

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **THRAPSTON TOWN COUNCIL**

County area (local councils and parish meetings only): **Northamptonshire**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Linda Marshall, Clerk & RFO**

Date: **14.05.20**

		£	£
<b>Balance per bank statements as at 31/3/xx:</b>			
	Unity Trust Bank	136,693.6	
	Coop Current	812.6	
	Credit Card	-	
	CCLA Deposit Fund	296,255.0	
[add more accounts if necessary]	Coop Deposit	180,682.6	
	Scottish Widows account 7	153,581.5	
	account 8	<hr/>	
			768,025.3
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/20 <b>(enter these as negative numbers)</b>			
	300037	73.00	
[add more lines if necessary]		<hr/>	
			73.00
Add: any un-banked cash as at 31/3/20		-	
		<hr/>	
			-
<b>Net balances as at 31/3/20 (Box 8)</b>			<u><u>767,952.3</u></u>