

# THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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**If you require a large print copy please contact the Clerk  
on 01832 734673**

**Wednesday 18<sup>th</sup> November 2020**

To Members of the Events and Community Engagement Committee

You are hereby summoned to attend the Meeting of the Events & Community Engagement Committee remotely via Zoom on **Tuesday 24<sup>th</sup> November 2020 at 7.15pm** for the purpose of transacting the following business.

In view of the current government guidelines regarding the Covid-19 outbreak, it has been recommended that all meetings be held remotely. This does not affect the rights for members of the public and press to attend, although they are excluded from any items marked with an \*.

To attend the Council zoom meeting please use this link:

<https://us02web.zoom.us/j/82591690709?pwd=b3hhehZWV1drRE9SeTJIME9obDg3UT09>

You will be required to enter the Meeting ID: **825 9169 0709** and Passcode: **641387**

Melanie Barfield  
Events Co-ordinator

## AGENDA

No.	Item	By whom	Time
1.	<b>Apologies for Absence</b>	Chairman	Items 1-2 2 minutes
2.	<b>Declaration of Interest</b> (Members should disclose any interests in the business to be discussed on this Agenda and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book)		
3.	<b>Public Open Time</b> (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting)	Chairman	15 minutes

4.	<b>Resolution:</b> To approve the Minutes of the Events and Community Engagement Committee meeting dated 27 <sup>th</sup> October 2020	Chairman	5 minutes
5.	To receive a report from the Volunteer Action Representative and agree any items requiring consideration	Cllr Charles	Items 5 & 6 5 minutes
6.	To receive a report from the CHAT Representative and agree any items requiring consideration	Cllr Boyd	
7.	To receive a verbal update from the Events Co-ordinator regarding Community Engagement since the last meeting.	Events Co-ordinator	20 minutes
8.	To receive a verbal update on The Big Switch On and agree action	Chairman	5 minutes
9.	To discuss other Christmas virtual events and agree action	Chairman	15 minutes
10.	To receive a verbal update on the ways in which the Town Council hopes to support families in need this Christmas	Events Co-ordinator	10 minutes
11.	To discuss the events planned for the rest of the 2020-21 Mayoral year and agree action. January 2021 Quiz & Chips (Virtual) March 23 <sup>rd</sup> 2021 Evening of Choirs Spring 2021 Civic Service	Chairman	10 minutes
12.	Clerk's Report (for noting)	Events Co-ordinator	Items 12 & 13 5 minutes
13.	Chairman's Comments	Chairman	