

THRAPSTON TOWN COUNCIL

Mayor: Cllr Craig Wheeler

77 High Street,
Thrapston
Northamptonshire NN14 4JJ

Tel: (01832) 734 673

Email: clerk@thrapstontowncouncil.gov.uk

Website: www.thrapstontowncouncil.gov.uk



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on 01832 734673**

**Minutes of the Meeting of the Events & Community Engagement Committee
held on Tuesday 24th May 2022 at 7:15pm at Town Council Office, 77 High Street, Thrapston
NN14 4JJ**

**Present: Cllr Wilcox (Chairman), Cllr Cairns, Cllr Cribb, Cllr Latimer, Cllr Twigger,
Cllr Wheeler**

In attendance: Debra Garland (Events & Community Engagement Co-ordinator)

No.	Item	Action	By Whom
1.	Apologies for Absence David Manning had tendered his apologies which were accepted.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	Resolution: To approve the Minutes of the Events and Community Engagement Committee meeting dated 26th April 2022. It was resolved that the Minutes of the Events and Community Engagement Committee meeting dated 26 th April 2022 be confirmed as a true record.		
5.	To receive a report from the Volunteer Action Representative and agree any items requiring consideration No report received.		
6.	To receive a report from the CHAT Representative and agree any items requiring consideration No report received.		
7.	To receive a report regarding the Youth Forum and agree any items requiring consideration Report circulated by email 24.05.2022. Committee feel that the issuing of minutes due to the Youth Forum meeting date is too close for this Committee to have due time to consider. Cllr Cribb to explore moving the meeting date.		
8.	To receive verbal update and report (if required) regarding the Queen's Jubilee in June 2022 and agree action		

	<p>Entries for competitions and collection of the crowns is now picking up after an initial slow uptake.</p> <p>Resolved that three rosettes will be ordered for 1st, 2nd and 3rd places in the High Street Shop Decorating competition. Certificates will be created for the winners of the Best Decorated Street.</p> <p>Clarification to be posted on social media regarding the Picnic in the Park on Saturday 4th June. Also social posts to go out informing the public of other events taking place in the town over the weekend.</p>		
9.	<p>To discuss nominations for the beacon lighting and agree who will light it</p> <p>Resolved that the beacon will be lit by Joyce Harrison and Archie Bromley.</p>		
10.	<p>To receive verbal update and report (if required) regarding Party in the Park entertainment options and agree action</p> <p>Sponsorship packages to be agreed and sent to local businesses including for main stage and entertainment options.</p> <p>Set list times and final price to be confirmed for The Fevers band as part of the line-up.</p> <p>Inflatable balls and battery-powered bubble machines to be purchased.</p>	<p>Create sponsorship packages and send to businesses</p> <p>Confirm set times with The Fevers band</p> <p>Order inflatable balls and bubble machines</p>	<p>Events Co-ordinator</p> <p>Events Co-ordinator</p> <p>Events Co-ordinator</p>
11.	<p>To receive verbal update and report (if required) regarding the Christmas Festival and agree action</p> <p>No update required.</p>		
12.	<p>To receive a report and consider mailshot to the town to raise awareness of Councillor vacancies at the Council and agree action</p> <p>Resolved for the recruitment advert to appear in Thrapston Life, in place of sending to every household in the town.</p>	<p>Posters for recruitment to go in all notice boards and windows of businesses</p>	<p>Events Co-ordinator</p>
13.	<p>To receive a report on the Tours of the Town and agree action</p> <p>Resolved for the tours to take place in September and for promotion to be done through the Council.</p>	<p>Public liability insurance to be checked for cover details</p>	<p>Events Co-ordinator</p>
14.	<p>To discuss the idea of weekly Councillor introductions on social media and agree action</p> <p>Resolved that individual councillors are to be introduced on Facebook.</p>	<p>Send questions and information to all councillors for their information</p>	<p>Events Co-ordinator</p>
14.	<p>Clerk's Report (for noting)</p> <p>Cllr Wilcox will attend the 40th anniversary ceremony of the Argentine requesting a cease-fire in the Falklands War on Tuesday 14th June, organised by Thrapston & District Royal British Legion on behalf of the Council.</p>		
15.	<p>Chairman's Comments</p> <p>The Chairman thanked everyone for attending.</p>		
	<p>There being no further business the meeting closed at 20:18.</p>		

Signed

Dated