

THRAPSTON TOWN COUNCIL

Mayor: Cllr Craig Wheeler

77 High Street
Thrapston
Northamptonshire NN14 4JJ

Tel: (01832) 734 673

Email: clerk@thrapstontowncouncil.gov.uk

Website: www.thrapstontowncouncil.gov.uk



**If you require a large print copy please contact the Clerk
on 01832 734673**

2nd May 2023

To Members of the Budget Responsibility Committee

You are hereby summoned to attend a meeting of the Budget Responsibility Committee at the Town Council Office on **Tuesday 9th May 2023 at 7.15pm** for the purpose of transacting the following business.

Members of the public are invited to attend and may address the Council by prior arrangement. The Public are excluded from any items marked with an *. The Press are welcome to attend but will be excluded from any items marked with an *.

L Brodier
Linda Brodier
Proper Officer

AGENDA

No.	Item	By whom	Time
1.	Apologies for absence	Chairman	
2.	Declaration of Interest (Members should disclose any interests in the business to be discussed on this Agenda and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book)	Chairman	
3.	Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting)	Chairman	5 minutes
4.	To approve the Minutes of the Budget Responsibility Committee meeting dated 14 th February 2023	Chairman	5 minutes
5.	To receive and assess Officer Report giving an explanation of expenditure, if applicable, 150%+ against budget as at 31 st March 2023 and agree any action to be taken	Chairman	10 minutes
6.	To receive and assess Officer Report giving an explanation of expenditure, if applicable, 150%+ against budget as at 30 th April 2023 and agree any action to be taken	Chairman	5 minutes

Please note, this is a public meeting and you may be filmed, recorded and published.

7.	To receive Officer Report and undertake a full budget review of the Council's financial position as at 31 st March 2023 and agree any action to be taken	Chairman	15 minutes
8.	To note the Council's general reserves as at 30 th April 2023 and agree any action to be taken	Chairman	5 minutes
9.	Action from 14.02.2023 meeting: To receive Officer Report and review the investment accounts where general reserves are held and agree any action to be taken	Chairman	5 minutes
10.	To receive Officer Report following internal control checks and agree any action to be taken	Chairman	5 minutes
11.	To review the draft Annual Return and supporting documents for year ending 31 st March 2023 with a view to making a recommendation to Full Council for its approval	Chairman	5 minutes
12.	Officer report (for noting)	Officer	5 minutes
13.	Chairman's comments	Chairman	

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