

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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Minutes of the Meeting of the Planning & Asset Management Committee held on Tuesday 3rd September 2019 at 19:15 at the Town Council Office

Present: Cllr Otterwell (Chairman), Cllr Boyd, Cllr Carter, Cllr Draycott, Cllr Read, Cllr Charles, Cllr Bennett

In attendance: Margaret Ward (Assistant Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence None.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Planning & Asset Management Committee meeting dated 6th August 2019 Resolved that the Minutes of the Planning & Asset Management Committee meeting dated 6 th August 2019 be confirmed as a true record.		
5.	To receive and consider the following planning applications and to determine the Council's responses Resolved to submit the following responses on the planning applications as follows:- 19/01229/FUL: Erection of garage, workshop and annexe at 8 Swan Close. No Objection , subject to; access to the property should only be permitted from Swann Close. Also that the annexe is to remain as the same property and not become a separate address. 19/01246/FUL: First floor rear extension with flat roof as existing rear extensions at 2 Church Walk. No Objection , subject to the hedge being maintained to continue to provide a screen from the extension.	 Submit a No Objection response Submit a No Objection response	 Assistant Clerk Assistant Clerk

6.	<p>To receive notification of planning permissions granted, refused and appealed.</p> <p>19/00892/FUL: Planning permission granted. Garage conversion, 22 Windsor Drive.</p> <p>19/00460/FUL: Planning permission refused. Two storey rear, single storey side and single storey front extensions, 15 Hortons Lane.</p> <p>18/02453/FUL: Planning permission granted. Demolition of car port, part of wall, erection of three dwellings with garages, parking, access and landscaping. Land rear of 15 Chancery Lane.</p> <p>19/00530/LDE: Development was lawful. The Garage, 46A Huntingdon Road.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	
7.	<p>To receive a report from the Facilities Manager to discuss and agree the next steps for Plaza roof Report taken as read.</p> <p>Resolved to proceed with the cleaning of a narrow strip of the Plaza roof to ascertain the extent of the water damage and condition of the roof at a cost of £485.95. If the roof is in good condition the whole roof will be cleaned by the contractor at a total cost of £1185.90.</p>	<p>Instruct Contractor</p>	<p>Facilities Manager</p>
8.	<p>To discuss budgetary needs for the next financial year with regard to Asset Management. Agree figures for any items required in preparation for a report to Full Town Council for consideration in the 2020/21 Budget Further to last month's discussions the following points were raised:</p> <p>To provide a recommendation on required budget once the extent of damage to the Plaza roof is understood.</p> <p>The cost of the upkeep of the land (Osier way, Foundry Walk and Waters Edge) due to be transferred under the Section 106 Agreements to be added to the budget.</p> <p>Consideration needs to be given to the cost of the rebuilding of the library but this will be part of a future agenda once the library purchase is complete.</p> <p>The speed awareness devices were raised but they will be purchased from this year's budget.</p>	<p>Life span of the current roof to be assessed.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>Facilities Manager</p>
9.	<p>To receive a report from the Assistant Clerk on cycle racks Resolved to contact Northamptonshire Highways and advise that we do not wish to utilise the disused bus shelter for cycle parking as the process is proving to be extremely complicated and time consuming.</p> <p>Cycle racks similar to the racks in the quadrant by the Council offices are to be purchased with the grant funding and erected on our land around the town. Outside the Plaza, by the MUGA and at the Cemetery were suggested locations.</p>	<p>Draft email to Highways</p> <p>Purchase racks and arrange installation</p>	<p>Assistant Clerk</p> <p>Assistant Clerk/Facilities Manager</p>

10.	<p>To consider a request from Thrapston Sports Association for permission to erect a ball net on the housing side of the training area to prevent balls from falling into gardens</p> <p>Resolved to advise Thrapston Sports Association that we are happy for the erection of the nets to go ahead providing residents are consulted and in agreement and we are advised of the height and exact location of netting.</p>	Email to Thrapston Sports Association	Assistant Clerk
11.	<p>Clerk's Report for Noting</p> <ul style="list-style-type: none"> • DRAFT Rights of Way Improvement Plan: Email sent on 7th August to Highways requesting further information, advised that it had been passed on but still awaiting response. • Council office projector: Installation planned for tomorrow. • Co-op funeral building: East Northamptonshire Council have served an Enforcement Notice on the Co-op as they have not submitted a planning application for the building. They have 28 days to submit an application for consideration. • Osier Way: Barratt Homes now wish to proceed with the transfer of the land under the Section 106 Agreement. Our Facilities team have raised a few questions and we have advised East Northamptonshire Council who will carry out their checks. We will then instruct our solicitor to deal with the transfer. • Foundry Walk and Waters Edge: Persimmon now wish to proceed with the transfer of the land under the Section 106 Agreement. All issues previously raised have been resolved and we will instruct our solicitor to proceed with the transfer. 	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	
12.	<p>Chairman's Comments</p> <p>The Chairman thanked everyone for attending the meeting.</p>		
13.	<p>Items for Future Agendas</p> <p>None received.</p>		
	<p>There being no further business the meeting closed at 20:25</p>		

Signed

Dated