

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

77 High Street,
Thrapston
Northamptonshire
NN14 4JJ
Tel: (01832) 734 673
Email: clerk@thrapstontowncouncil.gov.uk
Website: www.thrapstontowncouncil.gov.uk



**If you require a large print copy please contact the Clerk
on 01832 734673**

**Minutes of the Meeting of the Full Town Council
held on Tuesday 13th August 2019 at 7.15pm at the Town Council Office**

**Present: Cllr Draycott (Chairman), Cllr Bennett, Cllr Boyd, Cllr Carter,
Cllr Charles, Cllr Cribb, Cllr Otterwell, Cllr Read, Cllr Strode-Willis, Cllr Wheeler, Cllr Winter**

**In attendance: Linda Marshall (Clerk)
District Councillor Wendy Brackenbury**

No.	Item	Action	By Whom
1.	Apologies for Absence Cllrs Baden and Wilcox had tendered their apologies which were accepted.		
2.	Declaration of Interest None.		
3.	Public Open Time Mr Montgomery, the new owner of Healthy Pet Supplies, Huntingdon Road, Thrapston attended the meeting and addressed the Council. He voiced that since the roadworks undertaken by the County Council on Huntingdon Road including the redesign of the right-hand turn into Market Road have been completed, the layby outside his shop is now being used by residents of Huntingdon Road as parking has been compromised. Whilst he has sympathy with the resident's parking issues, he would like to apply to the County Council for a parking restriction on that layby (during daylight hours with 30 or 60 minute waiting restriction) as it is having an impact on his business. He has been advised to seek the support of the Town Council before making such an application. Cllr Draycott advised that a decision cannot be made at tonight's meeting but it will form part of the next meeting's agenda for Council to consider. Mr Montgomery left the meeting.	Agenda 06.09.19	
4.	To approve the Minutes of the Full Town Council meeting dated 9th July 2019 Resolved that the Minutes of the Full Town Council meeting dated 9 th July 2019 be confirmed as a true record.		
5.	To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting Report taken as read. Cllr Charles advised that the next meeting is scheduled for 20 th September. Cllr Carter asked how suspicious behaviour should be reported when it isn't evident that		

	<p>a crime is being committed, as the online reporting is for crimes. It was noted that nothing is ever a crime until convicted; and on that basis all suspicious behaviour should be reported online. Cllr Bennett advised that she has been reporting online and will circulate the link she uses. Cllr Charles advised that she would raise the reporting of intelligence at the next JAG meeting.</p>		
6.	<p>To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report available. Next meeting scheduled for 9th September.</p>		
7.	<p>To appoint Cllrs Bennett and Wilcox onto one each of the Finance & Devolution Committee and the Planning & Asset Management Committee Resolved that Cllr Bennett be appointed to the Planning & Asset Management Committee and that Cllr Wilcox be appointed to the Finance & Devolution Committee.</p>		
8.	<p>To receive comparable quotations on the re-surfacing of Meadow Lane and determine awarding a contract. Following review of the comparable quotations it was carried by majority with one abstention to appoint Phoenix Surfacing (Option 2 with golden chippings) to undertake the necessary re-surfacing works in the sum of £27,975. The management of the works to be delegated to the Facilities Manager who is to coordinate with other required works at Meadow Lane and to liaise with the Sailing Club and Sea Cadets regarding the timing of the works. To note that the Sailing Club are not in a position to make a financial contribution towards the cost of the works. Noted.</p>		
9.	<p>To receive comparable quotations on the supply of boulders for Meadow Lane and determine awarding a contract Following review of the comparable quotations it was resolved to accept the quotation from Stamford Stone for the supply of boulders in the sum of £2,304. The management of supply and delivery to be delegated to the Facilities Manager to coordinate in line with other works at Meadow Lane.</p>		
10.	<p>To receive a quotation from our groundsman to cut down the hedgerows along Meadow Lane and alongside the ditch at the Skate Park and determine if to accept the quotation Quotation noted. Members were advised of an email received from the Sports Association asking that consideration be given as to the extent of vegetation to be cut down along the boundary with the ditch as this will expose them and they feel it will compromise their security and affect the natural look of the boundary. Following consideration of the quote and the comments from the Sports Association it was resolved to accept the quotation from HJ Horticulture but to limit the extent of the boundary along the ditch to be cut to just below fence level.</p>		
11.	<p>To receive a Grant Application from Volunteer Action and determine if to award a grant Following consideration of the grant application it was resolved to award a grant to Volunteer Action in the sum of £1,000. It was noted that the charity number had been omitted from the form. The Clerk was asked to obtain this before giving approval of the application.</p>		
12.	<p>To review, agree and adopt the following policies:-</p> <ul style="list-style-type: none"> • Graffiti Removal Policy • Environmental Policy • Town Awards Policy • CCTV Policy 		

