

# THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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on 01832 734673**

**Minutes of the Meeting of the Planning & Asset Management Committee  
held on Tuesday 6<sup>th</sup> August 2019 at 19:15 at the Town Council Office**

**Present: Cllr Otterwell (Chairman), Cllr Boyd, Cllr Carter, Cllr Draycott.**

**In attendance: Margaret Ward (Assistant Clerk)**

No.	Item	Action	By Whom
1.	<b>Apologies for Absence</b> Cllr Charles had tendered her apologies which were accepted. No other apologies received.		
2.	<b>Declaration of Interest</b> None.		
3.	<b>Public Open Time</b> None.		
4.	<b>To approve the Minutes of the Planning &amp; Asset Management Committee meeting dated 2<sup>nd</sup> July 2019</b> <b>Resolved</b> that the Minutes of the Planning & Asset Management Committee meeting dated 2 <sup>nd</sup> July 2019 be confirmed as a true record.		
5.	<b>To receive and consider the following planning applications and to determine the Council's responses</b> <b>Resolved</b> to submit the following responses on the planning applications as follows:-  <b>18/02156/LBC:</b> Retrospective application for minor alterations to include installation of new kitchen/food prep area enclosed by timber stud walls at 34 High Street.  <b>No Objection.</b>	Submit a No Objection	Assistant Clerk
6.	<b>To receive notification of planning permissions granted, refused and appealed</b>  <b>19/00675/FUL: Planning permission granted.</b> Change of use of land to residential garden land; construction of 1.8m high fence and low brick wall/railings to western site boundary and proposed double garage.	Noted	

	<p><b>19/00382/FUL: Planning permission granted.</b> Two storey side extension, 4 Ablett Close.</p> <p><b>19/00840/FUL: Planning permission refused.</b> Erection of a new 3 bedroom dwelling with access road and parking to the rear, 3 Winding Way.</p> <p><b>18/02030/FUL:</b> Alterations to existing building to form two dwellings with new garage (resubmission of 17/02027/FUL) at land rear of 15 Chancery Lane. Further structural survey information received by East Northants to support this application. The Committee had already submitted comments on this application and have no further comments.</p> <p><b>18/02031/LBC:</b> Alterations to existing building to form two dwellings with new garage (resubmission of 17/02028/LBC) at land rear of 15 Chancery Lane. Further structural survey information received by East Northants to support this application. The Committee had already submitted comments on this application and have no further comments.</p> <p><b>19/01126/AMD: Permission granted.</b> Non material amendment of minor increase in size to afford full access for disabled users, pursuant to application 18/00526/FUL: Erection of six residential dwellings together with creation and upgrade of accesses with associated demolition of a small section of frontage wall, 38 Huntingdon Road.</p> <p><b>19/00859/VAR: Permission granted.</b> Variation of condition no. 2 of application 16/01876/LBC to substitute “stone with clay pantile” for “brick with clay pantile” for construction of new boundary wall, Oakleigh House, 28 High Street.</p> <p><b>19/00813/LDP:</b> Side storey rear extension at 9 Hawthorn Drive was <b>Certified lawful.</b></p> <p><b>19/00955/FUL: Planning permission granted.</b> Single storey and first floor side extension.</p>	Noted	
7.	<p><b>To receive a report from the Facilities Manager and agree action</b> Report taken as read. Action as follows was agreed.</p> <p><b>Resolved</b> to proceed with the purchase and fitting of the large swings at the Peace Park at a cost of £421.00.</p> <p><b>Resolved</b> to proceed with the redecoration of the Plaza entrance and accessible side entrance at a cost of £575.00.</p>	Instruct Contractor	Facilities Manager
8.	<p><b>To discuss budgetary needs for the next financial year with regard to Asset Management. Agree figures for any items required in preparation for a report to Full Town Council for consideration in the 2020/21 Budget.</b> The Committee were asked to think about expenditure required on Council’s assets in preparation for further</p>		

	<p>discussion at the next meeting. A final report for funds required will be drafted and submitted to the Finance Committee in October.</p> <p>Initial thoughts were:</p> <p>The Plaza roof, which currently has a leak and seeking clarification on whether it is a repair or replacement situation. Need to seek information on this as a matter of urgency as there would be a big difference in spend required.</p> <p>The cost of the purchase of the Library, if this project goes ahead.</p> <p>Tools and equipment for the Facilities Team and is there a need to consider a Council van at some point in the future.</p> <p>The refurbishment of benches in the Cemetery was raised but they are already part of this years repair and maintenance plan.</p>	<p>Investigation into the extent of the leak to be actioned</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>Facilities Manager</p>
9.	<p><b>To receive a report from Northamptonshire Highways regarding a DRAFT Rights of Way Improvement Plan (2018-2028) and agree feedback in response to the document.</b></p> <p><b>Resolved</b> to contact Northamptonshire Highways with regard to the request for Parish Path Wardens for clarification on the following:</p> <ul style="list-style-type: none"> <li>• How many Parish Path Wardens do Thrapston require?</li> <li>• Can they provide a comprehensive list of the footpaths to inspect?</li> </ul>	<p>Draft email to Highways</p>	<p>Assistant Clerk</p>
10.	<p><b>To receive information from East Northamptonshire Council regarding a Notice of Application for a Review of Premises Licence for One Stop Shop, 33-37 Oundle Road.</b></p> <p>The Committee were informed that the premises licence for One Stop Shop was under review and relevant representations could be made from members of the public between 25<sup>th</sup> July and 21<sup>st</sup> August 2019.</p>	<p>Noted</p>	
11.	<p><b>Clerk's Report for Noting</b> None.</p>		
12.	<p><b>Chairman's Comments</b> The Chairman thanked everyone for attending the meeting.</p>		
13.	<p><b>Items for Future Agendas</b> None received.</p>		
	<p><b>There being no further business the meeting closed at 20:11</b></p>		

Signed .....

Dated .....