

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

77 High Street
Thrapston
Northamptonshire NN14 4JJ

Tel: (01832) 734 673

Email: clerk@thrapstontowncouncil.gov.uk

Website: www.thrapstontowncouncil.gov.uk



**If you require a large print copy please contact the Clerk
on 01832 734673**

13th January 2021

To Members of the Finance & Devolution Committee

You are hereby summoned to attend the meeting of the Finance & Devolution Committee remotely via Zoom on **Tuesday 19th January 2021 at 7.15pm** for the purpose of transacting the following business.

In view of the current government guidelines regarding the Covid-19 outbreak, it is unlawful to hold meetings in person – all meetings must be held remotely. This does not affect the rights for members of the public and press to attend, although they are excluded from any items marked with an *.

To attend the Council zoom meeting please use this link:

<https://us02web.zoom.us/j/85692511902?pwd=MW9XdzV2dHRhdWhXQUtzZitoY1VmUT09>

or you can dial into the meeting using: 0203 901 7895 or 0131 460 1196.

You will be required to enter the Meeting ID: **856 9251 1902** and Passcode: **356920**

L. Marshall

Linda Marshall
Clerk to the Council

AGENDA

| No. | Item | By whom | Time |
|-----|---|----------|-----------|
| 1. | Apologies for absence | Chairman | 5 minutes |
| 2. | Declaration of Interest (Members should disclose any interests in the business to be discussed on this Agenda and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book) | Chairman | |
| 3. | Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting) | Chairman | |
| 4. | Resolution: To approve the Minutes of the Finance & Devolution Committee meeting dated 15 th December 2020 | Chairman | 5 minutes |

Please note, this is a public meeting and you may be filmed, recorded and published.

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| 5. | Resolution: To receive, review, raise any questions and approve the Financial Reports for December 2020 | Chairman | 10 minutes |
| 6. | Resolution: To receive, authorise and sign off all payments due in January 2021 | Chairman | 5 minutes |
| 7. | To receive and assess a report giving an explanation of expenditure, if applicable, 150%+ against budget as at 31 st December 2020 and agree action | Chairman | 5 minutes |
| 8. | To undertake a thorough review of all income and expenditure against budget and highlight any areas requiring further clarification | Chairman | 10 minutes |
| 9. | To review and note the Council's general reserves as at 31 st December 2020 | Chairman | 5 minutes |
| 10. | To note the purchase of 2 x laptops to support home working. To consider the purchase of additional laptops for other staff members | Cllr Wheeler | 5 minutes |
| 11. | To discuss the Council's internal audit procedure during Covid-19 and agree action | Chairman | 5 minutes |
| 12. | Clerk's report (for noting) | Clerk | 5 minutes |
| 13. | Chairman's comments | Chairman | |

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