

# THRAPSTON TOWN COUNCIL

Mayor: Cllr. Val Carter

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**Minutes of the Meeting of the Planning & Asset Management Committee  
held on Tuesday 6<sup>th</sup> July 2021 at 19:15 at Souster Hall, Thrapston.**

**Present: Cllr Worley (Chairman), Cllr Carter, Cllr Charles [7:22], Cllr Wheeler**

**In attendance: Melanie Barfield (Events & Community Engagement Co-ordinator)**

No.	Item	Action	By Whom
1.	<p><b>The meeting began at 7:26pm due to being inquorate until that point.</b></p> <p><b>Apologies for Absence</b> Cllr Hawkins had tendered his apologies which were accepted. No other apologies were received. It was noted that Cllr Draycott has resigned from the Council.</p>		
2.	<p><b>Declaration of Interest</b> None.</p>		
3.	<p><b>Public Open Time</b> The developer for application NE/21/00542/REM attended to address the meeting. He informed the Committee that they intend to install bird and bat boxes to address the concerns raised by Councillors previously. He also confirmed that the floor level will be a maximum of 250mm above ground level. He confirmed that as developers of the site they do not own the 'bund' boundary. Councillors were invited to suggest other species to try and attract, but felt this would be best determined by experts.</p>		
4.	<p><b>To approve the Minutes of the Planning and Asset Management Committee meeting dated 1<sup>st</sup> June 2021</b> <b>Resolved</b> that the Minutes of the Planning &amp; Asset Management Committee meeting dated 1<sup>st</sup> June 2021 be confirmed as a true record.</p>		
5.	<p><b>To receive and consider the following planning applications and to determine the Council's responses:-</b> <b>NE/21/00542/REM:</b> Reserved matters, revised house types work within parameters of approved scale, appearance, landscaping, and layout pursuant to 18/02459/OUT - proposed residential development to erect four dwellings on redundant land at land rear of 7 - 12 The Willows, Thrapston.</p>	Withdraw objection, subject to a dischargeable condition being put in place regarding ecological provision.	Ass't Clerk

6.	<p><b>To receive notification of planning permissions granted, refused and appealed:</b></p> <p><b>NE/21/00562/FUL: Permission granted.</b> Double storey rear extension, changes to fenestration on front elevation and internal alterations, 11 Spinney Close, Thrapston.</p> <p><b>NE/21/00577/FUL: Permission granted.</b> Erection of a single storey 2.7x4.6m storage outbuilding adjacent to neighbouring garage at 37 Kingfisher Road, Thrapston.</p> <p><b>NE/21/00080/LBC: Permission granted.</b> Refurbishment of front roof slope of listed building to include the replacement of lower band of Collyweston stone slate with plain tiles, and the repair of 3 no. dormer windows at 17 Huntingdon Road, Thrapston.</p> <p><b>APP/G2815/X/20/3263188: Appeal allowed.</b> 40 Kingfisher Road, Thrapston.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	
7.	<p><b>To consider a proposal for a coffee hut in the area of the lakes/Meadow Lane and agree action.</b></p> <p>While the Committee acknowledged there could be demand for refreshments in the Meadow Lane area they felt it's not currently the right time for the proposal to be considered. This is because the Town Council has only recently taken on the land and is still working on plans to develop the area.</p> <p>The Committee did not feel that there was an appropriate site for a mobile coffee hut in the town centre.</p>	<p>Respond to proposer - the Committee will not currently permit a coffee hut on Town Council land</p>	<p>Ass't Clerk</p>
8.	<p><b>To consider a request from Thrapston and Raunds Rotary Club asking if the Council would allow some tree planting or 'rewilding' within Council owned land and agree action.</b></p> <p>Items 8 &amp; 10 were discussed together.</p> <p>It was agreed in principle that the Rotary Club should be permitted to plant trees, subject to more information being gathered first.</p> <p>The Committee felt the Groundskeeper would be best placed to identify where to plant trees and which tree packs to order. The Committee would also like to know the equipment (e.g. metal guards) and maintenance required, including costs, to protect the trees until they are mature/established.</p>	<p>Respond to Rotary - agreed in principle</p> <p>Create plan of sites, tree packs required, maintenance</p>	<p>Ass't Clerk</p> <p>Ass't Clerk/ Facilities</p>
9.	<p><b>To consider a report from the Community Engagement &amp; Events Co-ordinator on behalf of the Active Communities Team regarding use of the Peace Park for an orienteering event and agree action.</b></p> <p>It was agreed that the Active Communities Team are permitted to use the Peace Park for the orienteering activity outlined in the report.</p>	<p>Notify Active Communities Team</p>	<p>Events Co-ordinator</p>
10.	<p><b>To discuss ideas for locations for 'Plant a tree for the Jubilee' initiative, how the local community could be involved and agree action.</b></p> <p>Discussed under item 8. The Committee would like the Groundskeeper &amp; Facilities team to identify a position in the Peace Park for a suitable tree to be planted for the Queen's Jubilee.</p>	<p>Identify suitable tree &amp; position in Peace Park</p>	<p>Ass't Clerk/ Facilities</p>