	<p>Following review some slight amendments were required to the Environmental and Town Awards Policies. No amendments were required to the CCTV Policy. It was resolved to adopt the Environmental (with changes), Town Awards (with changes) and CCTV policy. Discussions took place regarding the Graffiti Removal Policy. It was agreed to include time frames for obscene or offensive graffiti, out of hours reporting and to review the Anti-Social Behaviour Act reference.</p>	Review Graffiti Policy	Clerk
13.	<p>To receive a verbal update on the Peace Park Project following a site visit with an architectural consultant. To consider all elements of the project and prioritise stages of development, together with itemised budgets. To consider the forming of a Working Party. To agree action</p> <p>The Chairman summarised the existing plans for the Peace Park Project and advised that we are currently resolved to proceed with the enclosed toddler play area as a standalone project. However following a recent site inspection where other elements of the project were discussed (including vehicle access, pedestrian access from Huntingdon Road with footpath, electricity supply and amphitheatre) it has been identified that the original siting of the enclosed toddler play area may impact on the vehicle access route. It was felt that a master plan needs to be drafted and a schedule of works with priorities identified. Discussions took place regarding the project as a whole.</p> <p>It was resolved to bring back the enclosed toddler play area under the umbrella of the entire project.</p> <p>It was further resolved to form a Working Party to take this project forward. Cllrs Boyd, Charles, Read, Strode-Willis, Wheeler and Winter agreed to form the Working Party. The Working Party is to meet to initially draft an overall project plan, determine the phased approach and make recommendation to Full Council.</p>	Arrange Working Party Meeting	Clerk
14.	<p>To receive a report on bus services 8 [Corby to Kettering] and 18 [Corby-Raunds via Thrapston] and the request for consideration of funding to secure the continued operation of these services</p> <p>It was noted that in June 2018 the Council had resolved to financially support the Call Connect service at a cost of £2,171 spread over two financial years. It was noted that this subsequently fell through as there wasn't enough support from other towns and villages.</p> <p>Following discussion on the Centrebus Services 8 and 18 the Council are, in principle, broadly in favour of supporting the continuation of the bus services subject to seeing passenger figures for Thrapston and receiving indicative costs. Cllr Brackenbury advised that she will obtain the passenger information. The Clerk will respond to Northamptonshire Highways.</p>		
15.	<p>To receive correspondence from the Tennis Club, discuss and agree action regarding their request for the Town Council to provide directional signage</p> <p>Following consideration of the request from the Tennis Club, it was agreed that that the Tennis Club should be encouraged to apply for any financial support through the Town Council's Grants & Donations Policy. The Clerk is to respond accordingly.</p>		
16.	<p>To receive copy email from Sharan Wildman, Neighbourhood Policing; to note its contents, discuss and agree action</p> <p>The contents of the Sharan Wildman's email were noted. It was further noted that PCSO David Bryan would be returning to cover Thrapston, Islip, Denford & Ringstead.</p>	Invite PC & PCSO to FTC	Clerk

