

# THRAPSTON TOWN COUNCIL

Mayor: Cllr Val Carter

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## Minutes of the Meeting of the Full Town Council held on Tuesday 8<sup>th</sup> February 2022 at 7.15pm at The Souster Youth Hub

**Present:** Cllr Carter (Chairman), Cllr Cairns, Cllr Charles [19:19], Cllr Cribb, Cllr Hawkins, Cllr Latimer, Cllr McGovern, Cllr Twigger, Cllr Wheeler, Cllr Wilcox, Cllr Winter, Cllr Worley

**In attendance:** Unitary Councillor Wendy Brackenbury [19:17], Linda Marshall (Clerk)

No.	Item	Action	By Whom
<b>Part 1</b>			
1.	<b>To Receive Apologies for Absence</b> Cllr McLuckie had tendered her apologies which were accepted.		
2.	<b>Declaration of Interest</b> Cllr Latimer – Agenda Item 15.		
3.	<b>Public Open Time</b> None.		
4.	<b>To approve the Minutes of the Full Town Council meeting dated 11<sup>th</sup> January 2022</b> <b>Resolved</b> that the Minutes of the Full Town Council meeting dated 11 <sup>th</sup> January 2022 be confirmed as a true record.		
5.	<b>To receive a report (if available) from the last JAG meeting; to discuss and agree any items requiring consideration; to identify any items to be raised at a future</b> No report available.		
6.	<b>To receive a report (if available) from attendance at the Police &amp; Crime Commissioner's Surgery; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</b> No report available. It was noted that the Locally Identified Priority Survey was circulated to Councillors. Cllr Carter advised that she will be attending the next meeting on the 1 <sup>st</sup> March.		
7.	<b>To receive a report (if available) relating to the Thrapston Youth Forum, to discuss and agree any items requiring consideration</b> <b>Do Council approve the Mission Statement as drafted by the Youth Forum?</b> <b>Resolved</b> to approve the Mission Statement as drafted by the Youth Forum. Thanks were given to Cllr Cribb for her work with the Youth Forum.		

8.	<p><b>To receive a report (if available) from the Nene Valley Park Project's Management Team; to discuss and agree any items requiring consideration; to identify any items to be raised at a future meeting</b></p> <p>A report had been circulated that day which was noted.</p>		
9.	<p><b>To receive a verbal update from the Chairman of the Planning &amp; Asset Management Committee</b></p> <p>Cllr Worley briefed the meeting on key points arising from the recent Planning &amp; Asset Management Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
10.	<p><b>To receive a verbal update from the Chairman of the Finance &amp; Devolution Committee</b></p> <p>Cllr Cribb briefed the meeting on key points arising from the recent Finance &amp; Devolution Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
11.	<p><b>To receive a verbal update from the Chairman of the Events &amp; Community Engagement Committee</b></p> <p>Cllr Wilcox briefed the meeting on key points arising from the recent Events &amp; Community Engagement Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
12.	<p><b>To receive a verbal update from the Chairman of the Personnel Committee</b></p> <p>Cllr Winter briefed the meeting on key points arising from the recent Personnel Committee meeting. To be noted that Minutes giving a detailed account of meetings are available on the Council's website.</p>		
13.	<p><b>To note Full Council training on Code of Conduct scheduled for Wednesday 30<sup>th</sup> March 2022</b></p> <p>Noted. Cllr Worley tendered his apologies for this training.</p>		
14.	<p><b>To receive correspondence relating to the Impex building in Cosy Nook and agree action</b></p> <p>Correspondence received and noted. The Chairman advised the meeting that this Council does not have the authority or the power to close a business trading in the town and it is not within this Council's remit to determine which businesses come into the town. The statement was supported by all Councillors and no further comments were made.</p>		
15.	<p><b>To receive a report relating to the issues arising with the public toilets and agree action</b></p> <p>Following discussion it was <b>resolved</b> to defer this agenda item until the March full council meeting.</p>	Agenda 08/03/22	Clerk
16.	<p><b>To review, by special motion, the decision made by the Planning &amp; Asset Management Committee relating to the location of a new dog waste bin on the open space at Nine Arches Way and agree action</b></p> <p>Request to overturn the decision was noted. A proposal put to the meeting not to progress with a dog bin at all was <b>not carried</b>. It was <b>carried by majority</b> to install the dog bin on the land in between the parking spaces and the sub-station.</p>	Proceed with installation of dog bin	Clerk
17.	<p><b>To consider and agree the format for the Annual Town Meeting, taking place Tuesday 19<sup>th</sup> April 2022</b></p> <p>Following discussion it was agreed that the format for the Annual Town Meeting should be:-</p> <ul style="list-style-type: none"> <li>• Reflection of the last two years (delivered by the Mayor)</li> </ul>		

