

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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on 01832 734673**

**Minutes of the Meeting of the Library Committee
held on Wednesday 19th June 2019 at 6.30pm at the Town Council Office**

**Present: Cllr Wheeler (Chairman), Cllr Baden, Cllr Cribb, Cllr Draycott
Andy Gibney, Anne Gilbert, Peter Gout, Richard Swindall**

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
1.	Election of Chairman Chairman of the Library Committee asked for nominations for the position of Chairman of the Sub-Committee. Cllr Wheeler was proposed, seconded and agreed by all. There being no further nominations Cllr Wheeler was duly elected and he accepted the position of Chairman of the Library Sub-Committee. Cllr Wheeler took the Chair.		
2.	Apologies for Absence Cllr Otterwell had tendered his apologies which were accepted.		
3.	Declaration of Interest None.		
4.	Public Open Time None.		
5.	To receive and discuss the first draft of the Business Plan as completed by Friends of Thrapston Library (FoTL) and agree amendments/comments/additions Members discussed the draft Business Plan; alterations were made and it was agreed that the Clerk would update the draft and circulate it by close of business on Friday in readiness for the next meeting on Monday 24 th June. It was further agreed that the Cllr Cribb would update the income and expenditure spreadsheet with figures provided by Anne Gilbert.		
6.	To discuss the next stage of the process and agree next agenda items It was agreed that at the next meeting Members would finalise the Business Plan. Once finalised and submitted, discussions would then be held regarding a working agreement between the Town Council and FoTL.		

7.	To agree and note future meeting dates Monday 24 th June @ 7.15pm.		
8.	Clerk's Report None.		
9.	Chairman's Comments None.		
	There being no further business the meeting closed at 19:19		

Signed

Dated