	It was agreed that PC James Allen and PCSO David Bryan should be invited to a Full Council meeting to discuss policing issues.		
17.	<p>To receive copy email from the Peterborough Society of Model Engineers, discuss and agree action regarding their request for land to either rent or buy</p> <p>Discussions took place regarding the Society's request for land. It was agreed to respond saying that whilst the Council would like to accommodate them at present we have no land of that size available although we may have land in the future. In the meantime if they wished to visit Thrapston and identify any potential usable sites we would be happy to assist with putting them in touch with landowners.</p>		
18.	<p>To receive options / visuals / prices on various Chains of Office and agree action</p> <p>Artwork and prices were presented to the Council. Following perusal it was agreed that a new chain with 38 links would be preferable with a new pendant incorporating the Town's crest. The Clerk is to obtain further artwork and costs, together with costs for a new Deputy Mayor's chain which will compliment the Mayor's chain.</p>	Request further artwork and costs	Clerk
19.	<p>To note the NCALC 72nd Annual Conference and AGM taking place on the 5th October and agree attendance</p> <p>Noted. Cllr Charles indicated that she could attend with the Clerk.</p>		
20.	<p>To receive written reports on courses attended (if applicable)</p> <p>None. It was agreed to remove this item from future agendas. Any staff training to be reported to Personnel.</p>		
21.	<p>District Councillors' Reports</p> <p>Cllr Carter reported:-</p> <ul style="list-style-type: none"> (i) Sharn Matthews, Monitoring Officer at East Northamptonshire Council has now retired. (ii) Northamptonshire Police, Fire and Crime Commissioner Newsletter July Edition reported recent developments:- <ul style="list-style-type: none"> a. A 101 call-back pledge so that no-one ringing with less urgent matters will have to wait more than five minutes to be answered or offered a call back; b. The introduction of a new investigation team at Wootton Hall so that now victims of less serious crimes will be contacted in a time way by an investigator who provides a single point of contact and deals quickly and efficiently with their crime report, identifying any investigative opportunities and giving professional advise; c. A new approach to household burglary so that every victim is visited by police. <p>Noted that there is still a lot of work to do, but there has been progress.</p> <p>Further report to note regarding services offered at Northamptonshire Police Front Counters based in six locations across the county at Wellingborough, Weston Favell and Daventry (all based in police stations) and Kettering, Corby and Northampton (located in the town council buildings). Services include getting advice, reporting incidents, surrender old knives, enquire about property and report traffic collisions amongst other things.</p> <ul style="list-style-type: none"> (iii) Community Facilities Fund: Thrapston Town Council were not successful in securing funding. <p>Cllr Wendy Brackenbury reported that works amongst the different councils is ongoing in preparation for Unitary.</p>		

	Cllr Brackenbury enquired about the flooding at the bottom of Springfield Avenue. The Clerk advised that at the request of Anglian Water we had cleared the culvert, but with problems still ongoing today our Facilities Manager had met with Anglian Water on site. We have agreed to clear the ditch to eliminate that from the cause; Anglian Water will continue to investigate other causes.		
22.	<p>Clerk's report (for noting)</p> <p>The Clerk reported:-</p> <p>(i) Charles Ashby Developments Limited wish to donate three trees to the Council. The Facilities Manager and Groundsman will determine the species required and identify planting locations.</p> <p>(ii) The external auditors had requested further clarification on the income variance in relation to the Annual Return. The Clerk advised that she had provided the necessary figures.</p> <p>(iii) The Eco-Action Team at Thrapston Primary School would like to meet with any council representatives to discuss ideas about ways we could all help protect/enhance the environment around Thrapston. The Clerk asked If any Councillors wished to be involved to let her know.</p> <p>(iv) The Clerk will be on annual leave w/c 9th September. Margaret Ward will clerk the 10th September meeting.</p>		
23.	<p>Chairman's comments</p> <p>The Chairman commented as follows:-</p> <p>(i) Sponsorship Form in support of Mind available if anyone wishes to sponsor her undertake a dawn until dusk silence.</p> <p>(ii) Both East Northamptonshire Council and Green Lane Clinic have responded favourably supporting having a mental health surgery in Thrapston – meetings will be held to see if we can take this forward.</p> <p>(iii) Attended Step 'n' Grooves last Saturday and danced with the children. Previously attended the Sea Cadets.</p> <p>(iv) Last week attended BBC Radio Northampton and was on the Helen Blaby show.</p> <p>(v) Council need to consider fixing event dates to secure the Plaza year on year, to include the Civic Service. To be raised at the next Full Council meeting.</p>	Agenda: Council Events – Fixing Dates	Clerk
24.	<p>Items for Future Agendas</p> <p>None received.</p>		
	There being no further business the meeting closed at 21:00.		

Signed

Dated