

# THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

77 High Street,  
Thrapston  
Northamptonshire  
NN14 4JJ

Tel: (01832) 734 673

Email: [clerk@thrapstontowncouncil.gov.uk](mailto:clerk@thrapstontowncouncil.gov.uk)

Website: [www.thrapstontowncouncil.gov.uk](http://www.thrapstontowncouncil.gov.uk)



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Town Clerk on 01832 734673**

**Minutes of the Meeting of the Full Town Council  
held on Tuesday 9<sup>th</sup> July 2019 at 7.15pm at the Town Council Office**

**Present: Cllr Draycott (Chairman), Cllr Baden, Cllr Bennett, Cllr Boyd [19:23], Cllr Carter,  
Cllr Charles, Cllr Cribb, Cllr Otterwell, Cllr Strode-Willis, Cllr Wheeler,  
Cllr Wilcox, Cllr Winter**

**In attendance: Linda Marshall (Clerk)**

No.	Item	Action	By Whom
1.	<b>Apologies for Absence</b> District Cllr Wendy Brackenbury had tendered her apologies which were accepted.		
2.	<b>Declaration of Interest</b> None.		
3.	<b>Public Open Time</b> None.		
4.	<b>To approve the Minutes of the Full Town Council meeting dated 11<sup>th</sup> June 2019</b> <b>Resolved</b> that the Minutes of the Full Town Council meeting dated 11 <sup>th</sup> June 2019 be confirmed as a true record.		
5.	<b>To hear from Emma Bailey, Plastic Free Thrapston</b> It was noted that Emma Bailey was unable to attend the meeting; she will attend in September. In the meantime she has asked if the Town Council would support a Litter Pick Day; also, if there are any Councillors interested in environmental / sustainability issues would they meet with her before September. Cllrs Draycott and Wilcox both voiced that they would be interested in meeting with her. Clerk to arrange. Cllrs Bennett, Carter and Wilcox voiced that they would be interested in assisting with the litter pick. Clerk to advise.	Inform Emma Bailey the outcome of discussions – arrange meeting	Clerk
6.	<b>To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</b> Report taken as read. It was noted that the crime figures are what are reported online. If you click on Thrapston it then shows you where and what		

	<p>crimes have occurred, but for example it can incorporate theft from lorries parked on the A14 which comes under Thrapston. Concerns were raised about the activities taking place down at the Skate Park area. The Clerk advised that she has been given contact details of the Neighbourhood Sergeant for Thrapston and will report the growing concerns to her. Cllr Charles will also raise it at her next JAG meeting.</p> <p>It was noted that we will have a new PC from September, James Allen. The Clerk was asked to invite him to a council meeting and request that he bring updated crime figures for Thrapston.</p>	<p>Report Skate Park activities to the police</p> <p>Invite PC James Allen to a FTC meeting</p>	<p>Clerk</p> <p>Clerk</p>
7.	<p><b>To receive a report (if available) from attendance at the Police &amp; Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</b></p> <p>No report available. Next meeting 16.07.19. Cllr Boyd arrived at the meeting 19:23.</p>		
8.	<p><b>To receive quotations on the re-surfacing of Meadow Lane and determine awarding a contract</b></p> <p>Following discussions the Clerk was asked to produce a comparable table of all quotes and bring it back to the next meeting, to include warranty length, product detail, costs etc. The Clerk was also asked to investigate (i) what is underneath the surface of Meadow Lane (ii) what speed ramps would be acceptable to the Sailing Club (iii) the timeframe with regards to opening negotiations on the Persimmon owned land.</p>	<p>Produce comparable table on resurfacing</p> <p>Undertake further investigations</p>	<p>Clerk</p>
9.	<p><b>To receive a quotation for the additional 180° CCTV camera at the Skate Park and determine if to accept the quote</b></p> <p><b>Resolved</b> to accept the quotation for the additional 180° CCTV camera for the Skate Park at a cost of £4,644. The Clerk was asked to enquire as to whether any vandal-proof casing could be supplied. The Clerk advised that once the CCTV cameras are in place we will then know if the transmission from the Sports Club is sufficient.</p>	<p>Accept quotation for camera.</p> <p>Enquire re vandal-proofing</p>	<p>Clerk</p>
10.	<p><b>To receive quotations and images on the supply of boulders and bollards for Meadow Lane and determine awarding a contract</b></p> <p>It was agreed to go ahead with boulders as this would be more in-keeping with the area. The Clerk is now to obtain further quotes with them being set into the ground or secured using metal spikes.</p> <p>Discussions took place regarding the activities at the Skate Park and it was agreed to obtain a quote for cutting down the hedgerows running alongside the ditch and playing field and also cutting back the hedgerows along Meadow Lane.</p> <p>It was also noted that once the CCTV is up and running appropriate signage will need to be displayed.</p>	<p>Obtain quotes for boulders</p> <p>Obtain quote for hedge-rows works</p> <p>Install CCTV signage</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
11.	<p><b>To receive a Grant Application from CHAT Youth Counselling and determine if to award a grant</b></p> <p>Following consideration of the grant application it was <b>resolved</b> to award a grant to CHAT Youth Counselling in the sum of £2,500.</p>		
12.	<p><b>To receive a quotation for Christmas lights at the Plaza and determine if to accept the quotation</b></p> <p>Following discussion it was <b>agreed</b> and <b>carried by majority</b> to include Christmas lighting on the Plaza Community Centre this year by way of white string lights with 18 x small pulstars. It was noted that the funds for this spend would be taken from general reserves.</p>		