	<ul style="list-style-type: none"> <li>• Hopes for the forthcoming year (delivered by the Deputy Mayor).</li> <li>• Speaker/presentation from NDAS (the Mayor's charity)</li> <li>• Community groups and Charity shops to be invited.</li> <li>• Nene Valley Swimming Association to be invited.</li> <li>• Q&amp;A session.</li> <li>• Financial Report to be available at the meeting hard copy.</li> </ul>		
18.	<p><b>To receive correspondence and supporting documentation from North Northamptonshire Council regarding their Enhanced Partnership Plan and Scheme; to agree comments, if any, to be submitted</b></p> <p>It was <b>resolved</b> to submit the following comment in response to the Enhanced Partnership Plan and Scheme: the Council does not consider the current provision acceptable and should be reviewed and considered with social and environmental aspects in mind. Consideration should also feed into the revision of the Strategic Transport Plan and S106 Schedules.</p>	Submit comments	Clerk
19.	<p><b>To delegate Bridges planning to the Clerk in conjunction with the Mayor and Deputy Mayor</b></p> <p>It was <b>resolved</b> to delegate the Bridges planning to the Clerk in conjunction with the Mayor and Deputy Mayor.</p>		
20.	<p><b>To receive and consider quotation received for a digital signboard, excluding installation costs, and agree action</b></p> <p>Quotation noted. It was generally felt that a signboard where you could advertise pictures would be preferable as opposed to just text. It was noted that currently there is no budget for the purchase of a signboard. It was generally felt that the Plaza wouldn't be the best position for such a signboard. Following discussion it was agreed that the Clerk would investigate further and gauge whether there is any interest to either sell advertising space or whether an organisation would purchase a signboard and allow the Town Council some advertising space.</p>	Investigate further digital signboards	Clerk
21.	<p><b>To receive various quotations from HJ Horticulture for tree works required in the town and agree action</b></p> <p><b>Resolved</b> to accept three of the four quotations from HJ Horticulture, being £465 for tree works at Lancaster Drive affecting Treen Close; £125 for tree works to the sycamore in the Peace Park and £446 for tree works in the sports field.</p> <p>Further details are requested in relation to the quotation in the sum of £1,320 for tree works on the Town Walk – a plan identifying the trees and a reason for works is required.</p>	Proceed with approved quotations  Obtain further details	Clerk
22.	<p><b>To receive two further quotations from HJ Horticulture for tree works required following the tree survey undertaken on the recently acquired Persimmon land and agree action</b></p> <p><b>Resolved</b> to accept the quotations from HJ Horticulture for various tree works required at Nine Arches East and Nine Arches West in the total sum of £6,450, as flagged in the surveyor's report. It was noted that a virement of funds is not required given the quotation not approved under Agenda Item 21.</p>	Proceed with approved quotations	Clerk
23.	<p><b>Unitary Councillors' Reports</b></p> <ul style="list-style-type: none"> <li>• Newlands Developments have put in a planning application for warehousing Land East of Halden's Parkway – it is currently being validated and will go out to statutory consultees soon. It is being classed as major development, as such it will go to the strategic planning meeting for determination and will have a longer consultation period. It was noted that a planning application for development of the Glebe Land hasn't yet been submitted.</li> </ul>		

	<ul style="list-style-type: none"> <li>• NNC online survey to identify projects which may be suitable for the Government's Levelling Up Fund is now live.</li> <li>• NNC Budget is with the Executive and going to Full Council 24<sup>th</sup> February.</li> <li>• NNC are working with organisations during sexual violence week 7<sup>th</sup>-13<sup>th</sup> February.</li> </ul> <p>Thanks were given to Cllr Brackenbury for her attendance.</p>		
24.	<p><b>Clerk's Report (for noting)</b> The Clerk had nothing to report.</p>		
25.	<p><b>Chairman's Comments</b> The Chairman thanked everyone involved in the recent litter pick.</p>		
<b>Part 2</b>			
25.	<p><b>Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature</b> There were no items to be discussed in Part 2.</p>		
	There being no further business the meeting closed at 20:45.		

Signed .....

Dated .....