

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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**Minutes of the Meeting of the Full Town Council
held on Tuesday 27th April 2021 at 7.15pm remotely via Zoom**

**Present: Cllr Draycott (Chairman), Cllr Baden, Cllr Carter, Cllr Charles,
Cllr Cribb, Cllr George, Cllr Wheeler, Cllr Wilcox, Cllr Winter, Cllr Worley**

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
Part 1			
1.	Apologies for Absence Cllrs Strode-Willis, Otterwell and Boyd had tendered their apologies which were accepted.		
2.	Declarations of Interest Cllr Carter declared an interest in Item 24 as she knows the applicant.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Full Town Council meeting dated 9th March 2021 To approve the Minutes of the Extra Ordinary meeting of Full Town Council dated 23rd March 2021 Resolved that the Minutes of the Full Town Council meeting dated 9 th March 2021 be confirmed as a true record. Resolved that the Minutes of the Extra Ordinary meeting of Full Town Council dated 23 rd March 2021 be confirmed as a true record.		
5.	To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report available.		
6.	To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting Report taken as read.		
7.	To receive a report (if available) from attendance at Plastic Free Thrapston Steering Group meetings; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report available.		
8.	To receive a report (if available) relating to the Thrapston Youth Forum, to discuss and agree any items requiring consideration No report available.		

9.	<p>To receive a verbal update from the Chairman of the Planning & Asset Management Committee Cllr Otterwell was not present at the meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
10.	<p>To receive a verbal update from the Chairman of the Finance & Devolution Committee Cllr Winter briefed the meeting on key points arising from the recent Finance & Devolution Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
11.	<p>To receive a verbal update from the Chairman of the Events & Community Engagement Committee Cllr Cribb advised that there had not been a meeting in March due to the Personnel Committee meeting and the April meeting had been cancelled. Cllr Cribb advised that the Town App is now live. Cllr Cribb further advised that the unveiling of the new memorial took place today.</p>		
12.	<p>To receive a verbal update from the Chairman of the Personnel Committee Cllr Boyd was not present at the meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
13.	<p>To receive a report from the Facilities Manager in relation to the Peace Park Centenary Project Report taken as read.</p>		
14.	<p>To receive a report from Cllrs Wilcox & Worley seeking support from the Council to explore options with David Manning in relation to the recently acquired Persimmon land It was noted that Council had previously supported in principle the proposal to look at development of the Persimmon land. It was further noted that to date the Council has not budgeted for the development of this area. It was also noted that currently staff resources are at limit. Following discussions it was resolved to support Cllrs Wilcox and Worley, together with David Manning, to explore the options available and report back to Council at a future date.</p>		
15.	<p>To receive a request from Thrapston Library to use the town crest on new signage to be installed above the windows at the library. Resolved that Thrapston Library may use the town crest on its new signage. It was noted that it is a town crest and as such anyone representing the town has a right to use it.</p>		
16.	<p>To agree a local cause to receive the Run Your Town entry fees Resolved that the entry fees be equally donated to the Sports Association, the Sailing Club and the Sea Cadets.</p>		
17.	<p>To receive a report from the Clerk summarising Bletsoe's response to the Council's proposed amendments to the draft Licence relating to Thrapston Market; to note Cllr Boyd's comments on Bletsoe's response; to determine a response to Bletsoe It was noted that Cllr Boyd had commented on the response received from Bletsoe. Following a discussion, it was resolved to respond to Bletsoe with the comments from Cllr Boyd and await their further response.</p>		

18.	<p>To receive architect's drawings and notes on the proposed Well collar and determine if acceptable for quotes to be obtained against</p> <p>Resolved to approve the drawings for the well collar with glass platform at recessed level, but for the inner skin of the collar to be constructed in stone and that lighting be incorporated for the well to be lit. The Clerk was instructed to obtain quotes for its construction on the amended specification.</p>	Obtain quotes for the well collar	Clerk
19.	<p>To receive a report from the Clerk regarding proposed works to the bund at Water's Edge and agree action</p> <p>Following consideration of the report and further discussion it was resolved to progress with the opening up of the original path and that in doing so, we accept the offer from the sailing club for volunteers to help clear the area. To obtain three different quotes for three different types of path, including chippings, tarmac and soft gravel.</p>	Make arrangements to clear the path; obtain quotes for surfacing	Clerk
20.	<p>To receive a report from the Clerk regarding maintenance of the Spillway by Water's Edge and agree action</p> <p>Resolved to allow the Sailing Club to continue maintaining the strip of grass known as the spillway but for a formal agreement, by way of a letter, to be drafted confirming that it is carried out on a voluntary basis but the ownership of such land remains with the Town Council.</p>	Draft letter of agreement	Clerk
21.	<p>To receive a request from Thrapston Musical Events that they be given the authority to carry forward the grant monies awarded in January 2020 to the next financial year during which time they hope to restart their events</p> <p>Resolved to allow an extension of time for the grant monies to be spent within the financial year 2021/22.</p>	Confirm extension	Clerk
22.	<p>To receive correspondence in relation to access to the hydro station at Water's Edge and determine how to progress matters</p> <p>Correspondence noted. It was resolved to progress with a legal easement and for both parties to be responsible for their own legal fees.</p>	Progress accordingly	Clerk
23.	<p>Carried forward from 9th March meeting, to discuss:</p> <p>(i) the possibility of changing the day to hold council meetings</p> <p>(ii) to consider alternative venues for hosting council meetings</p> <p>(iii) a report following investigation of a stair lift/internal lift at the Plaza</p> <p>To consider options for a venue for in person meetings and agree action</p> <p>It was noted that the Council's Standing Orders does not specify that meetings be held on a Tuesday. It was further noted that a stair lift/ internal lift at the Plaza is not viable.</p> <p>It was confirmed that in person committee meetings could take place in the council office in a covid compliant manner.</p> <p>For discussion was a venue for full council meetings. Following a discussion, it was agreed to progress booking the library for Full Council on the 18th May. The clerk was asked to have printed packs available for councillors.</p> <p>It was confirmed that a decision on whether legislation will permit remote meetings beyond the 6th May should be announced by the end of the week.</p>		

24.	<p>To receive a request for the installation and ongoing maintenance of a memorial bench in the cemetery and agree action</p> <p>Resolved to approve the installation of a memorial bench in the cemetery, but for it to be noted that if the bench falls into disrepair that the Town Council can either repair the bench or have it removed.</p>		
25.	<p>To receive a report from the Clerk and Cllr Wheeler relating to the Plaza Booking process and demand for an availability calendar on the Council's website</p> <p>Report noted. Following consideration it was carried by majority with one abstention that the current booking process be unchanged and that we do not pursue an availability calendar.</p>		
26.	<p>District Councillors' Reports</p> <p>Cllr Carter advised that she had nothing to report. It was noted that this will be the last District Councillor's report. Thanks were given to Cllr Carter for representing the town.</p>		
27.	<p>Clerk's Report (for noting)</p> <ul style="list-style-type: none"> • A reminder that the re-scheduled date for the Town Meeting is the 11th May 2021; being held remotely via Zoom, legislation permitting. 		
28.	<p>Chairman's Comments</p> <p>The Chairman thanked the Clerk and for her support, not only to her but to all the councillors, over the previous year. The Chairman thanked the Councillors for supporting her during her time as Chairman.</p>		
Part 2			
29.	<p>Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature</p> <p>There were no items to discuss of a confidential or sensitive nature.</p>		
	There being no further business the meeting closed at 20:44.		

Signed

Dated