

THRAPSTON TOWN COUNCIL

Mayor: Cllr Val Carter

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Town Clerk on 01832 734673**

**Minutes of the Finance & Devolution Committee Meeting
held on Tuesday 16th November 2021 at 7.15pm at The Souster Youth Hub**

**Present: Cllr Cribb (Chairman), Cllr McGovern, Cllr Wheeler,
Cllr Wilcox, Cllr Worley**

In attendance: Linda Marshall (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllrs Carter and Winter had tendered their apologies which were accepted.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Finance & Devolution Committee meeting dated 19th October 2021 Resolved that the Minutes of the Finance & Devolution Committee meeting dated 19 th October 2021 be confirmed as a true record.		
5.	To receive, review, raise any questions and approve the Financial Reports for October 2021 Resolved that the Financial Reports for October 2021 be accepted, as attached at Appendix 1. It was noted that grant monies in the sum of £45,000 had been received against the Peace Park project.		
6.	To receive, authorise and sign off all payments due in November 2021 Resolved that the list of payments due in November 2021 be approved, as attached at Appendix 2.		
7.	To receive and assess a report giving an explanation of expenditure, if applicable, 150%+ against budget as at 31st October 2021 and agree action Report noted. There were no concerns, but the Clerk was asked to investigate the increase in the water bill with Anglian Water.	Investigate increase in water bill	Clerk

8.	To review and note the Council's general reserves as at 30th September 2021 It was noted that general reserves as at 31 st October 2021 stand at £262,439.		
9.	To receive a report for consideration relating to the poop bag dispensers and agree action Following consideration of the report it was carried by majority with one vote against to continue providing poop bags via the three outlets but to limit the number of boxes being distributed to the outlets and to limit the number ordered to 2 (50 boxes of 2000) per year at a cost of £1,878.00 for the year. It was agreed to re-consider poop bag dispensers later next year.	Implement restrictions in new financial year Amend budget accordingly	Clerk
10.	To receive budgetary requests from the Planning & Asset Management Committee for consideration and inclusion within the 2022/23 draft budget and earmarked reserves Budgetary requests noted. The Clerk was asked to provide the latest S.106 sums held in general reserves and to check with Rialtas how these should be shown in the accounts and implement accordingly.	Provide S.106 sums held & check with Rialtas	Clerk
11.	Budget Planning 2022/23: To review, consider and discuss the third draft of the budget, including budgetary requests from committees, in line with Band D equivalent figures (if received) and agree any actions with a view to drafting a recommendation to Full Council for the budget to be approved The revised budget was considered. It was carried by majority with one abstention to limit the Town Council's increase in Council Tax for Band D equivalent properties to 3.1% (cost of living). Based on the figures available at the meeting this would mean taking £14,520 from general reserves and requesting a precept of £411,676. <i>These figure will be adjusted taking into account the cost of poop bags and the implementation of S.106 monies held prior to the finalised version being submitted to Full Council for approval.</i>		
12.	To review the Council's general and earmarked reserves and agree recommendations to be made to Full Council for any adjustments and/or changes (if any) The earmarked reserves were reviewed. It was agreed that adjustments should be made to increase the reserves held for replacement of the Plaza roof to £45,000 and an increase to the reserves held for CCTV in Meadow Lane to £30,000. It was also agreed that at present an allocation should not be made to the public toilets and to await the opening of the public toilet in the Co-Op and in the library and to monitor whether a refurbishment is needed in the future. The Clerk is to update the earmarked reserves and bring it back to the next meeting.	Update earmarked reserves Agenda December 2021	Clerk Clerk
13.	To review and approve the Internal Audit Service's Terms of Reference Resolved to approve the Internal Audit Service's Terms of Reference.		
14.	To review current usage of the council owned tablets, to consider disposal thereof and agree action Resolved to dispose of the council owned tablets. The Clerk was asked to check whether secure disposal was required or whether the tablets could be donated.	Investigate disposal	Clerk
15.	Clerk's report (for noting) The Clerk advised that an invoice had been sent to the Hirer to cover the Council's losses following the hire on the 5 th		

	November and that an agreement had been reached with the Hirer to pay the invoice by monthly instalments.		
16.	Chairman's comments The Chairman thanked everyone for attending.		
	There being no further business the meeting closed at 20:20		

Signed

Dated

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APPENDIX 1

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APPENDIX 2

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