

THRAPSTON TOWN COUNCIL

Mayor: Cllr Craig Wheeler

77 High Street,
Thrapston
Northamptonshire
NN14 4JJ

Tel: (01832) 734 673

Email: clerk@thrapstontowncouncil.gov.uk

Website: www.thrapstontowncouncil.gov.uk



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on 01832 734673**

**Minutes of the Meeting of the Full Town Council
held on Tuesday 8th January 2019 at 7.15pm at the Town Council Office**

**Present: Cllr Wheeler (Chairman), Cllr Baden, Cllr Draycott, Cllr Latimer,
Cllr Otterwell, Cllr Read, Cllr Strode-Willis, Cllr Winter**

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Apologies received and accepted from Cllrs Boyd, Carter, Charles and Cribb. No other apologies were received.		
2.	Declaration of Interest Cllr Wheeler declared an interest in Item 9. Cllr Wheeler declared an interest in an item to be raised under Clerk's Report. Cllr Winter declared an interest in Items 5 & 6.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Full Town Council meeting dated 11th December 2018 Resolved that the Minutes of the Full Town Council meeting dated 11 th December 2018 be confirmed as a true record.		
5.	To hear from Peter George, Thrapston Town Juniors Football Club Peter George did not attend the meeting. No notification was given.		
6.	To receive a grant request from Thrapston Town Juniors Football Club and agree action Following discussion and consideration of the grant request it was agreed that similarly when the Girls U11's Football Club put in a grant application that all applications should come from the Sports Association being the main body. However, Council made comment that they were open to the grant request and to helping the Juniors Football Club. The Clerk was requested to go back to Peter George and request that the application come from the Sports Association.	Request grant application from Sports Association	Clerk

7.	<p>To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</p> <p>It was noted that Cllr Charles' first meeting is on the 11th January. A report will be ready for the next meeting. Items to be raised: (i) request for patrols to look at the back of the Meadows Surgery when possible as increase in number of vehicles using it for antisocial behaviour, damage, littering and drug use (ii) increase in burglaries along Station Road.</p>		
8.	<p>To receive a report (if available) from attendance at the Policy & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</p> <p>It was noted that Cllr Boyd's next meeting is on the 14th January. A report will be ready for the next meeting. Items to be raised: (i) was any additional funding allocated to Northamptonshire like Bedfordshire and, if so, will that see an increase in recruitment of Police Officers to tackle increased crime throughout the county? (ii) there is an increased number of break-ins with little or no police response, and there is a perception that the people carrying out the crimes are not bothered about being caught (iii) Thrapston A14 is the number 1 hotspot in the UK for HGV theft, assurance required that this is being monitored and that crime in the town of Thrapston won't escalate (iv) request for regular crime statistics.</p>		
9.	<p>To receive and consider a report on the Council's IT Support and agree action</p> <p>Having considered and discussed the report it was resolved to continue with the present arrangements that Cllr Wheeler continues to oversee the Council's IT Support but that a contractual agreement be drawn up, that the Clerk be shown how to change the master passwords and that it be included in the Council's Risk Management Scheme.</p>	Draft contractual agreement Show Clerk how to reset master passwords	Clerk CW
10.	<p>To receive a report on the town signage and agree action</p> <p>It was noted that there is £12,000 in this year's budget to upgrade the town's signage. Discussions took place and it was agreed that the Clerk should obtain three quotes, keeping the theme black and gold as with Coronation Gardens. The Clerk to source appropriate wording for each sign. It was agreed to source internal signage for the Plaza as part of the refurbishment project, and then to upgrade the office's internal signage as part of the general maintenance – all in keeping with the black and gold theme. It was agreed to then take it back to the Planning & Asset Management Committee for approval. Regarding the digital signage and speed awareness device these to be included on an agenda later in the year for budgeting within the next financial year.</p>	Obtain quotes for signage	Clerk
11.	<p>To discuss the County Council's 2019-20 Budget Consultation and agree response</p> <p>Resolved not to comment on the Budget Consultation.</p>		
12.	<p>To discuss the next session of in-house training and agree action</p> <p>It was resolved that we should continue with our in-house training programme, with the next session to take place in March on Planning. The Clerk to organise.</p>	Organise March In-house Training	Clerk

13.	<p>To receive and discuss a quotation from Moore Audio for the audio equipment at the Plaza and agree action Resolved the accept the quotation from Moore Audio.</p>	Accept quote.	Clerk
14.	<p>To discuss the library provision and potential purchase of the library building and agree action It was noted that the library consultation is open until 8th February. There is a public event on the 31st January with Councillors 1pm to 2pm and public 2pm to 5pm. The Clerk, Cllr Baden and possibly Cllr Cribb will attend. It was agreed to respond to the consultation following 31st January. It was resolved to delegate the responding of the consultation to the Planning & Asset Management Committee. Discussions took place regarding the response. The Clerk was asked to investigate where the £34k S106 monies has come from, given that when we first asked we were told there were no S106 monies.</p>	Investigate S106	Clerk
15.	<p>District Councillor's Report Cllr Brackenbury and Cllr Carter were unable to attend the meeting. Cllr Brackenbury wished to advise of a scrutiny review on the 23rd January at 10am at County Hall, with the first hour allocated to members of the public to speak and ask questions.</p>		
16.	<p>To receive a written report on courses attended None.</p>		
17.	<p>Clerk's Report</p> <ul style="list-style-type: none"> • It was noted that Lauren Wheeler has been appointed as the Plaza Cleaner/Assistant Caretaker. She commences employment on the 28th January. • It was noted that Margaret Ward has been appointed as Assistant Clerk. She commenced employment on the 8th January. • It was noted that Janis Zakis has been appointed as Facilities Assistant. He commenced employment on the 7th January. • Cllr Boyd needs to swap her Saturday Surgery 12th January. • Friends of Thrapston Library have their next meeting on Friday 8th February – Cllr Cribb has advised she cannot attend. • It was noted that the Plaza Conditions of Hire are being updated to be implemented following refurbishment. Council agreed that they should be drafted with recommendations by the Facilities Manager. • It was noted that a formal Plaza Cleaning Regime is being drafted, to be implemented following refurbishment. • It was noted that the Plaza Refurbishment budget is on track. It was noted that the Project Manager is happy with current progress. • It was noted that the official opening of the Plaza takes place at 10am on Saturday 2nd February. • It was noted that overall the New Year's Eve Party at the Plaza made a loss of £752. • It was noted that Nene Valley News is no longer being delivered to Islip, meaning that Jigsaw (which includes the Town Council newsletter) will not reach those residents. It was noted that Cllr Carter had raised this at 	Cllr Winter or Cllr Carter will swap. Cllr Baden will attend FoTL meeting.	

	<p>an Islip Parish Council meeting but they were not interested in funding any element for their residents. Council were not minded to allocate additional funds for delivery to Islip, but it will be brought back on a future agenda for full discussion.</p>		
18.	<p>Chairman's Comments The Chairman advised that the plaque stating that he opened Charters Gate has been removed, by Barratt Homes. The Quiz 'n' Chips is the next Mayoral Event on the 26th January which has nearly sold out. Following this will be his Party at the Plaza (less informal than a Ball) on Saturday 16th March. Movie Matinee this Saturday, 12th January – Singing in the Rain. Cllrs Strode-Willis and Latimer said they would also attend.</p>		
19.	<p>Items for Future Agendas None received.</p>		
	<p>There being no further business the meeting closed at 20:44</p>		

Signed

Dated