

THRAPSTON TOWN COUNCIL

Mayor: Cllr Val Carter

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Town Clerk on 01832 734673**

**Minutes of the Finance & Devolution Committee Meeting
held on Tuesday 19th October 2021 at 7.15pm at The Souster Youth Hub**

**Present: Cllr Cribb (Chairman), Cllr Carter, Cllr McGovern, Cllr Wheeler,
Cllr Wilcox, Cllr Winter, Cllr Worley**

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence None.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Finance & Devolution Committee meeting dated 21st September 2021 Resolved that the Minutes of the Finance & Devolution Committee meeting dated 21 st September 2021 be confirmed as a true record.		
5.	To receive, review, raise any questions and approve the Financial Reports for September 2021 Resolved that the Financial Reports for September 2021 be accepted, as attached at Appendix 1. It was noted that the 2nd half of the precept will be received by 31 st October; the Clerk has drawn down funds from CCLA to cover payments this month. NCALC are liaising with North Northamptonshire Council to ensure that in future years the second half is paid by 30 th September (in accordance with legislation).		
6.	To receive, authorise and sign off all payments due in October 2021 Resolved that the list of payments due in October 2021 be approved, as attached at Appendix 2.		

7.	<p>To receive and assess a report giving an explanation of expenditure, if applicable, 150%+ against budget as at 31st August 2021 and agree action Report noted. There were no concerns.</p>		
8.	<p>To review and note the Council's general reserves as at 30th September 2021 It was noted that general reserves as at 30th September 2021 stand at £64,370.</p>		
9.	<p>To receive a report from the Clerk, together with quotes from Pear Mapping, for plotting the town's street furniture, play equipment etc. and agree action Following lengthy discussion it was resolved to accept the quotation from Pear Mapping in the sum of £650 plus VAT for Pear Technology to attend and walk the town (with a member of staff) plotting assets and subsequently preparing the map. To be taken from the IT budget.</p>		
10.	<p>To receive a report from the Clerk, together with a quote from Rialtas, to purchase the Asset Inventory as part of the Rialtas Suite and agree action Resolved to purchase the Rialtas Asset Inventory at a cost of £221.25 plus the user licence for 5 users at a cost of £165. To be taken from the IT budget.</p>		
11.	<p>To receive a report from the Planning & Asset Management Committee regarding the purchase of an additional defibrillator and agree action Resolved to purchase the AEDdonate defibrillator with paediatric switch at a cost of £1,436.66 to be sited at Castle Playing Fields. To be taken from the Open Spaces budget.</p>		
12.	<p>To receive quotations for the surfacing of the enclosed toddler play area at the Peace Park and agree action Resolved to approve the additional costs for surfacing the toddler play area in the Peace Park in the sum of £2,041.00. To be taken from Play Areas budget.</p>		
13.	<p>To receive a recommendation from the Personnel Committee that the 2021/22 budget for staff salaries be increased by £10,000 to cover additional expenditure incurred Resolved that the staffing budget for 2021/22 be increased by £10,000. To be taken from general reserves.</p>		
14.	<p>To receive budgetary requests from committees for consideration and inclusion within the 2022/23 draft budget Budgetary requests from the Events & Community Engagement Committee and the Personnel Committee received and considered. A formal request has not been received from the Planning & Asset Management Committee, but the Clerk was given figures which had been discussed. Cllr McGovern left the meeting at 20:18.</p>		
15.	<p>Budget Planning 2022/23: To review, consider and discuss the second draft of the budget, including budgetary requests from committees, and agree action Version 2 of the budget was thoroughly reviewed, taking into account the requested sums from committees. Various adjustments were made throughout the budget, and it was agreed that money from general reserves would be used to keep the precept increase below 5%. To be amended and updated and reviewed at the next meeting in preparation for presenting to Full Council in December.</p>		

10.	Clerk's report (for noting) None.		
11.	Chairman's comments The Chairman thanked everyone for attending.		
	There being no further business the meeting closed at 20:56		

Signed

Dated

APPENDIX 1

APPENDIX 2