

# THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

77 High Street  
Thrapston  
Northamptonshire  
NN14 4JJ

Tel: (01832) 734 673

Email: [clerk@thrapstontowncouncil.gov.uk](mailto:clerk@thrapstontowncouncil.gov.uk)

Website: [www.thrapstontowncouncil.gov.uk](http://www.thrapstontowncouncil.gov.uk)



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Town Clerk on 01832 734673**

**Minutes of the Finance & Devolution Committee Meeting  
held on Tuesday 17<sup>th</sup> November 2020 at 7.15pm remotely via Zoom**

**Present: Cllr Winter (Chairman), Cllr Baden, Cllr Cribb, Cllr Draycott,  
Cllr Wheeler, Cllr Wilcox**

**In attendance: Linda Marshall (Clerk)**

No.	Item	Action	By Whom
1.	<b>Apologies for Absence</b> Cllrs Strode-Willis had tendered his apologies which were accepted.		
2.	<b>Declaration of Interest</b> None.		
3.	<b>Public Open Time</b> None.		
4.	<b>To approve the Minutes of the Finance &amp; Devolution Committee meeting dated 20<sup>th</sup> October 2020</b> <b>Resolved</b> that the Minutes of the Finance & Devolution Committee meeting dated 20 <sup>th</sup> October 2020 be confirmed as a true record.		
5.	<b>To receive, review, raise any questions and approve the Financial Reports for October 2020</b> <b>Resolved</b> that the Financial Reports for October 2020 be accepted, as attached at Appendix 1.		
6.	<b>To receive, authorise and sign off all payments due in November 2020</b> <b>Resolved</b> that the list of payments due in November 2020 be approved, subject to the inclusion of the Anglian Water payment in the sum of £1,116, as attached at Appendix 2.		
7.	<b>To receive and assess a report giving an explanation of expenditure, if applicable, 150%+ against budget as at 31<sup>st</sup> October 2020 and agree action</b> Report noted. There were no concerns.		
8.	<b>To review and note the Council's general reserves as at 31<sup>st</sup> October 2020</b> It was noted that general reserves as at 31 <sup>st</sup> October stand at £330,320.		

9.	<p><b>To review the Town Council's charges for Cemetery and Plaza Hire and agree action</b></p> <p>It was agreed at the October meeting to increase the charges by 2.5%. The charges had been applied (rounded up) and were circulated. It was noted that inflation for this year will be about 1%. It was <b>resolved</b> to accept the revised charges taking effect 1<sup>st</sup> April 2021.</p>		
10.	<p><b>Budget Planning 2021/22: To receive budgetary requests from committees (if any) for consideration and inclusion within the draft budget; To review, consider and discuss the second draft of the budget and agree any actions with a view to drafting recommendations to Full Council</b></p> <p>Budget requests from committees were received and incorporated into the budget together with previously agreed adjustments. The budget was reviewed. It was noted that as drafted it would give an increase in precept of 2.5%. The figure for Band D equivalent properties has not been received as yet so the actual increase to residents is unknown. It was <b>agreed</b> to bring the budget back to the December meeting once the Band D equivalent figure is received for approval and recommendation to Full Council in January. The Clerk was asked to obtain the number of houses in the town.</p>	Obtain number of houses	Clerk
11.	<p><b>To review the Council's earmarked funds and agree recommendations to be made (if any) to Full Council</b></p> <p>The earmarked funds were discussed. It was agreed to keep the CCTV figure for the Peace Park at £30,000 and include traffic calming at £10,000. It was <b>agreed</b> to recommend to Full Council that the earmarked reserves are accepted.</p>		
12.	<p><b>To receive a report from the Planning &amp; Asset Management Committee regarding replacement shutters for the public toilets and agree action</b></p> <p>Report taken as read. It was <b>carried by majority</b> with two abstentions that the remaining toilet shutters be replaced at a cost of £2,507.50 – to be taken from general reserves. It was noted that there are plans for the Co-op to incorporate public toilet – Cllr Wheeler to investigate further.</p>	Investigate public toilets at the Co-op	Cllr Wheeler
13.	<p><b>Clerk's report (for noting)</b></p> <ul style="list-style-type: none"> <li>• The £800 donation to Thrapston Foodbank has been discussed with the volunteers. The volunteers have suggested this money is given for spending at the local butchers, H Johnson &amp; Sons Butchers. Following discussion the Clerk will liaise with Thrapston Foodbank as to how this will work.</li> <li>• Bletsoes have responded regarding the drafting of a Licence for the Town Council to take on the management of the market and are asking if the Town Council will pay the legal fees. The Clerk advised that it is her intention to respond with a suggestion that the fees are split 50:50.</li> </ul>		
14.	<p><b>Chairman's comments</b></p> <p>Thanks to everyone.</p>		
	<p><b>There being no further business the meeting closed at 20:05.</b></p>		

Signed .....

Dated .....

APPENDIX 1

APPENDIX 2