

THRAPSTON TOWN COUNCIL

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**If you require a large print copy please contact the Clerk
on 01832 734673**

**Minutes of the Finance & Resources Committee Meeting
held on Monday 1st November 2022 at 6.30pm at The Town Council Office**

**Present: Cllr McGovern (Chairman), Cllr Hawkins [18:51], Cllr Storey,
Cllr Wheeler, Cllr Wilcox, Cllr Worley**

In attendance: Linda Brodier (Clerk)

| No. | Item | Action | By Whom |
|-----|--|--------|---------|
| 1. | Apologies for absence Cllrs McLuckie and Winter had tendered their apologies which were accepted. Cllr Hawkins advised that he may be late. | | |
| 2. | Declaration of Interest None. | | |
| 3. | Public Open Time None. | | |
| 4. | To approve the Minutes of the Finance & Resources Committee meeting dated 17th October 2022 Resolved that the Minutes of the Finance & Resources Committee meeting dated 17 th October 2022 be confirmed as a true record. | | |
| 5. | Action Minute Reference 099/2022-23: to receive and consider quotes for document scanning services and prices for a fireproof cabinet(s); to receive a list of "urgent" documents requiring scanning; to consider Town Archive and agree action Report noted. Following discussion it was agreed that the staff would schedule time each week to scan documents – timing how much can be done in an hour. The Clerk is to monitor and report back to Committee. | | |
| 6. | To receive a copy of the 2023/24 budget v.3 including budgetary requests from committees for consideration and inclusion within the 2023/24 budget and agree action, with a view to making a recommendation to FTC for the budget's approval Report from Personnel noted. The budget was reviewed. Following discussion it was agreed to make a recommendation | | |

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| | to Full Council that the budget, version 3, as drafted be accepted with the exception of the groundsman's contract. It was noted the figure included in the budget is a guestimate based on current charges. It was noted that the date for submission of tenders closes at Christmas and that the tender applications will be opened early in January. It was agreed to recommend to Full Council that an item be included on the January agenda to review the cost of the contract against budget based on the tenders received, and that a final decision on the precept request be determined at that January meeting. | | |
| 7. | Clerk's report (for noting) The Clerk advised that E-on have confirmed that the street lights can be dimmed, but did state "if it is believed to be the right and safe thing to do for our residents". Brief discussions followed and it was noted that the Council only own a small number of the street lights – it was agreed not to bring this back to a future agenda. | | |
| 8. | Chairman's comments The Chairman thanked everyone for attending. | | |
| | There being no further business the meeting closed at 18:55. | | |