

# THRAPSTON TOWN COUNCIL

Mayor: Cllr. Karen Draycott

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on 01832 734673**

**Minutes of the Meeting of the Planning & Asset Management Committee  
held on Tuesday 6<sup>th</sup> October 2020 at 19:15 remotely via Zoom.**

**Present: Cllr Otterwell (Chairman), Cllr Carter, Cllr Charles, Cllr Boyd,  
Cllr Draycott**

**In attendance: Margaret Ward (Assistant Clerk)**

No.	Item	Action	By Whom
1.	<b>Apologies for Absence</b> None.		
2.	<b>Declaration of Interest</b> None.		
3.	<b>Public Open Time</b> None.		
4.	<b>To approve the Minutes of the Planning and Asset Management Committee meeting dated 1<sup>st</sup> September 2020</b> <b>Resolved</b> that the Minutes of the Planning & Asset Management Committee meeting dated 1 <sup>st</sup> September 2020 be confirmed as a true record.		
5.	<p><b>To receive and consider the following planning applications and to determine the Council's responses:-</b> (Documents are available to view at <a href="https://www.east-northamptonshire.gov.uk/info/200155/planning">https://www.east-northamptonshire.gov.uk/info/200155/planning</a>)</p> <p><b>20/01117/LBC:</b> This application is for the investigation of the arch barrels of Nine Arches Bridge by taking cores in order to check both the thickness and condition of the masonry of both the main arches and the wing arches as well as to ascertain existence and extent of concrete backing with a view to increasing the assessed capacity and to determine the extent of ring separation and the number of rings separated at Nine Arches Bridge, Bridge Street, Thrapston.</p> <p><b>No Objection.</b></p> <p><b>20/01090/FUL:</b> Single storey pitched roof extension to the front of the dwelling at 52 Wainwright Avenue, Thrapston.</p> <p><b>No Objection.</b></p>	<p>Submit a No Objection response</p> <p>Submit a No Objection response</p>	<p>Assistant Clerk</p> <p>Assistant Clerk</p>

	<p><b>20/01089/FUL:</b> Change of use from Class A2 to Class C3 for the creation of two residential flats at 33 High Street, Thrapston.</p> <p><b>No Objection.</b></p> <p><b>20/00973/FUL:</b> Rear extension over two floors and partial conversion of garage and first floor extension at 89 Springfield Avenue, Thrapston.</p> <p><b>No Objection.</b></p> <p><b>20/01120/FUL:</b> Two storey side and single storey rear extension at 2 Hillcrest Close, Thrapston.</p> <p><b>No Objection.</b></p> <p><b>20/01189/TPO:</b> T1, T2, T3, pine – remove lowest limbs and deadwood through to crown; at 15A Chancery Lane, Thrapston.</p> <p><b>No Objection.</b></p> <p><b>19/01726/FUL:</b> Land off Huntingdon and Market Road, Thrapston. Erection of 14 dwellings (partial re-plan of 16/01690/REM pursuant to 07/02457/OUT).</p> <p><b>No Objection.</b></p>	<p>Submit a No Objection response</p> <p>Submit a No Objection response</p> <p>Submit a No Objection response</p> <p>Submit a No Objection response</p> <p>Submit a No Objection response</p>	<p>Assistant Clerk</p> <p>Assistant Clerk</p> <p>Assistant Clerk</p> <p>Assistant Clerk</p> <p>Assistant Clerk</p>
6.	<p><b>To receive and consider the following Traffic Regulation Order and determine the Council's response regarding the Installation of two Virgin park and charge 2 (VPACH2) electric vehicle on-street charging at the following locations: High Street, NN13 4JJ and Sackville Street, NN14 4PA</b></p> <p><b>Agreed</b> to respond to Northamptonshire County Council stating that in principle the Council support electric car charging points, however not in the suggested locations as this would mean the loss of a parking space in the High Street and lead to further congestion in an already busy area in Sackville Street. The Council would fully support a charging point in the bullring carpark.</p>	<p>Email Northamptonshire County Council</p>	<p>Assistant Clerk</p>
7.	<p><b>To receive notification of planning permissions granted, refused and appealed</b></p> <p><b>20/00916/FUL: Permission granted.</b> Single storey rear extension; relocation of 1 rear window, 58 Nine Arches Way, Thrapston.</p> <p><b>20/00876/FUL: Permission granted.</b> Demolition of existing single storey side element and erection of a single storey side extension, single storey rear extension and new continuous sloping roof over the entrance and bay window (resubmission of 20/00307/FUL) 19 Highfield Road, Thrapston.</p> <p><b>20/00722/FUL: Permission granted.</b> Change of use from hairdressers to a tattoo studio, 36A High Street, Thrapston.</p> <p><b>20/00877/FUL: Permission granted.</b> Single storey rear extension, 68 Market Road, Thrapston.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	

