

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

77 High Street
Thrapston
Northamptonshire
NN14 4JJ

Tel: (01832) 734 673

Email: clerk@thrapstontowncouncil.gov.uk

Website: www.thrapstontowncouncil.gov.uk



Minutes of the Meeting of the Full Town Council held on Tuesday 8th December 2020 at 7.15pm remotely via Zoom

Present: Cllr Draycott (Chairman), Cllr Baden, Cllr Boyd, Cllr Carter, Cllr Charles, Cllr Cribb, Cllr George, Cllr Otterwell, Cllr Wheeler, Cllr Wilcox, Cllr Winter, Cllr Worley

In attendance: Linda Marshall (Clerk), District Cllr Wendy Brackenbury

No.	Item	Action	By Whom
Part 1			
1.	Apologies for Absence Cllr Strode-Willis had tendered his apologies which were accepted.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Full Town Council meeting dated 10th November 2020 Resolved that the Minutes of the Full Town Council meeting dated 10 th November 2020 be confirmed as a true record.		
5.	To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future Report taken as read.		
6.	To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report available.		
7.	To receive a report (if available) from attendance at Plastic Free Thrapston Steering Group meetings; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report available.		
8.	To receive a report (if available) relating to the Thrapston Youth Forum, to discuss and agree any items requiring consideration Minutes of latest Youth Forum meeting taken as read.		
9.	To receive a verbal update from the Chairman of the Planning & Asset Management Committee Cllr Otterwell briefed the meeting on key points arising from the recent Planning & Asset Management Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.		

10.	<p>To receive a verbal update from the Chairman of the Finance & Devolution Committee</p> <p>Cllr Winter briefed the meeting on key points arising from the recent Finance & Devolution Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
11.	<p>To receive a verbal update from the Chairman of the Events & Community Engagement Committee</p> <p>Cllr Cribb briefed the meeting on key points arising from the recent Events & Community Engagement Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
12.	<p>To receive a verbal update from the Chairman of the Personnel Committee</p> <p>Cllr Boyd advised that there had not been a personnel meeting.</p>		
13.	<p>To receive a report from the Facilities Manager in relation to the Peace Park Centenary Project</p> <p>Report taken as read. Regarding the vandalism, the Clerk was asked whether it was reported. The Clerk confirmed that it is minor vandalism and isn't reported. It was agreed that it should be publicised via Facebook to make the community aware. Cllr Charles will also report at the next JAG meeting. It was noted that being a covered seating area it is attracting youths to hang out. It was further noted that CCTV for the Peace Park is on the agenda.</p>	<p>Publicise vandalism on Facebook</p> <p>Report vandalism to JAG Meeting</p>	<p>Events Co-ordinator</p> <p>Cllr Charles</p>
14.	<p>To receive a report from the Clerk regarding a Town App and agree action</p> <p>Report taken as read. Members had been given the opportunity to look at various Town Apps. Some Councillors were supportive of the App. It was noted that the usage of the App really depends on its input, so a proper plan needs to be drawn up with the businesses to get the best out of it. The App will only work if the businesses input into it. It was noted that East Northamptonshire Council have agreed to fund the first year. Following discussions it was resolved to sign up to the Town App for the first year only and not to be tied in so the Council could gauge how effective it was and if it is not a success then they didn't have the commitment of subsequent years. The Events Co-ordinator was asked to draft a project plan for the App for approval by Full Council. It was agreed that ultimately the Events & Community Engagement Committee would oversee it.</p>	<p>Confirm to ENC sign up for first year only</p> <p>Draft project plan</p>	<p>Clerk</p> <p>Events Co-ordinator</p>
15.	<p>To receive a report from the Clerk regarding vandalism to the Silent Soldier and agree action</p> <p>Report taken as read. It was noted that the GoFundMe page raised a total of £4,756. Discussions took place regarding the options now available. It was agreed by majority with one abstention that the offers to replace our silent soldier be accepted. It was noted that we currently have three offers. It was carried by majority with one vote against and one abstention that at the next meeting images be available so designs can be agreed.</p> <p>In the meantime it was agreed that the generous offer from Chris Latimer's school for the temporary loan of their silent soldier be accepted.</p> <p>It was agreed by majority with one abstention to go with the option for two pillars with the low bow wall (with the names of the war dead inscribed upon the pillars). It was agreed in principle with one abstention that the Council will consider contributing funds to bridge any shortfall.</p>	<p>Collate designs for FTC 12.01.20</p> <p>Accept temporary loan</p> <p>Obtain quotes for pillars/wall</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

