

# THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

77 High Street  
Thrapston  
Northamptonshire  
NN14 4JJ

Tel: (01832) 734 673

Email: [clerk@thrapstontowncouncil.gov.uk](mailto:clerk@thrapstontowncouncil.gov.uk)

Website: [www.thrapstontowncouncil.gov.uk](http://www.thrapstontowncouncil.gov.uk)



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Town Clerk on 01832 734673**

**Minutes of the Finance & Devolution Committee Meeting  
held on Tuesday 20<sup>th</sup> October 2020 at 7.15pm remotely via Zoom**

**Present: Cllr Winter (Chairman), Cllr Baden, Cllr Cribb, Cllr Draycott,  
Cllr Wheeler, Cllr Wilcox**

**In attendance: Linda Marshall (Clerk)**

No.	Item	Action	By Whom
1.	<b>Apologies for Absence</b> Cllrs Strode-Willis had tendered his apologies which was accepted.		
2.	<b>Declaration of Interest</b> None.		
3.	<b>Public Open Time</b> None.		
4.	<b>To approve the Minutes of the Finance &amp; Devolution Committee meeting dated 22<sup>nd</sup> September 2020</b> <b>Resolved</b> that the Minutes of the Finance & Devolution Committee meeting dated 22 <sup>nd</sup> September 2020 be confirmed as a true record.		
5.	<b>To receive, review, raise any questions and approve the Financial Reports for September 2020</b> <b>Resolved</b> that the Financial Reports for September 2020 be accepted, as attached at Appendix 1.		
6.	<b>To receive, authorise and sign off all payments due in October 2020</b> <b>Resolved</b> that the list of payments due in October 2020 be approved, as attached at Appendix 2.		
7.	<b>To receive and assess a report giving an explanation of expenditure, if applicable, 150%+ against budget as at 30<sup>th</sup> September 2020 and agree action</b> Report noted. There were no concerns.		
8.	<b>To review and note the Council's general reserves as at 30<sup>th</sup> September 2020</b> It was noted that general reserves as at 30 <sup>th</sup> September stand at £360,165.		

9.	<b>To note that following the meeting last month the Clerk investigated utility prices with the company recommended by NCALC. As per emails circulated the prices quoted were cheaper than any other quotes received and could be held until 16<sup>th</sup> October. It was agreed by email to use the company Clear Utility Solutions as recommended by NCALC</b> Noted.		
10.	<b>To note that Covid-19 expenditure to 30<sup>th</sup> September 2020 has been re-couped via a fund held by East Northamptonshire Council in the sum of £836.82</b> Noted.		
11.	<b>To receive a quote for refresher training on the Pear Mapping system in the sum of £500 + VAT for half day training and agree action</b> It was noted that currently there is not enough in the budget to cover this training. It was agreed to carry this training forward to the next financial year.		
12.	<b>To review the Town Council's charges for Cemetery and Plaza Hire and agree action</b> A review of the charges was undertaken. It was agreed to incorporate an across the board 2.5% (rounded up) increase. The Clerk is to apply the increase and bring the revised figures to the next meeting.		
13.	<b>To receive budgetary requests from committees (if any) for consideration and inclusion within the draft budget</b> It was noted that budget requests had been received from the facilities team as approved by the Planning & Asset Management Committee. No further requests have been received as yet.		
14.	<b>Budget Planning 2020/21: To consider and discuss the first draft of the budget; set timescales and agree actions</b> The first draft of the budget was reviewed. Some amendments were made and clarification is sought from the facilities team on a number of items. It was noted that information was still required from the Events Committee. To be discussed further at the next meeting.		
15.	<b>Clerk's report (for noting)</b> The clerk advised of a request for grant funding from a limited company who wanted to know if their application would be considered as they didn't meet the criteria of our policy. The general consensus was that any application that does not meet the criteria set down in the policy will be refused, as with a previous application.		
16.	<b>Chairman's comments</b> The Chairman thanked everyone for attending and for the work on the budget planning.		
	<b>There being no further business the meeting closed at 20:02.</b>		

Signed .....

Dated .....

APPENDIX 1

APPENDIX 2