

# THRAPSTON TOWN COUNCIL

Mayor: Cllr. Val Carter

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on 01832 734673**

**Minutes of the Meeting of the Planning & Asset Management Committee  
held on Wednesday 11<sup>th</sup> August 2021 at 19:15 at Souster Hall, Thrapston.**

**Present: Cllr Worley (Chairman), Cllr Carter, Cllr Hawkins, Cllr Twigger**

**In attendance: Margaret Ward (Clerk)**

No.	Item	Action	By Whom
1.	<b>Apologies for Absence</b> Cllr Charles and Cllr Wheeler had tendered their apologies which were accepted.		
2.	<b>Declaration of Interest</b> Cllr Carter – planning application NE/21/00946/FUL, site is opposite her home. Cllr Worley – planning application NE/21/00740/FUL, his office overlooks the property. Cllr Hawkins – planning application NE/21/01048/LBC – applicant is a neighbour.		
3.	<b>Public Open Time</b> None.		
4.	<b>To approve the Minutes of the Planning and Asset Management Committee meeting dated 6<sup>th</sup> July 2021</b> <b>Resolved</b> that the Minutes of the Planning & Asset Management Committee meeting dated 6 <sup>th</sup> July 2021 be confirmed as a true record.		
5.	<b>To receive and consider the following planning applications and to determine the Council's responses:-</b>  <b>NE/21/00919/FUL:</b> Change of use of premises to be used as a coffee roastery and storage facility; including the installation of a flue pipe to the rear and LPG gas tank cage to house 2 x 47kg containers (external), land off Top Close, Thrapston.  <b>NE/21/01048/LBC:</b> Replacement of first and ground floor frontage windows, Montague House, 1 Chancery Lane, Thrapston.  <b>NE/21/00740/FUL:</b> Single storey rear extension, 2 Bodiam Close, Thrapston.	Submit No Objection  Submit No Objection  Submit No Objection	Assistant Clerk  Assistant Clerk  Assistant Clerk

	<p><b>NE/21/00946/FUL:</b> Installation of a jack leg portacabin (temporary permission for 5 years), Thrapston Baptist Church, St Paul's Gardens, Thrapston.</p> <p>In principle the Council do not have an objection to the requirement for a portacabin on the land however clarity is sought on the exact positioning of the structure and the Council request that North Northants Council fulfil their NPPF194 obligations.</p>	Submit No Objection with comments	Assistant Clerk
6.	<p><b>To receive notification of planning permissions granted, refused and appealed:</b></p> <p><b>NE/21/00585/FUL: - Permission granted.</b> Single storey extension to rear of existing property, The Willows, Winding Way, Thrapston.</p> <p><b>NE/21/00649/VAR: - Permission granted.</b> Variation of condition 2 (approved plans) to allow amended drawings pursuant to planning permission 20/01089/FUL change of use from class A2 to class C3 for the creation of two residential flats, 33 High Street, Thrapston.</p> <p><b>NE/21/00475/FUL: Permission granted.</b> Rear single storey extension and addition of 1 window to the side elevation, 55 Highfield Road, Thrapston.</p> <p><b>NE/21/00033/FUL: Permission granted.</b> Change of use of existing outbuilding from garage to part massage therapy clinic and part storage at 11 Chainbridge Court, Thrapston.</p> <p>Council was surprised that this application was granted given the already tight parking in the cul-de-sac. Clerk to write to North Northants Council to seek clarification on North Northants planning process should the Town Council object to a planning application.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted and email to be drafted to NNC requesting information on the planning process</p>	Assistant Clerk
7.	<p><b>To receive a quotation from HJ Horticulture for removal of existing stump and purchasing, planting and maintaining a replacement Cedar tree in the Peace Park as part of the 'Plant a tree for the Jubilee', to consider against budget and agree action</b></p> <p><b>Resolved</b> to accept quotation for removal of existing stump and new quotations to be requested to replace the felled cedar tree with a native species.</p>	Accept quotation and seek further quotation	Assistant Clerk
8.	<p><b>To consider a request for the Thrapston Town Council logo to be used on Middle Nene Sailing Club signage around the sailing lake area and agree action</b></p> <p><b>Resolved</b> not to agree to Thrapston Town Council logo being used on the signage as there is very little on the map that the Town Council own.</p>	Advise Middle Nene Sailing Club	Assistant Clerk
9.	<p><b>To consider a request from Islip Parish Council to install swimming warning signs on the riverside and agree action</b></p> <p><b>Resolved</b> not to erect swimming warning signs as the river is not under Town Council ownership and therefore the Council has no authority to erect such signs.</p>	Advise Islip Parish Council	Assistant Clerk
10.	<p><b>To receive a report with quotation from North Northamptonshire Council regarding provision, installation, and collection of waste for a dog waste bin on Council owned land on Nine Arches Way/Cross Keys Drive, to consider against budget and agree action</b></p>		

	<b>Resolved</b> to accept the quotation from North Northants for provision, installation, and annual cost of waste collection for a dog waste bin. The location, as per map attached to report, to be confirmed once adjacent residents and Environmental Health consulted.	Consult residents and advise Environmental Health	Assistant Clerk
11.	<b>To consider a request from a local business to use the Plaza without charge for promotional photographs and agree action</b> <b>Resolved</b> to allow use of the Plaza, free of charge, for promotional photographs to be taken with the agreement that photographs are copied to the Council to promote the Plaza as a venue for parties, weddings, and such like.	Advise Orchid Events	Assistant Clerk
12.	<b>Clerk's report (for noting)</b> <ul style="list-style-type: none"> <li>• Geoff Shacklock is the permanent member of Thrapston Area Planning, with Wendy Brackenbury as the substitute. David Brackenbury sits on the Strategic Planning Committee.</li> <li>• Electric vehicle charging points in the town – the plans are moving again, and a delegated decision report is awaited to understand if the proposals will proceed.</li> <li>• As there have been several requests for use of Council's public open space a policy will be drafted detailing how it can be used and the process to follow.</li> <li>• The Facilities Manager and Grounds Maintenance Contractor are carrying out a survey of trees to plot where trees supplied from the Rotary Club can be planted and this will be tabled at the next meeting.</li> </ul>		
13.	<b>Chairman's Comments</b> The Chairman thanked everyone for attending.		
	<b>There being no further business the meeting closed at 20.45</b>		

Signed .....

Dated .....