16.	<p>To receive, review and approve the Earmarked Funds as approved by the Finance & Devolution Committee It was resolved to approve the Earmarked Funds as drafted and approved by the Finance & Devolution Committee.</p>		
17.	<p>To receive draft Heads of Terms from Bletsoes regarding the transfer of the Licence for the Tuesday Market and determine if they are acceptable or requirement amendment Following discussion the draft Heads of Terms were broadly accepted with the following amendments:-</p> <ul style="list-style-type: none"> To include an additional clause that the Town Council are given first refusal at the end of the Licence Period if Bletsoe's look to re-licence the market to an outside company. That the Licence start from the 1st April 2021. 	Advise Bletsoes of requirements amendments	Clerk
18.	<p>To receive a draft Code of Conduct in relation to the Youth Forum's Instagram account, to discuss and agree action Following consideration and discussion the Code of Conduct was accepted as drafted. Cllr Wheeler was unsure on how elements of Instagram work. Cllr Wheeler to email the Clerk with specific details of what needs checking.</p>	Email the Clerk with details of what needs checking	Cllr Wheeler
19.	<p>To receive quotations for additional fencing at each of the seating areas as part of the Peace Park Project and determine awarding of contract Following perusal and discussion of the quotations received it was resolved to accept the recommendation from the Facilities Manager and award the contract to Haystoun Construction Limited for the Black Powder Coated Bowtop Radiused Panels at a cost of £4,940.00</p>	Accept quotation	Clerk
20.	<p>To receive a report and quotes from the Clerk regarding additional CCTV at the Peace Park and agree action The Clerk advised that the quote had not yet been received from Balfour Beatty. It was resolved to defer making a decision until all quotes have been received.</p>		
19.	<p>District Councillors' Reports Cllr Brackenbury reported:-</p> <ul style="list-style-type: none"> The Senior Leadership Team for the North Northamptonshire shadow authority have been appointed. The first draft budget for the North Northamptonshire shadow authority will go out for a 7-week consultation on the 11th December. The final budget will be agreed on the 25th February 2021. They are awaiting the financial settlement announcement from government which is expected next week. To help maintain and protect services the shadow authority will be consulting on a core council tax increase of 1.99% together with the allowable social care precept which government are allowing at 3%, therefore they are consulting on a combined 4.99% council tax increase. They would urge as many people to respond to the consultation as possible. With the unitary authority the council tax for the authority for the year 21/22 will consist of both the county council's requirements and then a harmonised amount from the district and boroughs across the north; based on the 20/21 levels for Band D properties the council tax will be in the lowest quartile for England. Covid Marshalls have been deployed by the County Council since July. Since Northamptonshire have gone into Tier 2 a decision was taken to increase the level of marshalls. From the 2nd December teams of marshalls have been deployed across all districts, 7 days a week (identifiable by their blue 		

	<p>bibs). They are there to ensure rules and guidance is understood by businesses and the public. Where appropriate they have also been used to support compliance and enforcement activity undertaken by the police and environmental health teams.</p> <ul style="list-style-type: none"> • There is a lot of work going on moving towards Unitary. <p>Cllr Carter reported:-</p> <ul style="list-style-type: none"> • Cllr Carter, a new website “recovery through enterprise” was created by the Borough of Wellingborough, Northamptonshire County Council and East Northamptonshire Council and offers information, guidance and support and a fast-track job match service. In February 2021 they are doing a week long business festival with businesses of all types. • The logo for North Northamptonshire which was approved by Unitary was designed by staff at East Northamptonshire Council. • Stephen North, Leader of East Northamptonshire Council is still asking residents to complete the resident survey as the feedback will shape the public services across the district. • There have been some prosecutions for fly-tipping on the greenway in Rushden. <p>A question was asked regarding the Covid marshalls: are they responsive, do we phone them if there is an issue, are they reactive? Cllr Brackenbury confirmed that they are deployed by the County Council and in terms of compliance or enforcement it would be the police or environmental health that would call on them.</p>		
20.	<p>Clerk’s Report (for noting)</p> <ul style="list-style-type: none"> • The Clerk advised that the solicitors had written to the Smart Group regarding recovering the cost of the SID signs. A response is awaited. • The Clerk advised that solicitor correspondence had been sent to the residents at Lancaster Drive but they have requested an extension of time in which to respond which has been granted. • The Clerk advised of a new shop unit at Rushden Lakes which ENC are occupying – all the 6 larger towns in East Northants are being represented and we have provided photos for a banner and some leaflets. • The Clerk advised that we have been contacted by the District Council regarding the s106 Agreement relating to the Orbit Homes Development Site. We are being asked if the Council has any plans/projects for off-site sports facilities. This will be on the agenda for Full Council in January. 		
21.	<p>Chairman’s Comments</p> <ul style="list-style-type: none"> • The Chairman gave thanks to everyone for their support over the last 7-8 months saying it has been a difficult time. She advised that people have stopped her in the street thanking the Council for our support. • The Chairman formally wished everyone a merry Christmas and a peaceful new year. 		

Part 2			
22.	Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature None.		
	There being no further business the meeting closed at 20:55		

Signed

Dated