

THRAPSTON TOWN COUNCIL

Mayor: Cllr Karen Draycott

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Town Clerk on 01832 734673**

**Minutes of the Finance & Devolution Committee Meeting
held on Wednesday 28th April 2021 at 7.15pm remotely via Zoom**

**Present: Cllr Winter (Chairman), Cllr Baden, Cllr Cribb [19:16], Cllr Draycott,
Cllr Wheeler, Cllr Wilcox**

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllr Strode-Willis had tendered his apologies which were accepted. Cllr Cribb joined the meeting.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Finance & Devolution Committee meeting dated 18th March 2021 Resolved that the Minutes of the Finance & Devolution Committee meeting dated 18 th March 2021 be confirmed as a true record.		
5.	To receive, review, raise any questions and approve the Financial Reports for March 2021 Resolved that the Financial Reports for March 2021 be accepted.		
6.	To receive, authorise and sign off all payments due in April 2021 Resolved that the list of payments due in April 2021 be approved.		
7.	To receive and assess a report giving an explanation of expenditure, if applicable, 150%+ against budget as at 31st March 2021 and agree action Report noted. There were no concerns.		
8.	To review and note the Council's general reserves as at 31st March 2021 It was noted that general reserves as at 31 st March 2021 stand at £209,993.		

9.	<p>To review the Asset Register, Risk Management Scheme and Financial Regulations and agree recommendation for Full Town Council to accept the documents at its annual meeting in May</p> <p>The documents were reviewed and the suggested minor amendments noted. Two further amendments to the asset register were required which the Clerk will implement (namely valuation of the retired chain of office to be included and removal of the value of the disposed speed indicator device). It was resolved to make a recommendation to Full Council in May that the documents be accepted and adopted as amended.</p>		
10.	<p>To review the Council's accounting system and approve the continued use of the Rialtas Suite software</p> <p>Following review it was resolved that the Council should continue with the Rialtas Suite accounting software.</p>		
11.	<p>To review the Council's legal advisers and approve the continued use of VSH Law and Hunt & Coombs as appropriate</p> <p>Following review it was resolved to continue to use the Council's legal advisers VSH Law and Hunt & Coombs.</p>		
12.	<p>To review recent electrical work undertaken at the Peace Park and in the Public Toilets by Thorn Electrical and make a recommendation to Full Council that they be used as the Council's preferred contractor for incidental electrical works</p> <p>Following review it was resolved to make a recommendation to Full Council that Thorn Electrical be the Council's preferred contractor during the financial year 2021/22.</p>		
13.	<p>To review and approve the continued use of BACS for payment of monthly salaries</p> <p>Following review it was resolved to continue payment of salaries by BACS.</p>		
14.	<p>Clerk's report (for noting)</p> <ul style="list-style-type: none"> • The clerk advised in relation to the local elections that Thrapston is uncontested; therefore there will be no election costs. • The clerk advised that today the announcement has been made that virtual meetings after the 6th May 2021 will be unlawful. The Council will therefore incur charges in the hiring of venues. 		
15.	<p>Chairman's comments</p> <p>The Chairman thanked everyone for their efficiency at meetings and thanked the Clerk for her support and producing of reports. The Chairman gave thanks to Cllr Baden for his support and guidance.</p>		
	<p>There being no further business the meeting closed at 19:34</p>		

Signed

Dated

APPENDIX 1

APPENDIX 2