

THRAPSTON TOWN COUNCIL

Mayor: Cllr. Val Carter

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on 01832 734673**

**Minutes of the Meeting of the Planning & Asset Management Committee
held on Tuesday 7th December 2021 at 19:15 at Souster Hall, Thrapston.**

**Present: Cllr Worley (Chairman), Cllr Carter, Cllr Wheeler, Cllr Charles, Cllr Hawkins, Cllr
Twigger**

In attendance: Margaret Ward (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllr McLuckie had tendered her apologies which were accepted.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Planning and Asset Management Committee meeting dated 2nd November 2021 Resolved that the Minutes of the Planning & Asset Management Committee meeting dated 2 nd November 2021 be confirmed as a true record.		
5.	To receive and consider the following planning applications and to determine the Council's responses: NE/21/01612/FUL: Rear extension to replace existing conservatory, 5 Tyler Way. No objection. NE/21/01547/FUL: Two storey side extension and single storey rear extension with front porch and detached garage to the rear, Rockleigh, 3 Winding Way. No objection. NE/21/01712/TPO: Tree works to large established trees by removing branches that are in some cases touching the ground. Proposed works are to allow for the creation of useable amenity space for the new dwellings at land off Huntingdon and Market Road. No objection.	Submit No Objection Submit No Objection Submit No Objection	Assistant Clerk Assistant Clerk Assistant Clerk

	<p>NE/21/01683/FUL: First floor side extension over existing ground floor element at 6 Lakeside Close, Thrapston.</p> <p>No objection.</p> <p>NE/21/01194/FUL: Construction of a brick clad, tiled roof, with bi-fold doors, external outbuilding to house a swimming pool at 137 Huntingdon Road, Thrapston.</p> <p>No objection.</p>	Submit No Objection	Assistant Clerk
	<p>NE/21/01194/FUL: Construction of a brick clad, tiled roof, with bi-fold doors, external outbuilding to house a swimming pool at 137 Huntingdon Road, Thrapston.</p> <p>No objection.</p>	Submit No Objection	Assistant Clerk
6.	<p>To receive notification of planning permissions granted, refused and appealed:</p> <p>NE/21/01530/FUL - Withdrawn: Retrospectively amend the private drive approved under 16/01690/REM to a link road outside Nos 118, 120 and 122 Kingfisher Road and 28 Starling Way at Land Off Huntingdon Road and Market Road, Thrapston.</p> <p>NE/21/00919/FUL – Permission granted: Change of use of premises to be used as a coffee roastery and storage facility; including the installation of a flue pipe to the rear and LPG gas tank cage to house 2 x 47kg containers (external), land off Top Close.</p> <p>NE/21/01410/FUL – Permission granted: Two storey rear extension and removal of attached outbuilding at 102 Oundle Road.</p>	Noted Noted Noted	
7.	<p>To consider whether the Council wishes to fund the installation of a blood pack at a cost of £600 on the wall next to the new defibrillator on the sports association building and agree action</p> <p>Resolved to defer the purchase of blood packs until after the budgets are agreed to ensure funds are not required to offset the general reserves deficit then if budget allows purchase two packs to be located alongside Council owned defibrillators.</p>	Review after budget agreed	Assistant Clerk
8.	<p>To receive and accept a quotation in the sum of £378.85 from H J Horticulture Ltd to trim the hedges on either side of Meadow Lane and cut down the wildflower meadow</p> <p>Resolved to accept the quotation and include in maintenance contract when reviewed.</p>	Inform Contractor	Assistant Clerk
9.	<p>To receive and accept a quotation in the sum of £184.00 from H J Horticulture Ltd to clear silt and debris from the ditch on the green space on Osier Way</p> <p>Resolved to accept the quotation and include in maintenance contract when reviewed.</p>	Inform Contractor	Assistant Clerk
10.	<p>To receive and accept a quotation in the sum of £315.00 from H J Horticulture Ltd to repair the post and rail fence at the skate park</p> <p>Resolved to accept the quotation.</p>	Inform Contractor	Assistant Clerk
11.	<p>To receive a recommendation from H J Horticulture (the Council's Groundskeeper) to request two packs of coppice trees (60 trees in total) from Thrapston and Raunds Rotary Club, through the Woodland Trust as discussed at the Planning and Asset Management Meeting in July, and accept a quotation</p>		

	<p>in the sum of £485.00 from H J Horticulture to prepare the ground, supply weed suppressant sheeting and plant the trees and accept an annual maintenance cost of £234.00 for a five year period</p> <p>Resolved not to request any trees from the Rotary Club on this occasion as no suitable locations and/or suitable tree type could be found.</p>	Inform Contractor and Rotary Club Chairman	Assistant Clerk
12.	<p>To review the Terms & Conditions of Hire and the Damage Deposit Scheme relating to the Plaza Community Centre and agree action</p> <p>Resolved that Conditions of Hire be reviewed and updated to include Council comments tabled at meeting and brought back to next meeting for approval.</p>	Review of document	Office Administrator
13.	<p>To receive information from Gigaclear regarding installation of ultrafast broadband in Thrapston and consider whether a meeting with the company is required</p> <p>Resolved no consultation meeting with the Council and Gigaclear is required and that the Council have no objection to the suggested location of the cabinet.</p>	Advise Gigaclear	Assistant Clerk
14.	<p>To receive a quotation from Thorn Electrical for the disconnection and relocation of the defibrillator from Crazy for Kids Nursery to the front wall of the Healthy Pet Supplies shop in the sum of £315.00. If agreed, discuss whether to accept the offer of a donation of 25% of the cost from Healthy Pet Supplies</p> <p>Resolved to accept the quotation to relocate the defibrillator and accept the kind offer of a 25% donation to the cost of the relocation from Healthy Pet Supplies.</p>	Advise Contractor and Healthy Pet Supplies	Assistant Clerk
15.	<p>Clerk's report (for noting)</p> <ul style="list-style-type: none"> • Empty shop update – ARB Enterprises have confirmed that a new tenant will be taking on the leasehold of the shop shortly. • Community Speed Watch update – eight volunteers have come forward for the scheme and the names will now be submitted to the Police to progress the scheme. 	Noted Noted	
16.	<p>Chairman's Comments</p> <p>The Chairman thanked everyone for attending.</p>		
	<p>There being no further business the meeting closed at 20.45.</p>		

Signed

Dated