

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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**Minutes of the Meeting of the Full Town Council
held on Tuesday 11th June 2019 at 7.15pm at the Town Council Office**

**Present: Cllr Draycott (Chairman), Cllr Baden, Cllr Boyd, Cllr Carter, Cllr Otterwell,
Cllr Read, Cllr Strode-Willis, Cllr Wheeler, Cllr Winter**

**In attendance: Linda Marshall (Clerk)
Craig Wilcox and Joanne Bennett
Cllr Wendy Brackenbury (7.30pm)**

No.	Item	Action	By Whom
1.	Apologies for Absence Cllrs Charles & Cribb and tendered their apologies which were accepted.		
2.	Co-Option of Joanne Bennett and Craig Wilcox and Signing of Declaration of Acceptance of Office Resolved to co-opt Joanne Bennett and Craig Wilcox on to the Council. Both Joanne Bennett and Craig Wilcox read out and signed their Declaration of Acceptance of Office forms.		
3.	Declaration of Interest None.		
4.	Public Open Time None.		
5.	To approve the Minutes of the Full Town Council meeting dated 14th May 2019 Resolved that the Minutes of the Full Town Council meeting dated 14 th May 2019 be confirmed as a true record.		
6.	To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting Report noted. A request was made for speed awareness devices to be included on a future agenda. Cllr Charles to ask at her next meeting if the police believe that crime has risen as the report for April states that there were 52 crimes in Thrapston. Also, is this a reflection on police numbers?		
7.	To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting		

	No report received. It was noted that the next meeting is scheduled for 8 th July. The same question for JAG to be raised regarding increase in crime. A further request was made to ask how the police designate crimes into categories? Cllr Boyd to report back.		
	Cllr Brackenbury arrived at the meeting		
8.	To receive, approve and accept the Internal Auditor's Report 2018/19 It was resolved to accept the Internal Auditor's Report.		
9.	To receive, complete and approve Section 1 - Annual Governance Statement 2018/19 of the Annual Governance & Accountability Return 2018/19 Part 3 The Chairman read through each individual statement and the Council were in agreement that there is a sound system of internal control in place. It was resolved to accept Section 1 – Annual Governance Statement 2018/19 and that it be signed by the Chairman and Clerk.		
10.	As recommended by the Finance Committee, to receive and approve Section 2 - Accounting Statements for 2018/19 of the Annual Governance & Accountability Return 2018/19 Part 3 Members had received a copy of the year end figures in Section 2. The Chairman asked if anyone had any queries. There were none. It was resolved to approve Section 2 – Accounting Statements 2018/19 as a true record of the Council's financial position and that it be signed by the RFO and Chairman.		
11.	To receive, approve and sign off the Annual Return in its entirety It was resolved to accept the Annual Return in its entirety.		
12.	To note that in accordance with the Accounts & Audit Regulations 2015 the Period of Inspection for the Exercise of Public Rights will be from 17th June to 26th July 2019 Noted.		
13.	To receive a report on Meadow Lane/Skate Park/BMX Track and agree action Following discussion on the report and from viewing photos taken of the Meadow Lane area the following was agreed as a plan of action:- <ul style="list-style-type: none"> • To extend the boundary immediately next to the skate park to remove the naturally occurring parking bay; • To put in a new boundary using either boulders or bollards – Facilities Manager to get images and costings for both options; • That there is no need to replace the stolen metal gate if bollards or boulders are going to be used; • To cut back the hedge along the top end of Meadow Lane nearest the Skate Park to give a clear view down; • To resurface Meadow Lane and to write to the Sailing Club to see if they would be willing to contribute towards the cost; • To look at different colour options for tarmac for Meadow Lane or an alternative surface; • To check the files to see if there is a reason why a post and rail fence runs alongside the ditch and to report this back to Council; • To obtain a quote for a low fence running alongside the ditch. 		
14.	To receive a report on broken fencing at Lindisfarne Way and agree action Having read and discussed the report, it was carried by majority , with one vote against and one abstention, to write back to the		