	<p><b>20/00923/FUL: Permission granted.</b> Single storey rear extension to replace existing conservatory; single store front extension with side link to garage, 8 Kimbolton Court, Thrapston.</p> <p><b>20/00874/TPO: Consent granted.</b> Proposal Walnut (T1) - cut back branches overhanging property boundary; Reduce crown to eastern side; Remove deadwood from crown (Resubmission of 16/00526/TPO). Land Adjacent The Hermitage, Huntingdon Road, Thrapston</p>	Noted	
8.	<p><b>To discuss further concerns from residents on Waters Edge and agree action</b>  <b>Resolved</b> to respond directly to concerned residents and confirm that we will continue seeking quotations for bollards for Nine Arches Way and Brancey Close. That we are happy with our new signage in the area which is standardised throughout the town, however we will ensure their concerns regarding use of the public land is considered by the working party set up to review fishing rights along that stretch of the river. An article has been published in the Jigsaw magazine clearly showing land ownership.</p>	Draft email and draft report for working party	Assistant Clerk
9.	<p><b>To accept the quotation from Stanair to replace the broken shutter on the ladies toilet for £1,473.00 for a manual shutter or to upgrade and accept the quotation for £1,663.00 for an electric shutter with external security box.</b>  <b>To receive the quotation for the replacement of two shutters to replace the other existing doors on the toilet block and decide whether to recommend to the Finance Committee to replace now at a cost of £2227.50 for manual doors (additional cost of £190 for electric) or to budget for replacement next year</b>  <b>Resolved</b> to accept the quotation from Stanair to replace the broken shutter on the ladies toilet with an electric shutter. To recommend to the Finance Committee that the shutters are replaced with electric shutters on the other two doors funded from general reserves as they are likely to fail at some point soon.</p>	Engage Contractor	Facilities Manager
10.	<p><b>To accept the quotation from HJ Horticulture Ltd to supply and plant Lavender and Rosemary plants to replace missing plants at the sensory garden in the Peace park at a cost of £154.00</b>  <b>Resolved</b> to accept the quotation from H J Horticulture Ltd.</p>	Engage Contractor	Facilities Manager
11.	<p><b>To accept the quotation from HJ Horticulture Ltd to supply and fit a second hand rail to the footbridge leading from the Town Walk to the Thrapston Carr and raise the level of the landing area at the Carr side of the bridge at a cost of £639.00</b>  <b>Resolved</b> to accept the quotation from H J Horticulture Ltd.</p>	Engage Contractor	Facilities Manager
12.	<p><b>To accept the quotation from HJ Horticulture Ltd to erect three cycle racks in the block paved area of the Town Council offices removing current base laying a concrete base and relaying bricks at a cost of £462.00</b>  <b>Resolved</b> to accept the quotation from H J Horticulture Ltd.</p>	Engage Contractor	Facilities Manager
13.	<p><b>To accept the quotation from Phoenix Surfacing at a cost of £4,484.80 to remove existing cracked surface</b></p>		

	<p><b>from pathway near green space and play area on Windsor Drive and relay surface to repair damage Resolved</b> to accept the quotation from Phoenix Surfacing.</p>	Engage Contractor	Facilities Manager
14.	<p><b>To receive a report from the Facilities Manager regarding recommendations for a way forward for the management of the green space and woodland on the land at Waters Edge and the sailing club Agreed</b> to accept the Facilities Manager's recommendations that:</p> <ul style="list-style-type: none"> <li>• The undergrowth in the spinneys be cut back in the autumn by our grounds maintenance contractors to a) enable sufficient access for us to further evaluate how this area be best managed b) to allow sufficient access for an arboricultural survey.</li> <li>• An arboricultural survey of all three areas be conducted in May 2021.</li> <li>• The offer of volunteers from the Sailing Club be taken up (via the Council's Volunteer Agreement) and at least one pathway be cleared and made good, sufficient for members of the public to use this path to cut thorough to Meadow Lane.</li> <li>• In the medium term close off access to the flood defence bund by either using fencing or planting a hedge or both.</li> <li>• Having completed the above works and tree surveys to further consider how this land and waterway be managed in the future.</li> </ul>	Progress with recommendations	Facilities Manager
15.	<p><b>To accept the quotation from Wilby Tree Surgeons to carry out a health and safety survey of the trees at the Coppice as agreed previously with the residents at a cost of £280 Resolved</b> to accept the quotation from Wilby Tree Surgeons.</p>	Engage Contractor	Facilities Manager
16.	<p><b>To discuss budgetary needs for the next financial year with regard to Asset Management. Agree figures for any items required in preparation for a report to Full Town Council for consideration in the 2021/22 Budget</b></p> <p><b>The following points were raised:</b></p> <ul style="list-style-type: none"> <li>• Speed awareness cameras are required in the town, seek clarification on which budget they need to be included within.</li> <li>• Recommend to the Finance Committee that a new laptop is purchased for the Assistant Clerk.</li> <li>• Check which budget the monies for the gates for the Town Walk are held.</li> </ul> <p>The final budget will be tabled at the next meeting for agreement and recommendation to the Finance Committee.</p>	Discuss budget with Clerk	Assistant Clerk
17.	<p><b>To discuss and agree on a name to be used within the Town Council for the recently transferred land at Waters Edge and the sailing club currently referred to as 'the persimmon land'</b></p> <p><b>Agreed</b> that Council staff should make the decision.</p>	Advise staff	Assistant Clerk
18.	<p><b>Clerk's report (for noting)</b></p> <ul style="list-style-type: none"> <li>• Northampton local cycling and walking infrastructure plan consultation – the consultation paper will be posted</li> </ul>	Noted	

	<p>on the Council Facebook page for residents to comment on and emailed to Councillors for their information.</p> <ul style="list-style-type: none"> <li>• Town Walk – Northamptonshire County Council have agreed to transfer the land to Thrapston Town Council at nil value providing the land is only ever used as a public footpath.</li> <li>• Flooding issues at Springfield Avenue, Thrapston caused by tree debris blocking were resolved by Anglian Water by rodding the sewers on Devere Road and Meadow Lane.</li> </ul>	Noted	
19.	<p><b>Chairman's Comments</b> The Chairman thanked everyone for attending and thanked the Assistant Clerk for clerking the meeting.</p>		
	<p><b>There being no further business the meeting closed at 20:59</b></p>		

Signed .....

Dated .....