13.	<p><b>To receive a recommendation from the Events &amp; Community Engagement Committee to hold a street party in 2020 to mark the 75<sup>th</sup> Anniversary of VE Day</b>  <b>Resolved</b> to hold a Street Party on 9<sup>th</sup> May 2020 to commemorate the 75<sup>th</sup> anniversary of VE Day and to assign a budget of £7,000 for that event. <b>Resolved</b> to book the band Fortissimo for the event. It was noted that additional toilets will not be required.</p>		
14.	<p><b>To receive a recommendation from the Events &amp; Community Engagement Committee to hold Thrapston Festival in 2020 from 12<sup>th</sup> – 19<sup>th</sup> September</b>  <b>Resolved</b> to hold Thrapston Festival in September 2020. It was agreed to defer assigning a budget until after the wash up meeting with the contributors.</p>	C/F Budget for Thrapston Festival FTC 13.08.19	Clerk
15.	<p><b>To determine if the Council will support the Mayor undertaking a sponsored silence in support of her chosen Charity, Mind, as well as drop-in sessions and coffee mornings</b>  The Mayor explained what other charity events she was proposing and the symbolism of the sponsored silence. Council were fully supportive of the sponsored silence, drop-in sessions and coffee mornings and agreed that they should be covered under the Town Council's insurance.  Cllr Wilcox raised the idea of a phone box being installed to give individuals a safe space to make calls from. He said other towns are on board with the idea. He will investigate it further.</p>	Investigate a phone box	Cllr Wilcox
16.	<p><b>To consider a request from Freedom Leisure for permission to host a themed "Explorer" activity in October in the Peace Park</b>  It was <b>resolved</b> that the Peace Park be used for the October half-term themed explorer event.</p>		
17.	<p><b>To receive a verbal update from the Library Committee</b>  Cllr Wheeler advised that the Business Plan had been submitted by Friends of Thrapston Library (FoTL) to Northamptonshire County Council (NCC).  NCC have now supplied a copy of their Condition Survey. The findings are broadly in line with the building survey which Berrys undertook on our behalf. It shows Mechanical &amp; Electrical remedial/replacement works of £4,150 required in years 1-4, with immediate year 1 costs of £1,250. The main report which covers the building fabric and surrounding grounds finds that Year 1 works will amount to £5,600.  The quote received from Thomas &amp; Briggs for the fascia and soffit repairs was noted at £8,700 which also included replacing the velux windows and clearing the roof and gutters.  The Clerk advised that she had contacted NCC and advised that we would be looking to negotiate on the purchase price. They then raised some questions on our survey which Berrys answered. We are now waiting to hear from NCC as to the next steps.</p>		
18.	<p><b>To receive a report from the Facilities Assistant, Janis Zakis regarding the Peace Park Centenary Project and to receive consultation results undertaken during Arts Festival – to discuss and agree action for the Peace Park Centenary Project</b>  Following lengthy discussions it was <b>resolved</b> to deal with the enclosed toddler play area as a separate project and to now progress this, with the specification in line with the Minutes of the Peace Park Working Party dated 20<sup>th</sup> February 2018 save that it</p>		

