

# THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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## Minutes of the Meeting of the Full Town Council held on Tuesday 10<sup>th</sup> November 2020 at 7.15pm remotely via Zoom

Present: Cllr Draycott (Chairman), Cllr Baden, Cllr Boyd, Cllr Carter, Cllr Charles,  
Cllr Cribb, Cllr George, Cllr Otterwell, Cllr Wheeler, Cllr Winter, Cllr Worley

In attendance: Linda Marshall (Clerk)

| No.           | Item   | Action                           | By Whom |
|---------------|--|----------------------------------|---------|
| <b>Part 1</b> |  |                                  |         |
| 1.            | <b>Apologies for Absence</b><br>Cllrs Strode-Willis, Wilcox and Brackenbury had tendered their apologies which were accepted.  |                                  |         |
| 2.            | <b>Declaration of Interest</b><br>None.  |                                  |         |
| 3.            | <b>Public Open Time</b><br>None.   |                                  |         |
| 4.            | <b>To approve the Minutes of the Full Town Council meeting dated 8<sup>th</sup> September 2020 and 13<sup>th</sup> October 2020</b><br><b>Resolved</b> that the Minutes of the Full Town Council meetings dated 8 <sup>th</sup> September and 13 <sup>th</sup> October 2020 be confirmed as a true record.   |                                  |         |
| 5.            | <b>To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future</b><br>No report available.  |                                  |         |
| 6.            | <b>To receive a report (if available) from attendance at the Police &amp; Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</b><br>No report available.   |                                  |         |
| 7.            | <b>To receive a report (if available) from attendance at Plastic Free Thrapston Steering Group meetings; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</b><br>No report available.  |                                  |         |
| 8.            | <b>To receive a report (if available) relating to the Thrapston Youth Forum, to discuss and agree any items requiring consideration</b><br>Report taken as read. Discussions took place regarding the proposed Instagram account.<br>Following discussion it was <b>resolved</b> that we support such an Instagram account, that we give them operational freedom but that they agree to abide by a code of conduct drawn up by us and | Feed back decision to Jo Bennett | Clerk   |

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|     | <p>further that we have administrator access to enable us to delete any posts which we think are inappropriate.</p> <p>It was suggested that if they have young people willing to volunteer some time that they contact Thrapston Foodbank as they will be busy through December. Further, once events are back up and running there will be the opportunity for volunteers to help. The Clerk will feed this back to Jo Bennett.</p>   |  |  |
| 9.  | <p><b>To receive a verbal update from the Chairman of the Planning &amp; Asset Management Committee</b></p> <p>Cllr Otterwell briefed the meeting on key points arising from the recent Planning &amp; Asset Management Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>   |  |  |
| 10. | <p><b>To receive a verbal update from the Chairman of the Finance &amp; Devolution Committee</b></p> <p>Cllr Winter briefed the meeting on key points arising from the recent Finance &amp; Devolution Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>  |  |  |
| 11. | <p><b>To receive a verbal update from the Chairman of the Events &amp; Community Engagement Committee</b></p> <p>Cllr Cribb briefed the meeting on key points arising from the recent Events &amp; Community Engagement Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>   |  |  |
| 12. | <p><b>To receive a verbal update from the Chairman of the Personnel Committee</b></p> <p>Cllr Boyd advised that there had not been a personnel meeting, however, in relation to Covid-19 the Personnel Committee and the Clerk have been working together to ensure the staff are happy with their working conditions.</p>  |  |  |
| 13. | <p><b>To receive a report from the Facilities Manager in relation to the Peace Park Centenary Project</b></p> <p>Report taken as read. The acts of vandalism were discussed. The Clerk advised that a quote had now been received for the CCTV. It was noted that the weekly bulletins are very useful.</p>   |  |  |
| 14. | <p><b>To receive a report from the Clerk regarding a Town App and agree action</b></p> <p>Report taken as read. It was noted that links to other Town Apps and the presentation had been available for members to look at. Lengthy discussions took place regarding the value of a Town App and the administration of it.</p> <p>Cllr Draycott lost connection 20:04. Cllr Carter took the chair. Following lengthy discussions it was <b>resolved</b> to defer the matter for one month to enable councillors to look at other apps.</p> <p>Cllr Draycott reconnected 20:08.</p> |  |  |
| 15. | <p><b>To receive a report from the Clerk regarding Your Town and agree action</b></p> <p>Report taken as read. It was noted that the presentation had been available for members to look at. Following discussion and taking into account the fact that East Northamptonshire Council will fund this event, it was <b>agreed by majority</b> with one abstention to proceed with the project for Thrapston to be involved in Your Town.</p>   |  |  |
| 16. | <p><b>To consider ways which the Town Council can further support local businesses and agree action</b></p> <p>It was felt that the Town App would be a way of supporting local businesses if this were to go ahead. It was noted that the office has phoned all High Street businesses and we are now regularly</p>  |  |  |

