

THRAPSTON TOWN COUNCIL

Mayor: Cllr Craig Wheeler

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**If you require a large print copy please contact the Clerk
on 01832 734673**

16th January 2019

To Members of the Council

You are hereby summoned to attend the meeting of the Planning & Asset Management Committee at the Town Council Offices on **Tuesday 22nd January 2019 at 7.15pm** for the purpose of transacting the following business.

Members of the public are invited to attend and may address the Council by prior arrangement. The Public are excluded from any items marked with an *. The Press are welcome to attend but will be excluded from any items marked with an *.

L Marshall

Linda Marshall
Clerk to the Council

AGENDA

No.	Item	By whom	Time
1.	Election of Chairman		
2.	Election of Non Councillors onto the Committee		
3.	Apologies for absence		
4.	Declaration of Interest (Members should disclose any interests in the business to be discussed on this Agenda and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book)	Chairman	Items 3-5 5 minutes
5.	Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting)		
6.	Resolution: To approve the Minutes of the New Year's Eve Working Party meeting dated 11 th December 2018	Chairman	5 minutes
7.	To receive a report from the Volunteer Action Representative and agree any items requiring consideration	Chairman	Items 6-7

Please note, this is a public meeting and you may be filmed, recorded and published.

8.	To receive a report from the CHAT Representative and agree any items requiring consideration	Chairman	10 minutes
9.	To note the list of Events for 2019 as agreed at Full Town Council 11/12/18	Chairman	
10.	To receive a report from the Events Co-ordinator on the current position regarding each of those events, noting the items requiring consideration	Events Co-ordinator	
11.	To discuss the events in calendar order and agree action:- <ul style="list-style-type: none"> • Quiz and Chips • Plaza Re-Opening • Mayor's Charity Party at the Plaza • Annual Town Meeting • Arts Festival • Civic Service • Fireworks • Remembrance Sunday • Christmas Festival (wash up 2018/planning 2019) 	Chairman	
12.	To discuss New Year's Eve 2018 and consider whether the Town Council should host New Year's Eve 2019 and determine a recommendation to FTC	Chairman	
13.	To discuss movie matinees and determine if to continue with a monthly programme of screenings to consider costs (see attached)		
14.	To discuss and consider the marketing, publicising and promoting of all events and identify any items (banners/posters etc) to be purchased	Chairman	
15.	To discuss funding opportunity for all events and agree action	Chairman	
16.	To receive a list of community groups and allocate members as representatives with a view to establishing a programme of community engagement	Chairman	
17.	Chairman's comments	Chairman	5 minutes
18.	Items for Future Agendas	Chairman	5 minutes

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