	<p>will be a new enclosed toddler play area (following advice that the existing play equipment cannot be moved). It was <b>agreed</b> that the railings and the amphitheatre should be dealt with separately. It was <b>agreed</b> that plans for an amphitheatre need to be drawn up before undertaking a public consultation so that correct images and the scale of the project could be demonstrated. It was <b>agreed</b> to invite companies to come and look at the Peace Park, look at a favourable location and produce their designs in line with the specification as minuted in the Peace Park Working Party meeting dated 20<sup>th</sup> February 2018.</p>	Invite companies to design an amphitheatre in the Peace Park	Clerk
19.	<p><b>To receive a report on whether the Council should consider discussing with Bletsoe taking over the management of the weekly market</b> Cllr Winter advised that he had met with Bletsoes a couple of years ago and that Bletsoes only keep the market going for the sake of the town. It was generally felt that having a market is good for the town and it would be a shame to lose it. The Clerk was asked to explore other Councils managing weekly markets, i.e. Oundle and to report back.</p>	Explore markets being held in other towns	Clerk
20.	<p><b>To consider means of advertising around town, including LED display signs – receive indicative costs and agree action</b> Following discussions Council were supportive of a more modern picture display as opposed to the dot LED type. The Clerk was asked to obtain costs for outdoor digital displays.</p>	Obtain costs for outdoor digital display	Clerk
21.	<p><b>To consider and formulate a “wish list” of projects for the next 3 years so as to enable the Clerk to investigate suitable funding streams</b> The following wish list was noted:-</p> <ul style="list-style-type: none"> <li>• Upgrade of public toilets</li> <li>• Purchase of library</li> <li>• Country Park</li> <li>• Wildflower verges</li> <li>• Family pub</li> <li>• Upgrade of area by mosaic</li> </ul> <p>It was agreed to ask the public via Jigsaw for their input.</p>	Include an article in Jigsaw asking for public's wish list of improvements to the town	Clerk
22.	<p><b>To receive a report from the North Northamptonshire Joint Committee Meeting and note its content</b> Report taken as read.</p>		
23.	<p><b>To note that the Mayoral Chain of Office is now full; to discuss and consider options and agree action</b> The Clerk was asked to obtain images and costs of a new mayoral chain as well as for a new deputy mayor's chain.</p>	Obtain quotes.	Clerk
24.	<p><b>To receive written reports on courses attended (if applicable)</b> None.</p>		
25.	<p><b>District Councillors' Reports</b> Cllr Carter had nothing to report.</p>		
26.	<p><b>Clerk's report (for noting)</b></p> <ul style="list-style-type: none"> <li>• Anglian Water have undertaken a water inspection of the public toilets; some works are required to make them compliant which the Clerk will authorise to have done.</li> <li>• The Dental Practice in Chancery Lane, Thrapston wish to sponsor the Christmas Festival – further details to follow.</li> <li>• The police have taken footage from our CCTV system as part of an ongoing investigation.</li> </ul>		

27.	<p><b>Chairman's comments</b></p> <p>The Chairman advised that she had been in communication with the Sea Cadets who want to be more involved in future civic events.</p> <p>She further advised that on the 20<sup>th</sup> July 500 sea cadets from around the country will be coming to Thrapston for the Regatta. If anyone wants to attend they should let the Clerk know.</p> <p>The Chairman concluded that a wash up meeting is being held on the 10<sup>th</sup> July for the contributors of the Arts Festival, it starts at 7.30pm and is being held in the Plaza.</p>		
28.	<p><b>Items for Future Agendas</b></p> <p>Pétanque Court at the Peace Park</p>		
	<p><b>There being no further business the meeting closed at 21:17</b></p>		

Signed .....

Dated .....