

# THRAPSTON TOWN COUNCIL

Mayor: Cllr Craig Wheeler

77 High Street,  
Thrapston  
Northamptonshire  
NN14 4JJ

Tel: (01832) 734 673

Email: [clerk@thrapstontowncouncil.gov.uk](mailto:clerk@thrapstontowncouncil.gov.uk)

Website: [www.thrapstontowncouncil.gov.uk](http://www.thrapstontowncouncil.gov.uk)



**If you require a large print copy please contact the Clerk  
on 01832 734673**

3<sup>rd</sup> May 2019

To Members of the Council

You are hereby summoned to attend the Meeting of Thrapston Town Council at the Town Council Offices on **Tuesday 14<sup>th</sup> May 2019 at 7.15pm** for the purpose of transacting the following business.

Members of the public are invited to attend and may address the Council by prior arrangement. The Public are excluded from any items marked with an \*. The Press are welcome to attend but will be excluded from any items marked with an \*.

*L. Marshall*

Linda Marshall  
Clerk to the Council

## AGENDA

No.	Item	By whom	Time
1.	To Elect a Chairman and receive Declaration of Acceptance of Office	Cllr Wheeler	5 mins
2.	Apologies for Absence		
3.	Declaration of Interest (Members should disclose any interests in the business to be discussed on this Agenda and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).	Chairman	Items 2-3 2 mins
4.	To Elect a Vice-Chairman	Chairman	5 mins
5.	Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting).	Chairman	
6.	<b>Resolution:</b> To approve the Minutes of the Full Town Council meeting dated 9 <sup>th</sup> April 2019		
7.	<b>Resolution:</b> To approve the Minutes of the Annual Town Meeting dated 16 <sup>th</sup> April 2019	Chairman	Items 6-7 3 mins



8.	To appoint Committee, Sub-Committee and Working Party Members and to elect a Chairman of such Committees, Sub-Committees or Working Parties	Chairman	10 mins
9.	To appoint Members to serve on External Bodies (i) Joint Action Group (JAG) (ii) Chief Commissioner Surgeries (iii) CHAT Youth Counselling (iv) Volunteer Action	Chairman	5 mins
10.	To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting	Cllr Charles	Items 9-10 5 mins
11.	To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting	Cllr Boyd	
12.	<b>Resolution:</b> To receive recommendation from the Finance Committee to approve and adopt the Financial Regulations (unchanged) and approve and adopt the amended Risk Management Scheme and Asset Register <b>Resolution:</b> To review, approve and adopt the Council's Standing Orders (unchanged) and the Councillor's Code of Conduct (unchanged)	Chairman	5 mins
13.	To receive a report following a meeting with the performing groups, note items for consideration and agree action	Chairman	10 mins
14.	Reminder for Members to update their Declarations of Interest Forms, if necessary, with East Northamptonshire Council.	Chairman	2 mins
15.	<b>Resolution:</b> To agree Council's and Staff's Membership of other bodies:- SLCC – Clerk NCALC – Council ACRE – Town Council on behalf of Plaza ICCM – Town Council for Cemetery Management Clerk & Clerk's Direct – One copy received bi-monthly	Chairman	3 mins
16.	<b>Resolution</b> To agree and adopt the following policies:- • Lone Working • Flexible Working • Disciplinary & Grievance • Advertising	Chairman	10 mins
17.	To receive application(s) for the Councillor Vacancies, discuss and agree action	Chairman	5 mins
18.	To discuss and consider security options at the Skate Park/BMX Track and Town Walk and agree action	Chairman	5 mins
19.	To consider the options of Christmas Lights at the Plaza and agree action	Chairman	5 mins
20.	To receive a report on the District Council owned car parks and discuss the items for consideration and agree action	Chairman	5 mins
21.	To receive a powerpoint presentation on the Arts Festival, discuss and agree action	Chairman	15 mins
22.	To discuss making an application to the Community Facilities Fund and agree action	Chairman	5 mins
23.	To receive email from Thrapston Farmers Market, to consider whether the Town Council should have a gazebo at some of the markets and agree action	Chairman	5 mins
24.	To receive a report on the library, to note the items for consideration and agree action	Chairman	10 mins



25.	To receive a report on branding and professionalism, to note the items for consideration and agree action.	Chairman	5 mins
26.	To receive written reports on courses attended (if applicable)	Chairman	5 mins
26.	District Councillors' Reports	District Councillors	10 mins
27.	Clerk's report (for noting)	Clerk	5 mins
28.	Chairman's comments	Chairman	
29.	Items for Future Agendas	Chairman	

[2 Hours 25 Minutes]

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