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|     | <p>advertising their opening times/click and collect services via Facebook. It was noted that bollard covers encouraging residents to shop local have been purchased and will be put up following lockdown and there is a leaflet drop taking place imminently promoting "shop local". Following further discussion it was <b>resolved</b> to consult all Thrapston businesses and ask for their suggestions as to how we could help them. The Clerk will organise a mailshot.</p>  | Mailshot<br>local<br>businesses | Clerk |
| 17. | <p><b>To consider ways which the Town Council can further support the community as we approach Christmas and agree action</b></p> <p>The Clerk advised of a funding stream through Western Power "In This Together – Community Matters" and wishes to apply for £1,000 to buy Christmas presents for children of Thrapston who are supported by Thrapston Foodbank. It was <b>resolved</b> to apply to the fund. Discussions took place as to whether the Council would then cover this cost if our application were unsuccessful. It was <b>resolved</b> that the Town Council would cover the cost if the funding application were unsuccessful.</p> <p>Discussions continued as to how the Town Council could support other families; it was suggested that luxury hamper items be donated to Thrapston Foodbank to support those living on their own/without children.</p> <p>Following discussion it was <b>resolved</b> that the Council would support the community to a maximum spend of £1,800. If the grant application is successful then £1,800 will be donated to Thrapston Foodbank by way of luxury hamper items. If the grant is unsuccessful £1,000 will be spent on toys for the children with £800 being donated to the Foodbank by way of luxury hamper items.</p> <p>It was agreed that any items purchased would be sourced locally to support local businesses.</p> <p>It was <b>resolved</b> that the funds to cover this be vired from the money allocated to Fireworks.</p> |                                 |       |
| 18. | <p><b>To receive a report from the Clerk regarding the 2020 Town Awards and agree action</b></p> <p>Report taken as read. No further action required.</p>   |                                 |       |
| 19. | <p><b>District Councillors' Reports</b></p> <ul style="list-style-type: none"> <li>• Cllr Carter reported that £3m had been spent from the new homes' bonus on the Community Facilities Fund. It was not known at this stage if unitary will do anything similar.</li> <li>• Cllr Carter reported that East Northamptonshire Council are working towards an Economic Recovery Prospectus.</li> <li>• Cllr Carter reported that the Planning Policy Committee met on the 19<sup>th</sup> October and endorsed the council's response to the government white paper; she advised that there was a whole appendix on addressing issues that ENC were not happy with. Cllr Carter stated that there was a lot to be challenged in the white paper.</li> <li>• Cllr Carter reported that she had attended a meeting on the review of public spaces protection orders (reviewed every 3 years). Following a survey undertaken 51.7% of responses considered dog fouling to be problem in district but ENC stated that reported incidents are still low. Cllr Carter clarified that offences are dealt with by fixed penalty notice. Cllr Carter noted that Thrapston were the second highest of responders, with 49 respondents. The lakes were mentioned a lot as a problem area, as well as other parts of the town. Regarding dogs on leads orders we have two in Thrapston, the Peace</li> </ul>  |                                 |       |

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|               | <p>Park and St James Churchyard. Cllr Carter stated that it was interesting to read people's perspective of dog fouling around the town.</p> <ul style="list-style-type: none"> <li>Regarding the shadow executive committee Cllr Carter advised that a lot of the decisions are ongoing, and she stated that the problem is harmonising everything.</li> </ul>  |  |  |
| 20.           | <p><b>Clerk's Report (for noting)</b></p> <ul style="list-style-type: none"> <li>The Clerk advised that she had now received the quote for CCTV to be installed in the Peace Park in the sum of £18,663 plus electrical works and road closures. This will be brought to the meeting in December.</li> <li>The Clerk advised that all comments had been incorporated into the solicitors letter relating to Lancaster Drive and this has now been sent out.</li> <li>The Clerk advised that despite repeated attempts to recover the monies for the SID signs, this has been unsuccessful and it is now her intention to pursue legal action.</li> <li>The Clerk advised that the flyers for the leaflet drop are now available in the office, marked up with all those who have offered to help distribute them. They have been bundled into volunteer name, which includes the streets to be covered. The Clerk asked if they could be collected and distributed by the end of the week.</li> <li>The Clerk advised that the Farmer's Market would like some marshalling assistance at their December market and asked if anyone was available to help.</li> </ul> |  |  |
| 21.           | <p><b>Chairman's Comments</b></p> <ul style="list-style-type: none"> <li>The Chairman advised that a closed session would appear on each agenda in case any issue arises during a meeting which need to be dealt with in closed session.</li> <li>The Chairman gave thanks to everyone for their patience and tolerance.</li> <li>The Chairman asked for suggestions as to how we might show appreciation to the staff. It was suggested that when we can and when the Plaza is opened – as a council and with all staff we have a social gathering.</li> </ul>  |  |  |
| <b>Part 2</b> |  |  |  |
| 22.           | <p><b>Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature</b></p> <p>None.</p>   |  |  |
|               | There being no further business the meeting closed at 21:01  |  |  |

Signed .....

Dated .....