

THRAPSTON TOWN COUNCIL

Mayor: Cllr Andy McGovern

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Minutes of the Meeting of the Events and PR Committee held on Tuesday 1st April 2025 at 7.15pm at the Town Council Office, Thrapston

- Present:** Councillor Wilcox (Chairman) Councillor Worley
Councillor Glover Val Carter
Councillor Severn Charlotte Croser
Debbie Garland (Events & PR Manager)
- EPR/04/01 **APOLOGIES**
Cllr McGovern and Cllr Shortland-Ford had tendered their apologies which were accepted. No other apologies given.
- EPR/04/02 **DECLARATION OF INTEREST**
None.
- EPR/04/03 **PUBLIC OPEN TIME**
None.
- EPR/04/04 **MINUTES**
To approve and sign as a correct record the minutes of the Events and Public Relations Committee meeting held on 14th January 2025.
It was **resolved** that the Minutes of the Events and Public Relations Committee meeting dated 14th January 2025 be confirmed as a true record.
- EPR/04/05 **2025 EVENTS**
To receive a detailed report on all planned 2025 events and agree action.
- EPR/04/05.1 **Mayor's End of Year Event**
Report received and noted. Discussed and agreed to book the Plaza for the two annual Mayoral events on a Saturday in October and a Saturday in March, ensuring the community over time know to expect these events every year.
- EPR/04/05.2 **Quiz and Chips**
Report received and noted.
- EPR/04/05.3 **VE Day Anniversary**
Report received and noted.
- EPR/04/05.4 **Party in the Park**
Discussed varying options on how to put the event on without the grant from The National Lottery (should the second application also be unsuccessful). Sponsorship opportunities are ongoing with a couple of businesses in the town.
- EPR/04/05.5 **Fireworks**
Report received and noted.
- EPR/04/05.6 **Remembrance**

Report received and noted.

EPR/04/05.7 **Christmas Festival**
Report received and noted.

EPR/04/05.8 **Pantomime**
Report received and noted.

EPR/04/06 **FINANCE**
To receive a detailed report on funds required to put on Party in the Park and agree action.
Discussed how important the Party in the Park event is for the community and that it is always very well attended. **Resolved** for a report to be presented to Full Town Council requesting £7,620 from General Reserves. However, it was also **resolved** that if the second grant from The National Lottery is successful, the money will be returned to General Reserves.

EPR/04/07 **COMMUNITY ENGAGEMENT**
To receive a detailed report on community engagement.
Report received and noted.
Agreed for the quarterly Councillor Surgeries to continue as they are a great opportunity for Councillors to be available to the public. Weather-permitting, the Councillors for the August Surgery (Saturday 2nd August) to be positioned outside Oakleigh House on the High Street to catch footfall from the Farmer’s Market. Discussed option of having a ‘suggestion box’ set up at surgeries. Feedback received from the Committee on information to be included within the June edition of Thrapston Town News. Discussed alternative options for delivery of the newsletter and other literature distributed to households from Thrapston Town Council. C Croser to send over business contacts she has.

EPR/04/08 **CLERK’S REPORT**
To receive and note the Clerk’s Report.
No update given.

EPR/04/09 **CHAIRMAN’S UPDATE**
To receive the Chairman’s announcements and reports.
The Chairman thanked everyone for attending, and for their input, involvement and hard work in making all of the 2024 events such successes for the community.

There being no further business the meeting closed at: 20:00.

Signed

Dated