

THRAPSTON TOWN COUNCIL

Mayor: Cllr. Craig Wheeler

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**Minutes of the Meeting of the Planning & Asset Management Committee
held on Tuesday 6th September 2022 at 19:30 at the Town Council office, Thrapston.**

**Present: Cllr Worley, Cllr Hawkins, Cllr McGovern, Cllr Storey,
Cllr Wheeler, Cllr Winter**

In attendance: Linda Brodier (Clerk)

No.	Item	Action	By Whom
1.	Apologies for Absence Cllr McLuckie had tendered her apologies which were accepted.		
2.	Declaration of Interest None.		
3.	Public Open Time None.		
4.	To approve the Minutes of the Planning and Asset Management Committee meeting dated 2nd August 2022 Carried by majority that the Minutes of the Planning & Asset Management Committee meeting dated 2 nd August 2022 be confirmed as a true record.		
5.	To receive a presentation from Derrick Sims from Ringstead Parish Council regarding the Neighbourhood Plan and to raise any questions to facilitate the development of a plan for Thrapston Town Council Derrick Sims attended the meeting and spoke of his experience as Chairman of the Steering Group who produced a Neighbourhood Plan for Ringstead. He spoke of the timeline, the consultant's involvement, the grants they were awarded and the Steering Group. He advised that the process for them took 5 years, but during that time there were some significant hold-ups. Various questions were asked. The Committee thanked Derrick Sims for attending. Discussions then took place about the open meeting being held on Monday 3 rd October at 7.30pm in the Plaza. Cllr Worley offered to chair the meeting and draft a presentation which he will share with the Clerk beforehand.		

6.	<p>To receive and consider the following planning applications and to determine the Council's responses:</p> <p>NE/22/00740/MPO: S106 Deed of Variation pursuant to application 12/01741/FUL. Construction of 156 dwellings with associated roads including site re-grading and landscaping. Wish to vary the S106 Agreement to change the Public Open Space plan appended at Appendix 6. We will also require variation to the definition of On Site Public Space and Paragraph 5.1 of the First Schedule. Old Station House, Midland Road. Resolved: Object: (i) Why have the Town Council not been a party to the original S106 or to this Variation (ii) the Town Council objects to the land being transferred to them without any maintenance contributions.</p> <p>NE/22/00836/LBC: To install solar panels on the roof of the annex which will be hidden from view by the parapet surrounding the roof, 17 Huntingdon Road. Carried by Majority: No Objection</p> <p>NE/22/00945/LBC: Repair or replace roof tiles and add insulation on a section of roof to rear. Rebuild two capped-off chimney stacks to same elevation, 17 Huntingdon Road. Carried by Majority: No Objection.</p> <p>NE/22/01006/FUL: Proposed two storey side and rear extensions forming garage, entrance hall and kitchen diner to ground floor and 2 en-suite bedrooms to first floor, 146 Oundle Road. Resolved: No Objection. It was agreed to write to the homeowner advising that the Town Council has no objection to their planning application, but that if they need any access across TTC owned land that they must seek permission from the Town Council.</p>	Email comments to Planning at North Northants Council	Deputy Clerk
7.	<p>To receive notification of planning permissions granted, refused and appealed: NE/22/00559/FUL: Permission granted. Conversion of garage to annex, 77 Kingfisher Road. Noted.</p>		
8.	<p>To receive a quotation from H J Horticulture Ltd for £295.00 to remove the dead cherry tree in the Peace Park, remove debris and cut stump down to ground level and agree action Recorded vote: 4 in favour (Cllrs Worley, McGovern, Storey & Hawkins) with 2 votes against (Cllrs Wheeler & Winter) – Carried by majority to await the Wilby Tree Survey Report before any action is taken with regards to this tree.</p>	Await Wilby Tree Survey Report	
9.	<p>To receive a quotation from Wilby Tree Surgeons Ltd for £925.00 to carry out Health and Safety surveys for trees throughout the town and agree action Resolved to accept the quotation and instruct Wilby Tree Surgeons to carry out the work.</p>	Instruct contractor	Facilities Manager

10.	<p>To discuss the planting plan for the 30 trees from Woodland Trust at Windsor Drive, review budget required for maintenance and agree action for report to be drafted to next Events and Community Engagement Committee to review</p> <p>Following discussion it was agreed that the planting should be undertaken in-house by the Facilities Assistant, given the additional hours he is now employed for. Budget for the planting was discussed - it was agreed that no costs would be incurred at this stage as everything needed comes with the trees. It was however noted that if we require watering to be undertaken by the Grounds Contractor that this be taken from the Tree Planting budget.</p>	Plant trees on arrival	Facilities Assistant
11.	<p>To receive a further draft of the Tree Management Plan to discuss and agree action; to review the part completed template form from the Forestry Commission and agree action</p> <p>The Clerk advised that Brian Ogden from North Northamptonshire Council has offered to meet to discuss tree management plans. He has also sent a link for plans which Irthlingborough TC and Raunds TC have. It was suggested that two management plans would be required, one for non-woodland trees and one for woodland trees, with the woodland trees plan being approved by Natural England – this will save the Council having to obtain consent in the future.</p> <p>Resolved to defer this agenda item until the following meeting to give Councillors chance to read the plans from Irthlingborough and Raunds and for the meeting to take place with Brian Ogden. Cllr Worley asked to be invited to the meeting with Brian Ogden from North Northamptonshire Council.</p>	Defer until next month Circulate Tree Management Plans for Irthlingborough and Raunds to the Committee	Clerk
12.	<p>Clerk's report (for noting)</p> <p>None.</p>		
13.	<p>Chairman's Comments</p> <p>The Chairman thanked everyone for their attendance.</p>		
	<p>There being no further business the meeting closed at 20.27.</p>		

Signed

Dated