

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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**If you require a large print copy please contact the Clerk
on 01832 734673**

22nd April 2021

To Members of the Finance & Devolution Committee

You are hereby summoned to attend the meeting of the Finance & Devolution Committee remotely via Zoom on **Wednesday 28th April 2021 at 7.15pm** for the purpose of transacting the following business.

In view of the current government guidelines regarding the Covid-19 outbreak, it is unlawful to hold meetings in person – all meetings must be held remotely. This does not affect the rights for members of the public and press to attend, although they are excluded from any items marked with an *.

To attend the Council zoom meeting please use this link:

<https://us02web.zoom.us/j/87440398060?pwd=UzNyZmNXeU0xN3FjcFBjbm5oNk1JZz09>

or you can dial into the meeting using: 0203 901 7895 or 0131 460 1196.

You will be required to enter the Meeting ID: **874 4039 8060** and Passcode: **349140**.

L. Marshall

Linda Marshall
Clerk to the Council

AGENDA

No.	Item	By whom	Time
1.	Apologies for absence	Chairman	5 minutes
2.	Declaration of Interest (Members should disclose any interests in the business to be discussed on this Agenda and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book)	Chairman	
3.	Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting)	Chairman	
4.	Resolution: To approve the Minutes of the Finance & Devolution Committee meeting dated 18 th March 2021	Chairman	5 minutes

Please note, this is a public meeting and you may be filmed, recorded and published.

5.	Resolution: To receive, review, raise any questions and approve the Financial Reports for March 2021	Chairman	10 minutes
6.	Resolution: To receive, authorise and sign off all payments due in April 2021	Chairman	5 minutes
7.	To receive and assess a report giving an explanation of expenditure, if applicable, 150%+ against budget as at 31 st March 2021 and agree action	Chairman	5 minutes
8.	To review and note the Council's general reserves as at 31 st March 2021	Chairman	10 minutes
9.	To review the Asset Register, Risk Management Scheme and Financial Regulations and agree recommendation for Full Town Council to accept the documents at its annual meeting in May	Chairman	15 minutes
10.	To review the Council's accounting system and approve the continued use of the Rialtas Suite software	Chairman	5 minutes
11.	To review the Council's legal advisers and approve the continued use of VSH Law and Hunt & Coombs as appropriate	Chairman	5 minutes
12.	To review recent electrical work undertaken at the Peace Park and in the Public Toilets by Thorn Electrical and make a recommendation to Full Council that they be used as the Council's preferred contractor for incidental electrical works	Chairman	5 minutes
13.	To review and approve the continued use of BACS for payment of monthly salaries	Chairman	5 minutesp
14.	Clerk's report (for noting)	Clerk	5 minutes
15.	Chairman's comments	Chairman	