

THRAPSTON TOWN COUNCIL

Mayor: Cllr. Val Carter

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**Minutes of the Meeting of the Planning & Asset Management Committee
held on Tuesday 5th October 2021 at 19:15 at Souster Hall, Thrapston.**

Present: Cllr Worley (Chairman), Cllr Carter, Cllr Wheeler, Cllr McLuckie, Cllr Twigger

In attendance: Margaret Ward (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllr Charles and Cllr Hawkins had tendered their apologies which were accepted.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Planning and Asset Management Committee meeting dated 7th September 2021 Resolved that the Minutes of the Planning & Asset Management Committee meeting dated 7 th September 2021 be confirmed as a true record.		
5.	To receive and consider the following planning applications and to determine the Council's responses: NE/21/01420/TCA: T1 - Crab apple - reduce branches overhanging footpath by approximately 1.5m (to boundary wall) T2 - Sorbus - reduce branches overhanging footpath by approximately 1.5m (to boundary wall) T3 - Weeping willow – re-pollard, 1 Midland Road Thrapston. No objection. NE/21/01194/FUL: Construction of a brick clad, tiled roof, with bi-fold doors, external outbuilding to house a swimming pool at 137 Huntingdon Road, Thrapston. No objection. Original objection withdrawn as applicant submitted amended plans.	Submit No Objection Submit No Objection	Assistant Clerk Assistant Clerk

	NE/21/01410/FUL: Two storey rear extension, and removal of attached outbuilding, 102 Oundle Road Thrapston. No objection.	Submit No Objection	Assistant Clerk
6.	To receive notification of planning permissions granted, refused and appealed: NE/21/00542/REM: Approval granted. Reserved Matters, Revised house types work within parameters of approved scale, Appearance, Landscaping, and Layout pursuant to 18/02459/OUT - Proposed residential development to erect four dwellings on redundant land, Land rear of 7 - 12 The Willows, Thrapston. NE/21/00740/FUL: Permission granted. Single storey rear extension, 2 Bodiam Close, Thrapston. NE/21/01221/FUL: Permission granted. Single storey front extension and garage conversion, 1 Scotney Way, Thrapston.	Noted Noted Noted	
7.	To receive a quotation from HJ Horticulture for planting and maintaining a replacement native species tree in the Peace Park as part of the 'Plant a tree for the Jubilee', to consider against budget and agree action Resolved to accept the quotation for the supply and planting of a Quercus robur tree, approximate height of 2.7m – 3m, encompassed by a metal cage, annual maintenance, general care, and watering of tree at a cost of £865.00.	Accept quotation and engage contractor	Assistant Clerk
8.	To review the 2021/2022 budget at the half yearly point to ensure on track and raise any concerns Budget spend noted and no issues raised.	Noted	
9.	To discuss budgetary needs for the next financial year with regard to Asset Management. Agree figures for items required in preparation for a report to Full Town Council for consideration in the 2022/23 Budget Resolved to review budget with Facilities team considering comments from committee, update spreadsheet with additions and amendments ensure sufficient funds in budget to cover all play areas; to re-examine earmarked funds that have been reduced or paused and justify.	Review and update budget	Assistant Clerk/Facilities Manager
10.	To discuss cladding of Plaza roof against budget and earmarked funds and agree action Resolved to make a recommendation to Full Town Council to go out to tender for the over cladding of the roof.	Draft report	Facilities Manager
11.	To discuss the use of the BMX track and repairs required, against budget, to bring it up to standard Resolved to retain the BMX track as a facility for the town and organise an inspection to understand the works required to bring it up to standard and advise the Full Town Council that funding may be required to fully maintain the track.	Arrange inspection	Facilities Manager
12.	To receive a report from Cllr Hawkins regarding retailers in the High Street taking responsibility for cigarette litter and agree action Resolved to write to all businesses on the High Street, if after Saturday's litter pick it is still identified as an issue.	Review after litter pick	Assistant Clerk

13.	<p>To receive a report from Cllr Hawkins regarding proposals to improve the empty retail space, previously the convenience store and Vetsavers, High Street, Thrapston and agree action</p> <p>Resolved to write to the owners of the property and ask what the long terms plans are for the shop and share the Council's ideas to either cover the window with a large photographic vinyl of countryside views of Thrapston or use as a display area for local artists.</p>	Draft letter	Assistant Clerk
14.	<p>To receive a report with costs regarding provision, installation, and collection of waste for a dog waste bin on Council owned land on The Coppice, to consider against budget and agree action</p> <p>Resolved to accept the quotation from North Northants for provision, installation, and annual cost of waste collection for a dog waste bin.</p>	Write to residents and organise installation	Assistant Clerk
15.	<p>Clerk's report (for noting)</p> <ul style="list-style-type: none"> • Benches – a resident has asked that if further benches are purchased for the town that we have a more inclusive approach and source benches that recognise wider groups of people in society. • Parking facilities in town and the need for more space continues to be an issue with the Council unable to resolve. 		
16.	<p>Chairman's Comments</p> <p>The Chairman thanked everyone for attending.</p>		
	<p>There being no further business the meeting closed at 21:20</p>		

Signed

Dated