

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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Minutes of the Meeting of the Full Town Council held on Tuesday 12th January 2021 at 7.15pm remotely via Zoom

Present: Cllr Draycott (Chairman), Cllr Baden, Cllr Boyd, Cllr Carter, Cllr Charles, Cllr Cribb, Cllr George, Cllr Otterwell, Cllr Wheeler, Cllr Wilcox, Cllr Winter, Cllr Worley

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
Part 1			
1.	Apologies for Absence Cllr Strode-Willis had tendered his apologies which were accepted.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Full Town Council meeting dated 8th December 2020 Resolved that the Minutes of the Full Town Council meeting dated 8 th December 2020 be confirmed as a true record.		
5.	To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future Report taken as read.		
6.	To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting Report taken as read.		
7.	To receive a report (if available) from attendance at Plastic Free Thrapston Steering Group meetings; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report available.		
8.	To receive a report (if available) relating to the Thrapston Youth Forum, to discuss and agree any items requiring consideration No report available.		
9.	To receive a verbal update from the Chairman of the Planning & Asset Management Committee Cllr Otterwell briefed the meeting on key points arising from the recent Planning & Asset Management Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.		

10.	<p>To receive a verbal update from the Chairman of the Finance & Devolution Committee Cllr Winter briefed the meeting on key points arising from the recent Finance & Devolution Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
11.	<p>To receive a verbal update from the Chairman of the Events & Community Engagement Committee Cllr Cribb advised that there was no meeting held in December.</p>		
12.	<p>To receive a verbal update from the Chairman of the Personnel Committee Cllr Boyd briefed the meeting on key points arising from the recent Personnel Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
13.	<p>To receive a report from the Facilities Manager in relation to the Peace Park Centenary Project Report taken as read.</p>		
14.	<p>To receive, review and approve the 2021/22 draft Budget as approved by the Finance & Devolution Committee It was resolved to accept and adopt the budget for 2021/22 as drafted and approved by the Finance & Devolution Committee.</p>		
15.	<p>Subject to the Budget being accepted and approved, to determine the precept request for the financial year 2021/22 Resolved to precept for the full amount of the Approved Budget, being £380,649.</p>		
16.	<p>To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police Cllr Otterwell expressed an interest for this appointment but said that he would not continue as Chairman of Planning as well; Cllr Carter said that she would be happy to take the appointment if necessary. No other nominations were received. Following discussion it was resolved to appoint Cllr Otterwell as the Police Liaison Representative. It was noted that Cllr Otterwell will continue as Chairman of the Planning & Asset Management Committee until the annual meeting in May.</p>		
17.	<p>To receive a report and quotations in relation to CCTV at the Peace Park and determine awarding a contract Following consideration of the report and quotations it was resolved to accept the quote from Balfour Beatty in the sum of £7,020.87 plus VAT to upgrade the existing lighting columns and to accept the quote from ADT in the sum of £18,663 plus VAT for additional cameras in the Peace Park.</p>		
18.	<p>To receive a report from the Clerk regarding the grounds maintenance contract with HJ Horticulture and determine whether to extend for a further two years The report was noted. It was resolved to extend the grounds maintenance contract with HJ Horticulture by a further two years, ending 31st March 2023.</p>		
19.	<p>To receive a report from Cllr Worley following attendance at the North Northamptonshire Council Focus Meeting Report taken as read.</p>		
20.	<p>To receive correspondence relating to access given by Persimmon across Town Council land at Water's Edge, the damage caused by such access, whether continued access is permitted and agree action It was noted that currently the owner of the hydro station does not have a legal right of access across our land as it has not been registered; it is purely a goodwill gesture as agreed with the</p>		

	previous landowners, Persimmon. Following lengthy discussion during which it was noted that the Council were broadly in favour of formalising an agreement, subject to certain conditions, it was agreed that the Clerk would obtain a quote from the solicitors for formalise such an agreement, whether by contract or easement. In the meantime the Clerk will write back to the owner advising that the Council is looking into it.		
21.	<p>To discuss latest National Lockdown, the impact on the community, what the Town Council can do and agree action</p> <ul style="list-style-type: none"> • Another leaflet drop was approved, together with the flyer as drafted, subject to a date being put on it, i.e. correct at time of going to print. • The Clerk was asked what feedback is being received from the community and the High Street businesses. The Clerk advised that positive feedback is being received. • The Clerk was asked to publicise that we have been questioned about the Plaza and its facilities regarding suitability of venues for vaccinations. 		
22.	<p>District Councillors' Reports</p> <ul style="list-style-type: none"> • Cllr Carter had nothing to report. 		
23.	<p>Clerk's Report (for noting)</p> <ul style="list-style-type: none"> • Council was asked for their moral view on whether the farmer's market should still go ahead as it is legally allowed. It was noted that Council has reservations/concerns about some aspects of it. It was suggested that the organisations seek advice from East Northamptonshire Council. 		
24.	<p>Chairman's Comments</p> <ul style="list-style-type: none"> • The Chairman wished for the Council to support all staff working flexibly and having a break to take exercise during the working day. 		
Part 2			
25.	<p>Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature</p> <p>It was resolved to close the meeting to the press and members of the public.</p>		
26.	<p>To receive correspondence from the solicitor regarding an application for adverse possession of land at Lancaster Drive; to review and agree action</p> <p>Correspondence from our solicitor, together with documentation from the other side, including their client's application to the Land Registry for an adverse possession claim was received and noted.</p> <p>The Clerk advised that she has been gathering hard evidence regarding the parcel of land and is also gathering statements from individuals in support of the Council's position.</p> <p>The Clerk will draft a letter back to our solicitor dealing specifically with points raised by the other side. Once drafted the Clerk will circulate for comment.</p>		
	There being no further business the meeting closed at 20:12		

Signed

Dated