

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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on 01832 734673**

**Minutes of the Meeting of the Library Committee
held on Tuesday 28th May 2019 at 6.15pm at the Town Council Office**

Present: Cllr Cribb (Acting Chairman), Cllr Otterwell

In attendance: Linda Marshall (Clerk)

Please note the meeting was not quorate and therefore no formal decisions were made

No.	Item	Action	By Whom
1.	Election of Chairman Deferred		
2.	Apologies for Absence Cllrs Draycott and Wheeler had tendered their apologies.		
3.	Declaration of Interest None.		
4.	Public Open Time None.		
5.	To accept the Terms of Reference Deferred.		
6.	To set up a Library Sub-Committee Deferred.		
7.	To receive the asbestos survey and building survey reports and agree action It was agreed that Cllrs Cribb and Otterwell would read through the reports received and prepare an outline report to go to Full Council on the 11 th June.		
8.	To consider information required for Section 19 of the Business Plan to be submitted by Friends of Thrapston Library and agree action The document was discussed and some notes made. Deferred until a meeting of the Sub-Committee is held.		
9.	To note future meeting dates 19 th June 24 th June		
10.	Clerk's Report None.		
11.	Chairman's Comments None.		

12.	Items for Future Agendas None.		
	There being no further business the meeting closed at 18:56		

Signed

Dated