

# THRAPSTON TOWN COUNCIL

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## TOWN AWARDS POLICY

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### Introduction

On an annual basis the Town Council will present up to four awards (unless exceptional circumstances otherwise determine) to local residents to mark their significant contribution to the town of Thrapston.

Nominations requested from local residents.

The presentation of the award(s) will be conducted as part of the Annual Town Meeting and the winners will be announced by the Chairman of the Council.

The award is non monetary and will normally be a glass engraved plaque. The sentiment of the award is to publicly recognise and acknowledge the recipient for their contribution and/or achievement and for them to have a plaque to keep as a memento.

### The process is as follows:

- Advertising of the awards will be carried out through postings on social media, the Council website, Jigsaw magazine and the Town Council Noticeboards.
- Local residents will be able to nominate candidates via 'voting slips'.
- The voting slips will be available early in the New Year and voting will close the week prior to the Full Town Council Meeting in March.
- At the March Full Town Council meeting all the nominations will be considered.

### Considering the nominations

At the March Full Town Council meeting the Councillors will vote on who they consider to be the most worthy winners, based on the following criteria:

- That the nominee(s) contribution clearly benefits the Town of Thrapston and/or its residents.
- That the nominee(s) contribution must be proven over a sustained period of time.
- No previous recipients of the awards will be reconsidered for further awards for the same reason.

Once the decision has been made preparations will be put in place for the award(s) to be presented at the Annual Town Meeting and the recipient(s) will be invited to attend.

***All decisions are at the absolute discretion of Thrapston Town Council. The Town Council reserves the right to amend and update this policy from time to time.***

Adopted by Thrapston Town Council  
13<sup>th</sup> August 2019

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Chairman

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Town Clerk