11.	<p><b>To note that the Wildlife Trust are conducting a survey of Council owned land around the town walk and to the north of the riverside estate on 1<sup>st</sup> July and will produce a report with opportunities for management of the land for the benefit of wildlife.</b></p> <p>It was highlighted that there appears to have been a delay in the survey being undertaken but it's understood it will go ahead.</p>		
12.	<p><b>To receive an email from a resident regarding the closure of the path around the sailing club lake suggesting a meeting with interested parties and asking if a Councillor wishes to attend and agree action.</b></p> <p>Following a meeting of stakeholders local to the Meadow Lane area, including the Middle Nene Sailing Club, the Committee can confirm that work is ongoing with heavy machinery in use.</p>	Respond to say work is underway and ongoing	Ass't Clerk
13.	<p><b>To receive a report from the Facilities Manager regarding safety lighting replacement at the Plaza, cost of £1182.50 and on work to complete the legally required five year electrical installation condition report at a cost of £700 and agree action.</b></p> <p><b>Resolved</b> to approve options 3 and 4 in the Facilities Manager's report on the assumption there are available funds in the annual Plaza budget;</p> <ul style="list-style-type: none"> <li>- Self-testing emergency lighting replacement £1,182.50</li> <li>- Plaza electrical installation condition report £700</li> </ul> <p>The Committee queried whether self-testing emergency lighting has been recommended before.</p>	Instruct works, report to Committee re self-testing emergency lighting	Facilities Manager
14.	<p><b>To discuss, agree action and make recommendations to Finance Committee if required regarding:</b></p> <ul style="list-style-type: none"> <li>• Re planting of existing beds surrounding the Centenary Walk project before the opening</li> <li>• Ordering of CCTV signs in new locations in the park</li> <li>• Ordering a new 'Council owned' sign at Centenary walk entrance</li> <li>• Design and purchase of an Information board for the Centenary walk area</li> <li>• Purchase of two commemorative black metal benches to locate in the Rose Garden</li> </ul> <p>It was <b>resolved</b> that £5,000 be requested by Finance to complete the final elements of the Peace Park Project, to include the above works.</p>	Request to Finance for £5,000 to complete final aesthetic works to Peace Park	Clerk
15.	<p><b>Clerk's report (for noting)</b></p> <p>As part of the Queen's Jubilee celebrations there will be a national beacon lighting on Thursday 2<sup>nd</sup> June 2022. Plans are already in place for the beacon to be moved by the Groundskeeper in good time for the event.</p>		
16.	<p><b>Chairman's Comments</b></p> <p>None.</p>		
	<p><b>There being no further business the meeting closed at 20:59</b></p>		

Signed .....

Dated .....