

THRAPSTON TOWN COUNCIL

Mayor: Cllr Val Carter

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Minutes of the Meeting of the Full Town Council held on Tuesday 17th August 2021 at 7.15pm at The Souster Youth Hub

**Present: Cllr Carter (Chairman), Cllr Cairns, Cllr Charles, Cllr Cribb, Cllr Hawkins,
Cllr Latimer, Cllr McGovern, Cllr Twigger [19:17], Cllr Winter**

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllrs Wheeler & Wilcox had tendered their apologies which were accepted. The three Unitary Councillors had tendered their apologies. No other apologies received.		
2.	Declarations of Interest Cllrs Carter & Latimer – Agenda Item 21 – association with Thrapston Foodbank.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Extra Ordinary Meeting of Full Town Council dated 28th June 2021 Resolved that the Minutes of the Extra Ordinary Meeting of Full Town Council dated 28 th June 2021 be confirmed as a true record. To approve the Minutes of the Full Town Council meeting dated 13th July 2021 Resolved that the Minutes of the Full Town Council meeting dated 13 th July 2021 be confirmed as a true record.		
5.	To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future No report received. Cllr Twigger arrived at the meeting.		
6.	To receive a report (if available) from attendance at the Police & Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting No report received.		
7.	To receive a report (if available) relating to the Thrapston Youth Forum, to discuss and agree any items requiring consideration No report received.		

8.	<p>To receive a report (if available) from the Nene Valley Park Project's Management Team; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</p> <p>No report received.</p>		
9.	<p>To receive a verbal update from the Chairman of the Planning & Asset Management Committee</p> <p>Cllr Worley was not in attendance – no update given. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
10.	<p>To receive a verbal update from the Chairman of the Finance & Devolution Committee</p> <p>Cllr Cribb briefed the meeting on key points arising from the recent Finance & Devolution Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
11.	<p>To receive a verbal update from the Chairman of the Events & Community Engagement Committee</p> <p>Cllr Wilcox was not in attendance – no update given. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
12.	<p>To receive a verbal update from the Chairman of the Personnel Committee</p> <p>A personnel meeting has not been held.</p>		
13.	<p>To receive a report from the Facilities Manager in relation to the Peace Park Centenary Project</p> <p>Report taken as read.</p>		
14.	<p>To receive a report from the Clerk following a site visit of the Peace Park Project following the contractor's end date of 31st July 2021 and agree action</p> <p>Report noted. It was agreed to action as follows:-</p> <ul style="list-style-type: none"> • Request reduction of £225 towards the cost labour and materials for painting the bench in the sensory garden • Request reduction of £275 for labour and plants to bring the sensory garden up to spec. • Query the labour charge. • Query the charge for the CCTV pad. • Query the charge for the water ducting. • Query the charge for the electrical ducting. 	Respond to contractor accordingly	Clerk
15.	<p>To receive the revised Licence from Bletsoes together with a report and agree action</p> <p>Resolved to approve the revised Licence as drafted. The Clerk will ask Bletsoes for an approved copy for signing with a view to taking over the management of the market from the 1st September 2021.</p>	Confirm to Bletsoes that Licence is now approved	Clerk
16.	<p>To receive a report from the Clerk relating to the Bund at Water's Edge and the footpath through the woodland with various options and quotations and agree action</p> <p>Resolved to proceed with keeping the bund open and making safe with a permanent tarmac finish and to accept the quotation from Phoenix in the sum of £4,779.74 plus VAT. The Clerk was asked to contact the Sailing Club to advise them of the proposed works.</p> <p>Resolved to continue with the plans to create a footpath through the woodland with the Sailing Club volunteers clearing the shrubbery, and to accept the quotation from HJ Horticulture for clearing the trees in the sum of £1,390 plus VAT and from Phoenix for a crushed limestone path in the sum of £10,027.52 plus VAT.</p>	Progress works and accept quotations and inform Sailing Club accordingly	Clerk

17.	To receive, review and approve the Earmarked Funds as recommended by the Finance & Devolution Committee Resolved to accept the Earmarked Funds as recommended by the Finance & Devolution Committee.		
18.	To receive quotations for the Town Council's insurance policy, due for renewal 1st September; consider and agree which quotation to accept Resolved to accept the quotation to remain with Zurich Municipal under the 5-year LTA at a cost of £4,840.22 per annum.	Accept quotation from Zurich	Clerk
19.	To review the Council's committee structure and resolve that all members be substitutes on committees to which they are not assigned Resolved that all members be substitutes on committees to which they are not assigned.		
20.	To receive a grant application from CHAT Youth Counselling and determine if to award a grant Following consideration of the grant application it was resolved to award a grant to CHAT Youth Counselling in the sum of £2,500.		
21.	To receive a grant application from Thrapston Foodbank and determine if to award a grant Following consideration of the grant application it was resolved to award a grant to Thrapston Foodbank in the sum of £1,000.		
22.	To receive updated Strategic Plan following the Strategy Meeting and agree action It was resolved to accept the Strategic Plan as drafted. It was agreed that Cllr McGovern would assist with working on a delivery plan and that a strategic meeting be held quarterly to keep the plan under review.		
23.	Unitary Councillors' Reports Cllr David Brackenbury had sent in a report. North Northamptonshire Council is reasonably quiet at the moment; they have been in office for little over three months now. Any issues or difficulties please let them know. The East Northamptonshire Local Plan should be scheduled for examination by the Planning Inspector during this autumn and will form a vital piece of planning policy against unwanted development. In the longer term NNC will wish to revise and update the Strategic Plan for North Northamptonshire, which will have to acknowledge their involvement in the Oxford to Cambridge Arc. They are keeping a close eye on potential government changes to planning laws and their requirements for housing and employment. Locally it was good to see the work on the Nine Arches Bridge being completed and access restored. It was agreed that the unitary councillors should be asked to attend a meeting with a half hour session once they have been in office for 6 months to discuss Thrapston.		
28.	Clerk's Report (for noting) <ul style="list-style-type: none"> • The legal dispute relating to the speed activated signs has progressed to court and a judgment has been issued; the debtor is making an application to set aside judgment. We will await hearing further from the solicitors. • Q&A session with Cllr David Howes, portfolio holder for Rural Communities and Localism, being held Tuesday 14th September at 7pm by Zoom. They are keen to meet representatives from town councils. It is felt that someone 		

	<p>should attend; it clashes with Full Council. Cllr Worley to be asked if he can attend.</p> <ul style="list-style-type: none"> • Cllr Worley has messaged during the meeting and tendered his apologies. 		
29.	<p>Chairman's Comments The Chairman thanked everyone for attending the meeting. She reminded councillors of the get-together on the 10th September and asked for responses. The Chairman advised that there is the Party in the Park rota circulating, so could councillors put themselves down for helping, and to keep future dates of events free, i.e. fireworks and the Christmas light switch on.</p>		
	<p>There being no further business the meeting closed at 20:15.</p>		

Signed

Dated