular inspections by the Town Council's Facilities Manager and Groundsman will determine if a tree is safe and will make the final decision for the removal of any tree.
- ❖ The Town Council will not permit the planting of memorial trees during the summer months as often trees do not survive the drier conditions.
- ❖ The opportunity to plant trees is limited and will be agreed under the advice from the Town Council's Facilities Manager and Groundsman.
- ❖ Once planted a tree will be left to grow to maturity. However, the Town Council reserves the right to remove trees after 10 years if deemed unsafe.
- ❖ The Town Council does not permit the placing of burials or ashes under trees.
- ❖ The Town Council will keep a record of applicant's contact details for future reference and in accordance with data protection laws. It is the responsibility of the applicant to keep the Town Council informed of any change in circumstance or address.

We regret that we may not be able to accept all applications for memorial trees, but you will understand that the number of tree specimens we select is a major consideration if we are to keep our public open spaces looking attractive and uncluttered.

“The Town Council reserves the right to amend and update this policy from time to time”.

Adopted by Thrapston Town Council

11th December 2018

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Chairman

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Town Clerk

Review Date: December 2019