	resident concerned advising that whilst sympathetic to the circumstances regarding his fence, having received a report from our groundsman and having taken all matters into consideration, it isn't the Council's practice to make contributions to residents' boundary fencing.		
15.	<p>To receive a report from the Library Committee following receipt of the Building Survey and Asbestos Report; to note highlighted issues and agree action for the Committee to act upon</p> <p>Following perusal of the report and having taken all matters contained within the building survey and asbestos reports, it was agreed to continue with the purchase of the library but to advise the County Council of the valuation received from Berrys with a view to opening negotiations on purchase price through solicitors at the appropriate time. In the meantime the Library Committee are to continue with the Business Plan with the Friends of Thrapston Library and obtain estimates for the works required to the library building.</p>		
16.	<p>To discuss the Plaza stage extensions and podium facility, agree hire charges (if any) and agree action for advising the performing groups</p> <p>Members had read the report and discussed individually the items for consideration. It was resolved:-</p> <ul style="list-style-type: none"> • There would not be a hire charge for the podium; • Only staff insured by the Council and who have received training should erect the stage extensions; • There will be no strip affixed above the impact resistant panelling for balloons etc. and it is to be made clear to all hirers that nothing should be affixed to the walls; • The Clerk is to write to users of the Plaza advising of the Council's final decisions. 		
17.	<p>To review the town signage proofs and highlight any changes required before ordering</p> <p>It was agreed that two Members with the Clerk should sit and go through the proofs to ensure accuracy and correct punctuation prior to a final order being placed.</p>		
18.	<p>To receive written reports on courses attended (if applicable)</p> <p>None.</p>		
19.	<p>District Councillors' Reports</p> <p>Cllr Brackenbury advised that as no doubt everyone was already aware, the Secretary of State had made a decision and was in agreement that two unitary authorities should be formed in Northamptonshire, North and West. It was noted that elections will happen in 2020 for a shadow authority and for parish and town councils, members serving a 5 year term. Those elected to the shadow authority will then go on to the unitary authorities. It was also noted that one Trust covering the whole of Northamptonshire will be formed for when unitary comes into effect in 2021.</p> <p>Cllr Brackenbury went on to say that there is now a lot of work going on and all the Chief Executives and Leaders have been given an area to oversee, e.g. David Oliver, CEO at East Northamptonshire Council has Adult Social Care. Cllr Brackenbury advised that all leaders are working well together.</p> <p>Cllr Carter advised that there was a link in a recent bulletin to "Prospectus for Change". She said it is interesting and recommends everyone to read it.</p>		
20.	Clerk's report (for noting)		

	<p>(i) Cinnamon Trust, last month we raised £102.88 from the collection of poop scoop bags.</p> <p>(ii) A letter had been received from Lesley Baden asking if the Town Council could assist with paying for the flowers for the church for Charter Fair. To be carried forward to the next Finance Committee meeting.</p> <p>(iii) Public Consultation – notes had been prepared and circulated from the initial consultation which took place during the closing event of Arts Festival. To be carried forward to the next FTC meeting.</p>		
21.	<p>Chairman's comments Cllr Draycott wished for it to be minuted the hard work and dedication of all the Council's staff during Arts Festival which is much appreciated. Cllr Carter said that Cllr Draycott and Cllr Charles are to be congratulated for the amazing achievement of what was, 2 years ago – their vision for an Arts Festival. She said that standing in the Peace Park at the end of Saturday with an Orchestra playing and everyone waving their flags was a sight to behold. Cllr Strode-Willis said that Cllr Wheeler went above and beyond the role of a Councillor when an elderly lady fell outside the Plaza on the opening performance of the Arts Festival. Cllr Wheeler handled the situation well and should be congratulated.</p>		
22.	<p>Items for Future Agendas None.</p>		
	<p>There being no further business the meeting closed at 21:13.</p>		

Signed

Dated